

**CITY OF BERKLEY PUBLIC NOTICE
REGULAR CITY COUNCIL MEETING
Monday, July 21, 2025
7:00 P.M. – City Hall
248-658-3300**

**CALL 40th COUNCIL TO ORDER
APPROVAL OF AGENDA
MAYOR-LED MOMENT OF REFLECTION
PLEDGE OF ALLEGIANCE
PUBLIC COMMENT**

Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed at this time. Please state your name and residential city. Each speaker's remarks are a matter of public record, and the Council will not engage in a back-and-forth discussion. Any person speaking at a City Council Meeting may be called to order by the Mayor or any Council Member for failure to be germane to the business of the City or for disruptive or disorderly behavior which prevents the Council from conducting its business. There is a three-minute limit per speaker.

ORDER OF BUSINESS

Consent Agenda

1. **APPROVAL OF THE MINUTES:** Matter of approving the [minutes](#) of the 40th Regular City Council meeting on Monday, July 7, 2025 and the Special City Council meeting on Monday, July 7, 2025.
2. **WARRANT LIST:** Matter of approving [Warrant List No. 1412](#).
3. **MOTION NO. M-55-25:** Matter of [approving](#) the Mayor and City Manager to enter into an Intergovernmental Agreement for Lockup Services, Animal Control Services, Use of the Berkley DPS Range, and Dispatch Services between the City of Berkley and the City of Huntington Woods for a \$6,500 fixed yearly fee for each full-time equivalent (FTE) reflected in the Michigan Commission on Law Enforcement Standards (MCOLES) Fall Semi-Annual Law Enforcement Distribution Report for the Huntington Woods Department of Public Safety. This Agreement shall be effective for a term commencing on July 1, 2025 continuing until June 30, 2029.
4. **MOTION NO. M-56-25:** Motion to [approve](#) the purchase of a Polaris Emergency Utility Task Vehicle to include emergency lights and siren for \$39,653.80 for the Department of Public Safety from Polaris Sales Inc., Medina, MN 55340, from the Vehicles Account 101-345-985-000. This purchase will utilize the Sourcewell Cooperative Contract 091024-PSI.
5. **MOTION NO. M-57-25:** Matter of [approving](#) the purchase of a 2025 Ford F150 Super Crew 4x4 Police Responder Pickup for \$49,273 for the Department of Public Safety from Lunghamer Ford, 1960 East Main Street, Owosso, MI 48867 from the Vehicles Account 101-345-985-000. This purchase will utilize the State of Michigan (240000001208) cooperative purchasing agreement.

Regular Agenda

1. **RECOGNITIONS/PRESENTATIONS:** Matter of receiving any recognitions or presentations from the Consent Agenda.
2. **MOTION NO. M-58-25:** Matter of [approving](#) the purchase of a Rosenbauer Commander Chassis with a Pumper Body with included Dealer Supplied Items for the Department of Public Safety from Front Line Services, Inc., 8588 Carter Rd., Freeland, MI 48623 at a cost of \$1,170,000, per the Sourcewell Cooperative Purchasing Contract 113021-RSD, from the Public Improvements Fund 445-901-985-000. Of this \$1,170,000, \$540,000 is to be paid upon delivery of the chassis to the Rosenbauer Plant (FY 26/27) and the balance of \$630,000 to be paid upon delivery (FY 27/28).
3. **MOTION NO. M-59-25:** Matter of [approving](#) an application for transfer of a Class C liquor license for Slows Berkley LLC, 3087 12 Mile Road, Berkley, MI.

4. **MOTION NO. M-60-25**: Matter of [approving](#) the employment contract for the Downtown Development Authority director.
5. **MOTION NO. M-61-25**: Matter of [approving](#) the BPSOA tentative agreement.
6. **MOTION NO. M-62-25**: Matter of [approving](#) the MAPE tentative agreement and continuing the past practice of carrying the wage and healthcare terms of the MAPE contract to MERIT employees.

COMMUNICATIONS

ADJOURN

Note: The City of Berkley will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and verbal representations of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Victoria Mitchell, ADA Contact, Berkley City Hall, 3338 Coolidge Highway, Berkley, MI 48072 (1-248-658-3310).

Note: Official minutes of City Council Meetings and supporting documents for Council packets are available for public review in the City Clerk's Office during normal working hours. Anyone wishing to submit correspondence to the Council before the meeting may send an email to comment@berkleymi.gov by noon on the day of the meeting. Emails sent prior to the deadline will be a part of the meeting record but will not be read during the Council meeting.

THE REGULAR MEETING OF THE FORTIETH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN WAS CALLED TO ORDER AT 7:02 PM ON MONDAY, JULY 7, 2025 BY MAYOR DEAN

PRESENT: Councilmember Steve Baker Councilmember Dennis Hennen
 Councilmember Gregory Patterson Councilmember Jessica Vilani
 Councilmember Clarence Black (attending remotely from Fort Bliss, TX on military duty)
 Mayor Bridget Dean

OTHER STAFF PRESENT:

City Manager Crystal VanVleck
City Attorney Jake Mertes
City Clerk Victoria Mitchell
Parks & Recreation Director Dan McMinn

APPROVAL OF AGENDA

Mayor Pro Tem Gavin moved to approve the Agenda
Seconded by Councilmember Patterson
Ayes: Black, Gavin, Hennen, Patterson, Vilani, Baker and Dean
Nays: None
Motion Approved.

PUBLIC COMMENT

Larry Kaufman, Berkley, spoke regarding a dispute with his neighbor.

CONSENT AGENDA

Councilmember Hennen moved to approve the following Consent Agenda
Seconded by Councilmember Vilani

APPROVAL OF THE MINUTES: Matter of approving the minutes of the 40th Regular City Council meeting on Monday, June 16, 2025.

MOTION NO. M-53-25: Matter of approving the Statements of Work for Civic Plus integrated meetings software, implementation, and training. This is an approved budgeted item of \$18,200 from account 101-215-986-000.

Ayes: Gavin, Hennen, Patterson, Vilani, Baker, Black and Dean
Nays: None
Motion Approved.

Recess from 7:10 to 7:15 PM due to technical difficulties.

REGULAR AGENDA

RECOGNITIONS/PRESENTATIONS: Matter of receiving any recognitions or presentations from the Consent Agenda.

MOTION NO. M-54-25: Matter of authorizing the Mayor to execute a contract between SMART and the City of Berkley for Fiscal Year 2026 for Municipal Credit and Community Credit funds in order to provide public transportation services for the period of July 1, 2025 to June 30, 2026.

Mayor Pro Tem Gavin moved to approve Motion No. M-54-25

Seconded by Councilmember Hennen

Ayes: Hennen, Patterson, Vilani, Baker, Black, Gavin and Dean

Nays: None

Motion Approved.

RESOLUTION NO. R-13-25: Matter of approving the City Council Rules and Order of Procedure.

Councilmember Patterson moved to approve Resolution No. R-13-25

Seconded by Councilmember Hennen

Ayes: Vilani, Baker, Black, Hennen, Patterson and Dean

Nays: None

Motion Approved.

COMMUNICATIONS:

COUNCILMEMBER VILANI

- From the Berkley Area Chamber:
 - One of the most exciting days of the summer is coming up this Saturday, our Street Art Festival, which will take place on Coolidge Highway from 11 a.m. to 4:00 p.m. on July 12th. Lots of your favorite things such as the artist David Zinn coming back and showcasing some of his work, Yappy Hour, Dog Zone. New this year is a beer garden at Casa Amado. So, you can stop, see some art, enjoy a beverage in that specific space and some tacos. There's face painting, balloon artists, a culinary corridor with artisan food.
 - If you want to get involved, the Chamber is always looking for both individuals and families as volunteers for all of these events. Please reach out to the Chamber if you are interested in volunteering.
- No updates from the Environmental Advisory Committee.

MAYOR PRO TEM GAVIN

- Berkley Beats is on July 9th at Oxford Park at 7:00 p.m. with music by Sonic Freeway.
- The next meeting of the Parks and Rec Advisory Board is on July 10th at 7:00 p.m. at the Community Center.
- Lastly, the Library Board will be meeting on July 16th at 7:00 p.m. at the Library.

COUNCILMEMBER BAKER

- For the Historical Committee:
 - They meet tomorrow, Tuesday July 8th at 7 p.m.
 - As you approach the Museum, please come take a look at the gazebo out front. There's a new dedication plaque to Berkley's very first female mayor, Maybelle Fraser. The dedication was held earlier today; the opportunity to get together, share stories, and celebrate all that she's done was terrific.
 - There's a new ornament that's available now so that you have plenty of time to stock up. These are available in the museum, in City Hall, and at the Library. The artwork is from our very own Steven Patterson—no relation to Councilmember Patterson—who is a member of the Historical Committee.
 - Please come visit the museum on Sundays from 2 to 4 p.m. and Wednesdays from 10 a.m. to 1 p.m. For more information, visit berkleyhistory.com.
- The Downtown Development Authority board meets Wednesday, July 9th at 8:15 a.m.

- Recently the DDA held a walking tour of West 12 Mile with noted experts from across the state regarding placemaking. Several key insights and opportunities were surfaced and potential ideas and action items came out of that.
- The search is nearly over for the DDA permanent Executive Director; he thanked Jennifer Finney for stepping up and serving in that capacity very well. While out walking around, check out the Dorothea Pocket Park pilot.
- For other event information, visit downtownberkeley.com.
- It was Pearl S. Buck who once said, "The test of a civilization is in the way it cares for its helpless members." As we see at the national level, the thought of stripping Medicaid coverage from nearly 12 million people fails that test utterly. These aren't just numbers. These are children, seniors, people with disabilities, working families, our neighbors. The push to gut health care in favor of tax cuts for the ultra-rich reveals a moral distortion, profit over people. A civilized society can't view health care as a luxury. It needs to view it as a duty. And as our city motto says, 'We care'. He said that he is proud to live in and serve this great community which does care.
- So with that, demonstrate care. Please hug somebody you love.

COUNCILMEMBER HENNEN

- From the Tree Board:
 - The spring tree planting from our DTE grant is complete. That was 30 more trees at no cost to us. There will be 200 more trees planted in the fall, also available at no cost to homeowners. You can sign up at berkleymi.gov/forestry. If you're interested in a tree, definitely sign up.
 - Save a Tree is working to complete our tree inventory, and once that's done, all city-owned trees will be in our geographic information system. The Tree Board is on summer break, next meeting in September.
- The Zoning Board of Appeals will finally meet with four cases on July 14th.
- He recently attended the Michigan Municipal League Board Retreat. The main emphasis was on affordable housing statewide, something your kids could afford to start with or your parents could downsize into. He said that they are exploring how to bring that to the state and city.
- On July 16th, he'll be a panelist at an Artificial Intelligence Summit put on by the Michigan Department of Civil Rights to discuss AI policy and use in local government.

COUNCILMEMBER BLACK

- Nothing from the Committee on Engagement and Transparency tonight.
- Gave a special shout out to all the parents of our wonderful children. He said that while school is out, lots of kids are doing great things.
- Huge shout out to Berkley Cubs, Berkley Burn, DCFC soccer—kids competing in tournaments both locally and nationally. Best of luck to them, and godspeed to all those parents funding those adventures.

COUNCILMEMBER PATTERSON

- The Beautification Committee met and had some leadership changes. Dan Mihaescu stepped down as President. Gary Elrod was voted in as President, and Ethan Fogle took the role of Vice President.
 - On behalf of the entire Council, extended deep gratitude to Dan. He had 12 years of dedicated service. His commitment, creativity, and tireless effort have left a lasting impact on our community—making it more vibrant and welcoming. He gave not only his time, but also his energy and passion. Every space he helped with feels a little more welcoming because of his efforts. We're deeply grateful for all he's done and the example he set. Thanked him for his years of service and for the beauty he's helped bring to our shared spaces.

CITY MANAGER VANVLECK

- Expanded on Councilmember Baker's comments about the Dorothea Pilot Pocket Park:
 - We're about halfway through and, despite some weather, we've had some great events and more are coming up. You can go to berkleymi.gov/dorothea to see a full list of events.
 - Tomorrow night is a Tigers game, at the Dorothea Pocket Park, it will be broadcast on the radio, with hot dogs, chips, peanuts, and Cracker Jack available. The Recreation Department is also hosting sock tie-dye. Please call Recreation at 248-658-3470 or visit the website to register so we have enough supplies. Game starts at 6:30 p.m. and goes until it's over.
 - Several other events throughout the week are hosted by Parks and Recreation and the Library. Zumba is on July 9th and Family Trivia Night is July 11th, please register for those.
 - We're also doing a couple drop-in Euchre and game nights: July 13th from 4–6 p.m. and July 18th from 7–9 p.m. Beginners and experts are all welcome. There will be other games available too, for kids and families.
 - There are a couple Crafty Tuesdays coming up and a fun nature presentation on July 16th, organized by Oakland County Parks that will be hands-on and fun for kids. Please register.
 - A Physical Media Swap is on July 17th.
 - The event series will be closed out on July 19th with the Dorothea Summer Block Party, hosted by the DDA, from 5–8 p.m. with karaoke, BBQ, performances from the high school Encore Choir, and more.
 - Please visit the website and follow social media for more info.

CITY ATTORNEY MERTEL

- No updates.

MAYOR DEAN

- As mentioned, a plaque was placed on the gazebo dedicating it to Mayor Maybelle Fraser earlier this evening. As the first female mayor of Berkley, she is to be commended. Stated that she knows what she puts up with today, she can't imagine what Mayor Fraser went through back then. She was feisty and determined. She wanted the gazebo to happen. She fronted much of the construction money and helped with the construction herself.
- She was a mom, involved in the Junior Women's Club and Mom's Club softball. We are fortunate she had the foresight to want this gazebo. It really is an anchor in our community. It's where we gather. I've done numerous weddings there. Memorial Day services happen there. It's decorated for holidays. The Lights Parade ends there, and kids visit with Santa. Said that she hopes Mayor Fraser knew what an asset the gazebo would become and how much it contributes to our community.
- Gave a shout out to the Berkley postal workers—Michelle and company. National Postal Worker Day was July 1st, so this is the first time we can say: you're awesome. She said she always enjoys seeing Michelle's smiling face.
- For the Mayor's Road Show, my next stop is Mongers' Provisions on Wednesday, July 16th, from 5:00 to 7:00 p.m. She stated that she looks forward to meeting with whoever comes, bring your questions and concerns. It's a great opportunity to have conversation.

ADJOURNMENT:

Councilmember Patterson moved to adjourn the Regular Meeting at 7:34 PM

Seconded by Councilmember Vilani

Ayes: Baker, Black, Gavin, Hennen, Patterson, Vilani and Dean

Nays: None

Motion Approved.

Bridget Dean, Mayor

ATTEST:

Victoria Mitchell, City Clerk

DRAFT

THE SPECIAL BUDGET WORK SESSION OF THE FORTIETH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN WAS CALLED TO ORDER AT 6:00 PM ON MONDAY, JULY 7, 2025 BY MAYOR DEAN

PRESENT: Councilmember Steve Baker
Councilmember Clarence Black (attending remotely from military duty)
Mayor Pro Tem Ross Gavin
Councilmember Dennis Hennen
Councilmember Gregory Patterson
Councilmember Jessica Vilani
Mayor Bridget Dean

OTHER STAFF PRESENT:

City Manager Crystal VanVleck
City Clerk Victoria Mitchell
Human Resources Director Jessica Stover
Parks & Recreation Superintendent Dan McMinn
Director of Communications Caitlin Flora
Library Director Matt Church

APPROVAL OF AGENDA

Councilmember Patterson moved to approve the Agenda
Seconded by Councilmember Hennen
Ayes: Black, Gavin, Hennen, Patterson, Vilani, Baker and Dean
Nays: None
Motion Approved.

PUBLIC COMMENT

None.

REGULAR AGENDA

DISCUSSION: Matter of a receiving a presentation regarding the MiLife consortium.

City Manager VanVleck opened the Work Session with an introduction of the MiLife consortium.

City Manager VanVleck introduced the presenters for the evening:

- City of Madison Heights Manager Melissa Marsh
- Manquen Vance Founder Mark Manquen
- Marathon Health Senior Vice President JP Miller

City Manager VanVleck said Berkley has been in discussions with the current MiLife consortium. She said the cities of Madison Heights, Royal Oak, Hazel Park, Ferndale, and Oak Park invited Berkley to participate. She said she is in the process of finalizing costs. She said participation in a direct contract clinic like this allows the City an opportunity to better control our healthcare costs long term.

City Manager Marsh provided her perspective on why utilizing the MiLife consortium is advantageous for a community, including the overall cost savings and soft benefits provided to employees and the city's budget. Madison Heights is a founding member and began participation in the Clinic in 2012. She said she has a reputation for being fiscally responsible and would not recommend joining the consortium if it were not a benefit and cost-savings for Madison Heights.

City Manager Marsh provided examples of the cost of health services provided by BC/BS versus what the MiLife clinic charges the city for the same services when employees utilize it for health care. She stated that clinic utilization is about 66 percent in Madison Heights. She said along with the cost savings it provides to the city, it also provides preventative health care to employees to prevent larger health events from happening.

City Manager VanVleck discussed the City of Oak Park's participation and concurred with the positive experience.

City Manager VanVleck explained the City of Berkley is a self-pay community for health insurance, along with asking employees to pay some of the costs. She stated there aren't a lot of ways to cut health care costs. She said joining the consortium is one way.

Mr. Miller explained all of the services the MiLife clinic provides and went into greater detail on the healthcare model. He said the Clinic takes a value-based approach to health care, where larger institutions are bottom-line based.

Mr. Miller explained the difference in care includes:

Traditional Fee-for-Service Healthcare:

- Low-quality outcomes
- Overuse of high-priced specialists, Rx, and diagnostics
- Ever-increasing health spending
- Bad experience for plan sponsors, providers, and patients

Advanced Primary Care from Marathon Health:

- Improved health outcomes
- Less reliance on medications and specialists
- Reduced health spending
- Great experience for plan sponsors, providers, and patients

What Advanced Primary Care Offers:

- Structural Change
 - Paid for value vs. fee-for-service
 - On hook for health of population
 - Outcomes driven by continuous data and relationships
- A New Model for Care
 - Easy destination for 90 percent of health needs
 - Proactive and positive pathway to better, earlier help
 - The clinician's original draw to medicine made real
- The Sponsor and Consumer Win
 - More access, more convenient
 - A personal experience and relationship
 - Less pocketbook pain
- By the Numbers
 - 33 percent lower cost
 - 19 percent lower odds of dying prematurely
 - \$13 in savings for every \$1 spent
 - \$67 billion savings each year
 - 90 percent of medical needs can be met in our health centers

Services Provided include:

- Primary Care
- Acute Care
- Pediatric Care for 2+
- Chronic Condition Management
- Onsite testing and labs
- Onsite Rx dispensing
- Mental/Behavioral health
- Assistance in navigating specialty care

Savings Opportunities for employees:

- 0-5 min waiting times
- 30-90 minutes average time with provider on a visit
- No office visit copay
- No cost for certain generic prescriptions

The makeup of the clinic would include:

- 1 nurse practitioner
- 1 medical assistant
- Open 40 hours a week
- MiLife buy-in amount:\$7,500
- City of Berkley would represent about 12percent of total MiLife population
- Unlimited visits

The year one total estimated health center cost is \$88,803 with an estimated monthly flat rate of \$7,400. The clinic is located inside Madison Heights City Hall.

Councilmember Vilani, utilizing her expertise as a health care provider executive, asked questions and discussed the consortium with the presenters.

City Manager VanVleck said it would take a majority vote by the Council to participate in the MiLife consortium and would take about 150 days to implement.

Councilmember Baker asked if mental health care is provided through the clinic.

Mr. Miller said the clinic would provide screenings and has a program called Live Better. He stated that patients would have access to staff psychologists and therapists. He said the virtual offering is highly utilized. He stated that each entity can opt into a virtual mental health program, and more complex cases would be given a referral.

Councilmember Patterson asked about pre-diagnosis and/or pre-screenings. He asked if partnering municipalities have seen a decrease in catastrophic costs.

A discussion took place regarding what stats are maintained by partnering communities.

Director Stover said the clinic would be available to covered employees and their dependents.

City Manager Marsh said it is a low-cost way to attract part-time help when the benefit is also offered to part-time staff.

City Manager VanVleck said the City is looking at spending \$1.7 million in health care costs if the Council approves employees paying for health care. She stated that participating in the consortium and providing health care through the MiLife Clinic is one of the few ways to cut those costs.

ADJOURNMENT:

Councilmember Patterson moved to adjourn the Special Meeting at 6:55 PM
Seconded by Councilmember Vilani
Ayes: Gavin, Hennen, Patterson, Vilani, Baker, Black and Dean
Nays: None
Motion Approved.

Bridget Dean, Mayor

ATTEST:

Victoria Mitchell, City Clerk



CITY OF BERKLEY
WARRANT LIST
#1412
JUNE 2025

Check Date	Check #	Payee	Description	GL #	Amount
06/05/2025	78434	ADN ADMINISTRATORS, INC.	CONSULTANT	101-191-817-000	943.00
06/05/2025	78435	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	101-172-728-000	6.66
			SUPPLIES	101-345-728-000	58.84
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	83.84
			RADIO MAINTENANCE	101-345-851-000	99.90
			VEHICLE SUPPLIES	101-443-781-000	13.28
			VEHICLE SUPPLIES	101-443-781-000	177.98
			EQUIPMENT	592-536-982-592	63.50
					504.00
06/05/2025	78436	ASHLEY MERZ	PROGRAM SUPPLIES	226-528-758-000	81.96
06/05/2025	78437	BILLINGS LAWN EQUIPMENT	VEHICLE SUPPLIES	101-443-781-000	21.36
			VEHICLE SUPPLIES	101-443-781-000	349.98
					371.34
06/05/2025	78438	BIOCARE, INC.	PUBLIC SAFETY MEDICAL EXPENSES	101-345-835-000	6,675.00
06/05/2025	78439	Bowman Construction	BS25-0004 - PZC25-0035	101-000-283-000	200.00
06/05/2025	78440	BRENDEL'S SEPTIC TANK SERVICE, LLC	CONTRACTUAL SERVICES	208-751-818-000	175.00

			CONTRACTUAL SERVICES	208-751-818-000	155.00
			CONTRACTUAL SERVICES	208-751-818-000	620.00
			CONTRACTUAL SERVICES	208-751-818-000	145.00
			CONTRACTUAL SERVICES	208-751-818-000	145.00
			CONTRACTUAL SERVICES	208-751-818-000	145.00

					1,385.00
06/05/2025	78441	Christopher D. & Julie A. Grider	BBE23-0008 - PB23-0107	101-000-283-000	710.00
06/05/2025	78442	Christopher D. & Julie A. Grider	BF24-0008 - PB23-0107	101-000-283-000	1,000.00
06/05/2025	78443	CINTAS	MEDICAL SUPPLIES	101-345-758-011	74.10
06/05/2025	78444	CINTAS	BUILDING MAINTENANCE - DPW	101-267-931-441	271.18
			CONTRACTUAL SERVICES	208-751-818-000	176.77

					447.95
06/05/2025	78445	CMP DISTRIBUTORS, INC	RANGE/TRAINING SUPPLIES	101-345-741-002	3,120.00
06/05/2025	78446	CMV LANDSCAPE & EQUIPMENT COMPANY	CONTRACTUAL SERVICES	203-464-818-000	6,870.00
			CONTRACTUAL SERVICES	203-464-818-000	825.00
			CONTRACTUAL SERVICES	203-464-818-000	1,765.00
			CONTRACTUAL SERVICES	203-464-818-000	1,045.00
			CONTRACTUAL SERVICES	203-464-818-000	1,048.00
			CONTRACTUAL SERVICES	203-464-818-000	1,730.00
			CONTRACTUAL SERVICES	203-464-818-000	880.00
			CONTRACTUAL SERVICES	203-464-818-000	21,133.00
			CONTRACTUAL SERVICES	592-536-818-000	231.00
			CONTRACTUAL SERVICES	592-536-818-000	126.00
			CONTRACTUAL SERVICES	592-536-818-000	126.00
			CONTRACTUAL SERVICES	592-536-818-000	70.00
			CONTRACTUAL SERVICES	592-536-818-000	112.00
			CONTRACTUAL SERVICES	592-536-818-000	58.50
			CONCRETE REPAIR	592-536-982-000	4,908.00
			CONCRETE REPAIR	592-536-982-000	3,600.00

					44,527.50

06/05/2025	78447	CONTRACTORS CONNECTION	VEHICLE SUPPLIES	101-443-781-000	2,297.00
			PROGRAM SUPPLIES	203-464-758-000	281.10
			UNIFORMS	592-537-744-000	311.25
			UNIFORMS	592-537-744-000	120.00
					3,009.35
06/05/2025	78448	CUMMINS SALES AND SERVICE	EQUIPMENT MAINTENANCE	101-345-933-000	1,368.99
06/05/2025	78449	D'ANGELO BROS INC.	CONTRACTUAL SERVICES	592-536-818-000	16,605.11
06/05/2025	78450	DARIA AYBUSHEVA	LANDLORD LICENSES	101-001-477-000	180.00
06/05/2025	78451	DEALER AUTO PARTS SALES	VEHICLE MAINTENANCE	101-345-939-000	475.00
			VEHICLE SUPPLIES	101-443-781-000	697.10
			VEHICLE SUPPLIES	101-443-781-000	92.45
					1,264.55
06/05/2025	78452	DEARBORNW - THE W.W. WILLIAMS CO	VEHICLE SUPPLIES	101-443-781-000	12.29
06/05/2025	78453	DETROIT DIAMOND DRILLING, INC.	FUEL & OIL	101-345-751-000	179.82
06/05/2025	78454	DURST LUMBER & ACE HARDWARE	BUILDING MAINTENANCE	101-345-931-000	25.98
			PROGRAM SUPPLIES	509-758-758-000	15.97
					41.95
06/05/2025	78455	EJ USA, INC.	EQUIPMENT	592-536-982-592	838.80
			EQUIPMENT	592-536-982-592	35.22
					874.02
06/05/2025	78456	FIRE DEFENSE EQUIPMENT COMPANY	MAINTENANCE SUPPLIES - PUB SAFETY	101-267-776-345	89.80
			MAINTENANCE SUPPLIES - DPW	101-267-776-441	54.00

					143.80
06/05/2025	78457	FISHMAN STEWART PLLC	CITY ATTORNEY	101-266-825-000	1,445.25
06/05/2025	78458	FRANKS LANDSCAPING & SUPPLIES LLC.	FLOWER BASKET PROGRAM	248-729-818-200	39,259.46
06/05/2025	78459	GALLAGHER FIRE EQUIPMENT COMPANY	BUILDING MAINTENANCE	101-345-931-000	297.00
06/05/2025	78460	GARRETT DOOR CO.	BUILDING MAINTENANCE - DPW	101-267-931-441	1,478.00
06/05/2025	78461	GINA HAROLD	PROFESSIONAL DEVELOPMENT	101-253-960-000	218.40
06/05/2025	78462	GORDON FOOD SERVICE INC.	CONTRACTUAL SERVICES	211-752-818-000	160.53
06/05/2025	78463	GREAT LAKES WATER AUTHORITY	NONRESIDENTIAL SURCHARGE	592-536-928-000	3,307.08
06/05/2025	78464	HENRY FORD @ WORK	MEDICAL EXPENSES	101-441-835-000	95.00
			MEDICAL EXPENSES	592-536-835-000	95.00
					190.00
06/05/2025	78465	Highlander Homes	BBA24-0051 - PBRA24-0037	101-000-283-000	100.00
06/05/2025	78466	HUBBELL, ROTH & CLARK	ENGINEERING	202-464-821-010	1,101.59
			ENGINEERING	203-464-821-010	2,326.10
			BUILDING IMPROVEMENTS - PARKS	208-267-976-208	416.88
			ENGINEER - ROAD PROJECT	443-901-821-000	1,101.60
			CONSTRUCTION - ROAD PROJECT	443-901-975-000	5,053.31
			CONSTRUCTION - ROAD PROJECT	443-901-975-000	11,786.73
			ENGINEER	592-536-821-000	3,960.65
			ENGINEER	592-536-821-000	11,590.29
					37,337.15

06/05/2025	78467	HUNT SIGN CO LTD	FIRE EQUIPMENT	101-345-979-000	63.00
			PROGRAM SUPPLIES	202-475-758-000	378.00
			PROGRAM SUPPLIES	202-475-758-000	198.00
			PROGRAM SUPPLIES	203-475-758-000	882.00
			PROGRAM SUPPLIES	203-475-758-000	462.00
			EQUIPMENT	592-536-982-592	245.00
					2,228.00
06/05/2025	78468	INTEGRATED SUPPLY NETWORK	TOOLS	592-536-787-000	103.09
06/05/2025	78469	J.H. HART URBAN FORESTRY	CONTRACTUAL SERVICES	202-468-818-000	947.26
			CONTRACTUAL SERVICES	203-468-818-000	2,210.28
			CONTRACTUAL SERVICES	208-819-818-000	1,560.20
					4,717.74
06/05/2025	78470	JOHNSON CONTROLS, INC.	BUILDING MAINTENANCE - CITY HALL	101-267-931-101	432.80
06/05/2025	78471	KIMBALL MIDWEST	VEHICLE SUPPLIES	101-443-781-000	138.90
			VEHICLE SUPPLIES	101-443-781-000	81.60
			VEHICLE SUPPLIES	101-443-781-000	72.00
					292.50
06/05/2025	78472	KONICA MINOLTA BUSINESS SOLUTIONS	OFFICE EQUIPMENT RENTAL	101-265-946-000	586.88
06/05/2025	78473	LAURA LUCHTMAN	DDA - EVENTS	248-724-817-004	400.00
06/05/2025	78474	LIFELOC TECHNOLOGIES, INC	SUPPLIES	101-345-728-000	37.00
06/05/2025	78475	MacDermott Roofing Inc	BBD24-0022 - PBR24-0161	101-000-283-000	** VOIDED **
06/05/2025	78476	MATTHEW WELLS	PROFESSIONAL DEVELOPMENT	592-536-960-000	95.00

06/05/2025	78477	MICHELLE SABOURIN	PROGRAM SUPPLIES-CONTRIBUTIONS - LIBRAI	101-790-758-005	200.00
06/05/2025	78478	MISDU	PAYROLL DEDUCTIONS	101-000-231-000	82.99
			PAYROLL DEDUCTIONS	101-000-231-000	542.76
					625.75
06/05/2025	78479	MOR APRIK	CONTRACTUAL SERVICES	592-536-818-000	60.00
06/05/2025	78480	MORBARK, LLC	VEHICLE SUPPLIES	101-443-781-000	55.92
06/05/2025	78481	Murray Built Construction	BD25-0006 - PBD25-0009	101-000-283-000	1,000.00
06/05/2025	78482	NELSON BROTHERS SEWER & PLUMBING	BUILDING IMPROVEMENTS - DPW	101-267-976-441	934.00
06/05/2025	78483	NESCON	VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
06/05/2025	78484	NYE UNIFORM	UNIFORMS-CLEANING & PURCHASES	101-345-744-000	85.00
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	42.50
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	82.50
					210.00
06/05/2025	78485	O'REILLY AUTOMOTIVE, INC.	PROFESSIONAL DEVELOPMENT	101-443-960-000	190.00
06/05/2025	78486	OAKLAND COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT	101-345-960-000	5,850.00
06/05/2025	78487	OPENSLOT THEATRE	PROGRAM SUPPLIES-CONTRIBUTIONS - LIBRAI	101-790-758-005	310.00
06/05/2025	78488	OTIS ELEVATOR	BUILDING MAINTENANCE	101-345-931-000	125.00

06/05/2025	78489	PITNEY BOWES GLOBAL FINANCIAL SERV.	OFFICE EQUIPMENT RENTAL	592-536-946-000	908.67
06/05/2025	78490	PITNEY BOWES INC.	OFFICE EQUIPMENT RENTAL	101-265-946-000	9.99
			POSTAGE-PRINTING-MAILING	592-536-730-000	75.04
					85.03
06/05/2025	78491	POMP'S TIRE SERVICE, INC.	VEHICLE SUPPLIES	101-443-781-000	694.08
06/05/2025	78492	QUICKSCORES LLC	PROGRAM SUPPLIES	208-819-758-000	35.00
06/05/2025	78493	RAD HATTER MARKETING	CONTRACTUAL SERVICES	248-726-818-000	4,200.00
06/05/2025	78494	RAL LAWN & SHRUB CARE	CONTRACTUAL SERVICES	202-471-818-000	285.00
			PROGRAM SUPPLIES	509-758-758-000	324.00
			PROGRAM SUPPLIES	509-758-758-000	283.60
					892.60
06/05/2025	78495	RENU POWER TOOL & SUPPLY	TOOLS	101-441-787-000	309.00
06/05/2025	78496	RKA PETROLEUM COS, INC	INVENTORY - FUEL & OIL	101-000-110-002	9,604.28
06/05/2025	78497	ROAD COMMISSION OF OAKLAND CO	EQUIPMENT MAINTENANCE	202-475-933-000	873.76
			EQUIPMENT MAINTENANCE	203-475-933-000	97.09
					970.85
06/05/2025	78498	ROCKET ENTERPRISE INC.	CONTRACTUAL SERVICES	202-475-818-000	935.00
			STREETSCAPE IMPROVEMENTS	248-902-972-200	5,000.00
					5,935.00
06/05/2025	78499	ROSE PEST SOLUTIONS	BUILDING MAINTENANCE -PARKS	208-267-931-208	206.00

06/05/2025	78500	ROTH ELECTRIC, INC	ELECTRICAL PERMITS	101-001-479-000	30.00
06/05/2025	78501	SOCRRA	RUBBISH COLLECTION	226-528-818-001	34,383.52
			TRASH DISPOSAL	226-528-818-003	1,055.12
			TRASH DISPOSAL	226-528-818-003	16,180.48
					51,619.12
06/05/2025	78502	SPONSORSHIP SOLUTIONS LLC	CONTRACTUAL SERVICES	208-844-818-000	800.00
06/05/2025	78503	STAPLES	PROGRAM SUPPLIES	101-745-758-000	43.76
06/05/2025	78504	STREET DUTY	UNIFORMS-CLEANING & PURCHASES	101-345-744-000	95.00
06/05/2025	78505	SWANK MOTION PICTURES, INC.	CONTRACTUAL SERVICES	208-843-818-000	500.00
06/05/2025	78506	SWEETWATER SPRINKLERS	STREETSCAPE IMPROVEMENTS	248-902-972-200	1,655.00
			STREETSCAPE IMPROVEMENTS	248-902-972-200	100.00
					1,755.00
06/05/2025	78507	TERMINAL SUPPLY CO	VEHICLE SUPPLIES	101-443-781-000	66.80
06/05/2025	78508	THE CHARLES MACHINE WORKS, INC	EQUIPMENT	592-536-982-592	11,054.58
06/05/2025	78509	THE KITCHEN INC.	PRISONER BOARD	101-345-753-000	513.76
06/05/2025	78510	THE LIBRARY NETWORK	BOOKS	101-790-978-000	2,325.92
			RENTED MATERIALS	101-790-978-001	1,635.66
			CDBG EXPENSES-PROGRAM YEAR 2023-2024	275-902-818-046	131.16
					4,092.74
06/05/2025	78511	TOADVINE BOOKS	BOOKS	101-790-978-000	43.08

06/05/2025	78512	TRUCK & TRAILER SPECIALTIES, INC.	VEHICLE SUPPLIES	101-443-781-000	78.00
			VEHICLE	226-528-985-000	13,005.00
					13,083.00
06/05/2025	78513	UNITED FACILITY SUPPLIES	MAINTENANCE SUPPLIES - CITY HALL	101-267-776-101	60.66
			MAINTENANCE SUPPLIES - LIBRARY	101-267-776-271	64.68
			MAINTENANCE SUPPLIES - LIBRARY	101-267-776-271	193.50
			MAINTENANCE SUPPLIES - PUB SAFETY	101-267-776-345	90.39
			MAINTENANCE SUPPLIES - DPW	101-267-776-441	162.97
			MAINTENANCE SUPPLIES - PARKS	208-267-776-208	133.47
					705.67
06/05/2025	78514	VERIZON WIRELESS	TELEPHONE	101-172-853-000	177.00
			TELEPHONE	101-191-853-000	45.50
			TELEPHONE	101-215-853-000	81.00
			SOFTWARE MAINT AND SUBSCRIPTIONS	101-228-760-000	135.00
			CONTRACTUAL SERVICES	101-228-818-000	40.02
			TELEPHONE	101-228-853-000	151.03
			TELEPHONE	101-250-853-000	81.07
			TELEPHONE	101-345-853-000	288.79
			TELEPHONE	101-430-853-000	40.50
			TELEPHONE	101-441-853-000	251.23
			TELEPHONE	101-701-853-000	91.00
			TELEPHONE	101-790-853-000	45.50
			CONTRACTUAL SERVICES	208-751-818-000	45.50
			TELEPHONE	208-751-853-000	264.83
			CONTRACTUAL SERVICES	208-754-818-000	384.49
			TELEPHONE	211-755-853-000	41.11
			TELEPHONE	248-722-853-000	40.50
			TELEPHONE	592-536-853-000	306.24
					2,510.31
06/05/2025	78515	VESCO OIL CORPORATION	FUEL & OIL	101-441-751-000	132.50
			RUBBISH CARTS/RECYCLE BINS	226-000-110-004	240.00
					372.50

06/05/2025	78516	VITAL RECORDS CONTROL	BUILDING MAINTENANCE - CITY HALL	101-267-931-101	25.00
06/05/2025	78517	WINDER POLICE EQUIPMENT	VEHICLE MAINTENANCE	101-345-939-000	67.50
			VEHICLE MAINTENANCE	101-345-939-000	190.00
			VEHICLE MAINTENANCE	101-345-939-000	206.80
			FIRE TRUCK MAINTENANCE	101-345-939-001	422.00
					886.30
06/05/2025	78518	WOLVERINE FREIGHTLINER EASTSIDE	VEHICLE SUPPLIES	101-443-781-000	155.82
06/13/2025	78519	A & B ALARM SYSTEMS, INC.	BUILDING MAINTENANCE - DPW	101-267-931-441	279.00
06/13/2025	78520	AIRGAS USA, LLC	VEHICLE SUPPLIES	101-443-781-000	57.86
06/13/2025	78521	AMAZON CAPITAL SERVICES	EQUIPMENT SUPPLIES	101-228-778-000	18.99
			OFFICE EQUIPMENT	101-228-983-000	1,299.75
			SUPPLIES	101-345-728-000	25.19
			SUPPLIES	101-345-728-000	1,037.68
			VEHICLE SUPPLIES	101-443-781-000	9.46
			COMMUNITY EVENTS	101-741-932-100	34.99
			PROGRAM SUPPLIES	509-758-758-000	239.84
			EQUIPMENT	592-536-982-592	81.82
					2,747.72
06/13/2025	78522	AT&T	CONTRACTUAL SERVICES	101-228-818-000	195.24
06/13/2025	78523	B&H PHOTO-VIDEO	OFFICE EQUIPMENT	101-228-983-000	625.33
06/13/2025	78524	BERKLEY DOWNTOWN DEVELOPMENT AUTH	HISTORIC COMMITTEE	101-000-302-000	250.00
06/13/2025	78525	BIG D LOCK CITY	MAINTENANCE SUPPLIES - DPW	101-267-776-441	12.00
			MAINTENANCE SUPPLIES - DPW	101-267-776-441	30.00
			MAINTENANCE SUPPLIES - PARKS	208-267-776-208	85.50

					127.50
06/13/2025	78526	BILLINGS LAWN EQUIPMENT	VEHICLE SUPPLIES	101-443-781-000	152.02
			VEHICLE SUPPLIES	101-443-781-000	568.99
			VEHICLE SUPPLIES	101-443-781-000	30.64
			VEHICLE SUPPLIES	101-443-781-000	21.39
					773.04
06/13/2025	78527	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE	101-254-716-600	879.62
			HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE	101-355-716-600	3,078.67
					3,958.29
06/13/2025	78528	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE	101-254-716-600	14,731.68
			HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE	101-355-716-600	12,583.31
					27,314.99
06/13/2025	78529	BOOKPAGE	DOWNLOADABLE CONTENT	101-790-731-001	756.00
06/13/2025	78530	BRENDA PAMELA ZARINANA-CASTANEDA	CONTRACTUAL SERVICES	211-752-818-000	1,123.00
06/13/2025	78531	CAMELOT CLEANERS	PRISONER BOARD	101-345-753-000	80.75
06/13/2025	78532	CARDCONNECT	CONTRACTUAL SERVICES	208-751-818-000	25.00
06/13/2025	78533	CARLISLE / WORTMAN	CONSULTANT	101-701-817-000	1,227.50
			CONSULTANT	101-701-817-000	517.50
					1,745.00
06/13/2025	78534	CDW GOVERNMENT, INC.	SOFTWARE MAINT AND SUBSCRIPTIONS	101-228-760-000	55.43
			SOFTWARE MAINT AND SUBSCRIPTIONS	101-228-760-000	753.25
			SOFTWARE MAINT AND SUBSCRIPTIONS	101-228-760-000	53.52
			EQUIPMENT SUPPLIES	101-228-778-000	125.02
					987.22

06/13/2025	78535	CINTAS	MAINTENANCE SUPPLIES - CITY HALL	101-267-776-101	107.90
06/13/2025	78536	CMP DISTRIBUTORS, INC	RANGE/TRAINING SUPPLIES	101-345-741-002	6,220.00
06/13/2025	78537	CMV LANDSCAPE & EQUIPMENT COMPANY	CONTRACTUAL SERVICES	203-468-818-000	2,508.00
			CONTRACTUAL SERVICES	592-536-818-000	70.00
			CONTRACTUAL SERVICES	592-536-818-000	109.20
			CONTRACTUAL SERVICES	592-536-818-000	245.00
			CONTRACTUAL SERVICES	592-536-818-000	210.00
			CONTRACTUAL SERVICES	592-536-818-000	105.00
			CONTRACTUAL SERVICES	592-536-818-000	204.40
			CONTRACTUAL SERVICES	592-536-818-000	3,145.00
			CONTRACTUAL SERVICES	592-536-818-000	1,024.00
			CONTRACTUAL SERVICES	592-536-818-000	1,683.00
			CONTRACTUAL SERVICES	592-536-818-000	3,003.00
			CONCRETE REPAIR	592-536-982-000	3,215.00
			CONCRETE REPAIR	592-536-982-000	6,413.00
			CONCRETE REPAIR	592-536-982-000	275.00
			CONCRETE REPAIR	592-536-982-000	3,403.00
			CONCRETE REPAIR	592-536-982-000	1,568.00
			CONCRETE REPAIR	592-536-982-000	18,145.00
			CONCRETE REPAIR	592-536-982-000	5,280.00
					50,605.60
06/13/2025	78538	CONTRACTORS CLOTHING CO.	UNIFORMS	208-751-744-000	153.65
06/13/2025	78539	CONTRACTORS CONNECTION	VEHICLE SUPPLIES	101-443-781-000	147.10
06/13/2025	78540	CUMMINS SALES AND SERVICE	VEHICLE SUPPLIES	101-443-781-000	258.32
06/13/2025	78541	DEALER AUTO PARTS SALES	VEHICLE MAINTENANCE - DPW	101-345-939-002	421.99
06/13/2025	78541	DEALER AUTO PARTS SALES	VEHICLE MAINTENANCE - DPW	101-345-939-002	440.20
					862.19

06/13/2025	78542	DURST LUMBER & ACE HARDWARE	MAINTENANCE SUPPLIES - PUB SAFETY	101-267-776-345	13.98
			EQUIPMENT	592-536-982-592	31.56
			EQUIPMENT	592-536-982-592	43.03
			EQUIPMENT	592-536-982-592	20.92
					<hr/> 109.49
06/13/2025	78543	ERC-LED, LLC	UTILITIES - LED CONVERSION	101-265-920-265	4,170.00
06/13/2025	78544	EVELYN WATTS	CONTRACTUAL SERVICES	208-821-818-000	125.00
06/13/2025	78545	FERGUSON WATERWORKS #3386	EQUIPMENT	592-536-982-592	371.99
			EQUIPMENT	592-536-982-592	371.99
					<hr/> 743.98
06/13/2025	78546	GALLAGHER BENEFIT SERVICES, INC.	CONTRACTUAL SERVICES	101-172-818-000	414.75
06/13/2025	78547	GORDON FOOD SERVICE INC.	CONTRACTUAL SERVICES	211-752-818-000	138.70
06/13/2025	78548	GRAINGER	VEHICLE SUPPLIES	101-443-781-000	76.50
06/13/2025	78549	GUNNERS METERS & PARTS INC.	EQUIPMENT	592-536-982-592	154.00
06/13/2025	78550	HOME DEPOT CREDIT SERVICES	MAINTENANCE SUPPLIES - CITY HALL	101-267-776-101	98.10
06/13/2025	78551	HUNT SIGN CO LTD	VEHICLE SUPPLIES	101-443-781-000	658.00
			PROGRAM SUPPLIES	202-475-758-000	102.00
			PROGRAM SUPPLIES	203-475-758-000	238.00
					<hr/> 998.00
06/13/2025	78552	HYDROCORP	CROSS CONNECTIONS	592-536-822-000	1,769.00

06/13/2025	78553	IAN KINDER LLC	CONTRACTUAL SERVICES	208-845-818-000	46.50
06/13/2025	78554	Illyria Contracting LLC	BBP24-0043 - PUT24-0109	101-000-283-000	5,000.00
06/13/2025	78555	Illyria Contracting LLC	BD24-0016 - PBD24-0014	101-000-283-000	1,000.00
06/13/2025	78556	Illyria Contracting LLC	BE24-0012 - PBRN24-0012	101-000-283-371	850.00
06/13/2025	78557	ILLYRIA CONTRACTING LLC	BUILDING PERMITS	101-001-478-000	97.50
06/13/2025	78558	INTERSTATE BILLING SERVICE	VEHICLE SUPPLIES	101-443-781-000	640.05
06/13/2025	78559	J.H. HART URBAN FORESTRY	CONTRACTUAL SERVICES	208-751-818-000	668.66
06/13/2025	78560	J.H. HART URBAN FORESTRY	CONTRACTUAL SERVICES	202-468-818-000	3,343.69
			CONTRACTUAL SERVICES	202-468-818-000	1,170.15
			CONTRACTUAL SERVICES	203-468-818-000	7,801.94
			CONTRACTUAL SERVICES	203-468-818-000	2,730.34
					15,046.12
06/13/2025	78561	JACK DOHENY COMPANIES, INC.	VEHICLE MAINTENANCE	592-536-939-000	2,058.41
06/13/2025	78562	JADEN REITHEL	CONTRACTUAL SERVICES	208-821-818-000	100.00
06/13/2025	78563	JIM'S SPORTSWEAR	CONTRACTUAL SERVICES	208-754-818-000	2,633.60
06/13/2025	78564	JOHNSON CONTROLS, INC.	HEAT/COOLING	101-265-976-002	92,513.33
06/13/2025	78565	JOSHUA HUNTER	SUNDRY REVENUE	101-001-672-001	229.24

06/13/2025	78566	JULIA HOERNER	CONTRACTUAL SERVICES	208-821-818-000	100.00
06/13/2025	78567	JUSTIFACTS CREDENTIAL VERIFICATION	CONTRACTUAL SERVICES	101-172-818-000	105.25
06/13/2025	78568	KANOPY, INC.	DOWNLOADABLE CONTENT	101-790-731-001	232.90
06/13/2025	78569	KIESLER'S POLICE SUPPLY, INC.	RANGE/TRAINING SUPPLIES	101-345-741-002	3,141.33
06/13/2025	78570	KIMBALL MIDWEST	VEHICLE SUPPLIES EQUIPMENT	101-443-781-000 592-536-982-592	67.38 229.95 ----- 297.33
06/13/2025	78571	KONICA MINOLTA BUSINESS SOLUTIONS	OFFICE EQUIPMENT MAINTENANCE	101-790-934-000	169.38
06/13/2025	78572	LARRY'S WELDING SUPPLY	VEHICLE SUPPLIES	101-443-781-000	62.65
06/13/2025	78573	LEADSONLINE LLC	DATA PROCESSING	101-345-814-000	3,085.00
06/13/2025	78574	LGC GLOBAL ENERGY FM, LLC	CUSTODIAL SERVICES - CITY HALL CUSTODIAL SERVICES - LIBRARY CUSTODIAL SERVICES - PUB SAFETY CUSTODIAL SERVICES - DPW CUSTODIAL SERVICES - PARKS	101-267-811-101 101-267-811-271 101-267-811-345 101-267-811-441 208-267-811-208	919.40 2,268.85 1,711.71 282.81 1,386.49 ----- 6,569.26
06/13/2025	78575	MADELINE KRAMER	CONTRACTUAL SERVICES	208-821-818-000	100.00
06/13/2025	78576	MCKENNA	CONTRACTUAL INSPECTIONS	101-745-822-003	20,288.50

06/13/2025	78577	METRO PUMP SERVICE	FUEL & OIL	101-441-751-000	557.95
06/13/2025	78578	MICHIGAN ASSOCIATION OF MAYORS	MEETINGS & CONFERENCES	101-101-864-000	390.00
06/13/2025	78579	MICHIGAN GRAPHICS & AWARDS	OFFICE SUPPLIES	101-172-728-000	20.00
			COMMUNITY EVENTS	101-741-932-100	74.95
					94.95
06/13/2025	78580	MICHIGAN RURAL WATER ASSOCIATION	MEMBERSHIPS	101-441-803-000	1,020.00
06/13/2025	78581	MIDWEST TAPE	DOWNLOADABLE CONTENT	101-790-731-001	447.10
06/13/2025	78582	MISDU	PAYROLL DEDUCTIONS	101-000-231-000	82.99
			PAYROLL DEDUCTIONS	101-000-231-000	542.76
					625.75
06/13/2025	78583	MML WORKERS' COMPENSATION FUND	PREPAID EXPENSES	101-000-123-000	100,514.00
06/13/2025	78584	MSTS RECEIVABLES LLC	EQUIPMENT	592-536-982-592	109.98
06/13/2025	78585	Murray Built Construction	BD25-0010 - PBD25-0013	101-000-283-000	1,000.00
06/13/2025	78586	NATIONAL TRAILS	CONTRACTUAL SERVICES	208-754-818-000	525.00
06/13/2025	78587	NELSON BROTHERS SEWER & PLUMBING	BUILDING MAINTENANCE - DPW	101-267-931-441	1,750.00
			BUILDING MAINTENANCE -PARKS	208-267-931-208	196.00
			EQUIPMENT MAINTENANCE	208-751-933-000	2,759.00
					4,705.00
06/13/2025	78588	NYE UNIFORM	UNIFORMS-CLEANING AND PURCHASES	101-325-744-000	953.95
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	176.00

			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	198.50
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	484.00
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	97.00
			UNIFORMS-CLEANING & PURCHASES	101-430-744-000	84.00
					1,993.45
06/13/2025	78589	O'REILLY AUTOMOTIVE, INC.	VEHICLE MAINTENANCE - DPW	101-345-939-002	593.47
			VEHICLE SUPPLIES	101-443-781-000	972.79
			EQUIPMENT	592-536-982-592	29.98
					1,596.24
06/13/2025	78590	OAKLAND COUNTY	ANIMAL CONTROL MEDICAL EXPENSES	101-430-835-000	378.00
06/13/2025	78591	ORKIN PEST CONTROL	BUILDING MAINTENANCE - PUB SAFETY	101-267-931-345	75.00
			PEST CONTROL	248-729-818-207	75.00
					150.00
06/13/2025	78592	OVERDRIVE, INC.	DOWNLOADABLE CONTENT	101-790-731-001	1,162.18
			DOWNLOADABLE CONTENT	101-790-731-001	429.42
			DOWNLOADABLE CONTENT	101-790-731-001	634.98
					2,226.58
06/13/2025	78593	PITNEY BOWES INC.	OFFICE EQUIPMENT RENTAL	101-265-946-000	9.99
			POSTAGE-PRINTING-MAILING	592-536-730-000	75.36
					85.35
06/13/2025	78594	POWERDMS, INC.	DATA PROCESSING	101-345-814-000	12,480.68
06/13/2025	78595	PRECISION DATA PRODUCTS	OFFICE SUPPLIES	101-265-728-000	190.46
06/13/2025	78596	Quality Spec Construction & Rehab L	BS25-0007 - PZC25-0050	101-000-283-000	200.00
06/13/2025	78597	QUANTUM SERVICES GROUP, LLC	CONTRACTUAL SERVICES	101-228-818-000	1,642.00

06/13/2025	78598	RAL LAWN & SHRUB CARE	BUILDING MAINTENANCE - DPW	101-267-931-441	105.00
			BUILDING MAINTENANCE - DPW	101-267-931-441	93.80
					198.80
06/13/2025	78599	RKA PETROLEUM COS, INC	INVENTORY - FUEL & OIL	101-000-110-002	1,843.79
06/13/2025	78600	ROBERT KWIECINSKI	UNIFORMS-CLEANING & PURCHASES	101-345-744-000	362.52
06/13/2025	78601	ROLLS MECHANICAL	PLUMBING PERMITS	101-001-481-000	495.00
06/13/2025	78602	SABISTON BUILDERS SUPPLY	PROGRAM SUPPLIES	202-469-758-000	139.50
			PROGRAM SUPPLIES	203-469-758-000	325.50
					465.00
06/13/2025	78603	SHOWCASES	LIBRARY COOP	101-790-828-000	249.80
06/13/2025	78604	SITEONE LANDSCAPE SUPPLY, LLC	EQUIPMENT	592-536-982-592	267.79
06/13/2025	78605	SOCRRA	PROGRAM SUPPLIES	226-528-758-000	1,260.00
			PROGRAM SUPPLIES	226-528-758-000	1,260.00
			RUBBISH COLLECTION	226-528-818-001	34,383.52
			TRASH DISPOSAL	226-528-818-003	22,484.48
					59,388.00
06/13/2025	78606	SOCWA	CONTRACTUAL SERVICES	592-536-818-000	86,437.00
			BULK WATER	592-536-926-000	77,073.85
					163,510.85
06/13/2025	78607	SONIC FREEWAY LLC	CONTRACTUAL SERVICES	208-844-818-000	720.00

06/13/2025	78608	SOUTHERN MICH DOG OBEDIENCE TRAIN.	CONTRACTUAL SERVICES	208-845-818-000	882.00
06/13/2025	78609	STAPLES	EMERGENCY MANAGERMENTS EXPENSES	101-305-755-000	39.12
			SUPPLIES	101-345-728-000	27.57
			OFFICE SUPPLIES	101-790-728-000	288.48
					355.17
06/13/2025	78610	Stewart & Sons Concrete	BS25-0006 - PBDP25-0009	101-000-283-000	155.00
06/13/2025	78611	T-MOBILE	DOWNLOADABLE CONTENT	101-790-731-001	287.00
06/13/2025	78612	The Ironhead Trust	BS25-0002 - PZC25-0024	101-000-283-000	200.00
06/13/2025	78613	THE REPTARIUM	PROGRAM SUPPLIES-CONTRIBUTIONS - LIBRAI	101-790-758-005	300.00
06/13/2025	78614	THERESA CABALUM	CONTRACTUAL SERVICES	208-821-818-000	821.10
06/13/2025	78615	TOMS AUTO GLASS	VEHICLE MAINTENANCE	211-755-939-000	220.00
06/13/2025	78616	TRANSUNION RISK AND ALTERNATIVE	MEMBERSHIPS	101-345-803-000	121.00
06/13/2025	78617	TRUCK & TRAILER SPECIALTIES, INC.	VEHICLE SUPPLIES	101-443-781-000	517.20
06/13/2025	78618	UNITED FACILITY SUPPLIES	MAINTENANCE SUPPLIES - DPW	101-267-776-441	90.66
06/13/2025	78619	WAGeworks, INC	CONSULTANT	101-191-817-000	100.00
06/13/2025	78620	WINDSTREAM	CONTRACTUAL SERVICES	101-228-818-000	744.82

06/13/2025	78621	Wm R Curtis, Inc	BD22-0009 - PB22-0517	101-000-283-000	1,000.00
06/13/2025	78622	Wm R Curtis, Inc	BD22-0010 - PB22-0518	101-000-283-000	1,000.00
06/13/2025	78623	WOW! BUSINESS	CONTRACTUAL SERVICES	101-228-818-000	505.72
06/13/2025	78624	ZOE SUTTON	CONTRACTUAL SERVICES	208-821-818-000	50.00
06/18/2025	78625	CITY OF BERKLEY DDA	LADIES NIGHT OUT	248-724-817-010	100.00
			ART & ABOUT	248-724-817-016	146.00
					----- 246.00
06/18/2025	78626	GORDON FOOD SERVICE INC.	CONTRACTUAL SERVICES	211-752-818-000	25.00
06/18/2025	78627	NESCON	VEHICLE SUPPLIES	101-443-781-000	6,883.73
06/30/2025	78350	ADN ADMINISTRATORS, INC.	CONSULTANT	101-191-817-000	** VOIDED **
06/30/2025	78351	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	101-172-728-000	** VOIDED **
			SUPPLIES	101-345-728-000	** VOIDED **
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	** VOIDED **
			RADIO MAINTENANCE	101-345-851-000	** VOIDED **
			VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
			VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
			EQUIPMENT	592-536-982-592	** VOIDED **
06/30/2025	78352	ASHLEY MERZ	PROGRAM SUPPLIES	226-528-758-000	** VOIDED **
06/30/2025	78353	BILLINGS LAWN EQUIPMENT	VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
			VEHICLE SUPPLIES	101-443-781-000	** VOIDED **

06/30/2025	78354	BIOCARE, INC.	PUBLIC SAFETY MEDICAL EXPENSES	101-345-835-000	** VOIDED **
06/30/2025	78355	Bowman Construction	BS25-0004 - PZC25-0035	101-000-283-000	** VOIDED **
06/30/2025	78356	BRENDEL'S SEPTIC TANK SERVICE, LLC	CONTRACTUAL SERVICES	208-751-818-000	** VOIDED **
			CONTRACTUAL SERVICES	208-751-818-000	** VOIDED **
			CONTRACTUAL SERVICES	208-751-818-000	** VOIDED **
			CONTRACTUAL SERVICES	208-751-818-000	** VOIDED **
			CONTRACTUAL SERVICES	208-751-818-000	** VOIDED **
			CONTRACTUAL SERVICES	208-751-818-000	** VOIDED **
06/30/2025	78357	Christopher D. & Julie A. Grider	BBE23-0008 - PB23-0107	101-000-283-000	** VOIDED **
06/30/2025	78358	Christopher D. & Julie A. Grider	BF24-0008 - PB23-0107	101-000-283-000	** VOIDED **
06/30/2025	78359	CINTAS	MEDICAL SUPPLIES	101-345-758-011	** VOIDED **
06/30/2025	78360	CINTAS	BUILDING MAINTENANCE - DPW	101-267-931-441	** VOIDED **
			CONTRACTUAL SERVICES	208-751-818-000	** VOIDED **
06/30/2025	78361	CMP DISTRIBUTORS, INC	RANGE/TRAINING SUPPLIES	101-345-741-002	** VOIDED **
06/30/2025	78362	CMV LANDSCAPE & EQUIPMENT COMPANY	CONTRACTUAL SERVICES	203-464-818-000	** VOIDED **
			CONTRACTUAL SERVICES	203-464-818-000	** VOIDED **
			CONTRACTUAL SERVICES	203-464-818-000	** VOIDED **
			CONTRACTUAL SERVICES	203-464-818-000	** VOIDED **
			CONTRACTUAL SERVICES	203-464-818-000	** VOIDED **
			CONTRACTUAL SERVICES	203-464-818-000	** VOIDED **
			CONTRACTUAL SERVICES	203-464-818-000	** VOIDED **
			CONTRACTUAL SERVICES	203-464-818-000	** VOIDED **
			CONTRACTUAL SERVICES	592-536-818-000	** VOIDED **
			CONTRACTUAL SERVICES	592-536-818-000	** VOIDED **
			CONTRACTUAL SERVICES	592-536-818-000	** VOIDED **
			CONTRACTUAL SERVICES	592-536-818-000	** VOIDED **

			CONTRACTUAL SERVICES	592-536-818-000	** VOIDED **
			CONTRACTUAL SERVICES	592-536-818-000	** VOIDED **
			CONCRETE REPAIR	592-536-982-000	** VOIDED **
			CONCRETE REPAIR	592-536-982-000	** VOIDED **
06/30/2025	78363	CONTRACTORS CONNECTION	VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
			PROGRAM SUPPLIES	203-464-758-000	** VOIDED **
			UNIFORMS	592-537-744-000	** VOIDED **
			UNIFORMS	592-537-744-000	** VOIDED **
06/30/2025	78364	CUMMINS SALES AND SERVICE	EQUIPMENT MAINTENANCE	101-345-933-000	** VOIDED **
06/30/2025	78365	D'ANGELO BROS INC.	CONTRACTUAL SERVICES	592-536-818-000	** VOIDED **
06/30/2025	78366	DARIA AYBUSHEVA	LANDLORD LICENSES	101-001-477-000	** VOIDED **
06/30/2025	78367	DEALER AUTO PARTS SALES	VEHICLE MAINTENANCE	101-345-939-000	** VOIDED **
			VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
			VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
06/30/2025	78368	DEARBORNW - THE W.W. WILLIAMS CO	VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
06/30/2025	78369	DETROIT DIAMOND DRILLING, INC.	FUEL & OIL	101-345-751-000	** VOIDED **
06/30/2025	78370	DURST LUMBER & ACE HARDWARE	BUILDING MAINTENANCE	101-345-931-000	** VOIDED **
			PROGRAM SUPPLIES	509-758-758-000	** VOIDED **
06/30/2025	78371	EJ USA, INC.	EQUIPMENT	592-536-982-592	** VOIDED **
			EQUIPMENT	592-536-982-592	** VOIDED **
06/30/2025	78372	FIRE DEFENSE EQUIPMENT COMPANY	MAINTENANCE SUPPLIES - PUB SAFETY	101-267-776-345	** VOIDED **
			MAINTENANCE SUPPLIES - DPW	101-267-776-441	** VOIDED **

06/30/2025	78373	FISHMAN STEWART PLLC	CITY ATTORNEY	101-266-825-000	** VOIDED **
06/30/2025	78374	FRANKS LANDSCAPING & SUPPLIES LLC.	FLOWER BASKET PROGRAM	248-729-818-200	** VOIDED **
06/30/2025	78375	GALLAGHER FIRE EQUIPMENT COMPANY	BUILDING MAINTENANCE	101-345-931-000	** VOIDED **
06/30/2025	78376	GARRETT DOOR CO.	BUILDING MAINTENANCE - DPW	101-267-931-441	** VOIDED **
06/30/2025	78377	GINA HAROLD	PROFESSIONAL DEVELOPMENT	101-253-960-000	** VOIDED **
06/30/2025	78378	GORDON FOOD SERVICE INC.	CONTRACTUAL SERVICES	211-752-818-000	** VOIDED **
06/30/2025	78379	GREAT LAKES WATER AUTHORITY	NONRESIDENTIAL SURCHARGE	592-536-928-000	** VOIDED **
06/30/2025	78380	HENRY FORD @ WORK	MEDICAL EXPENSES MEDICAL EXPENSES	101-441-835-000 592-536-835-000	** VOIDED ** ** VOIDED **
06/30/2025	78381	Highlander Homes	BBA24-0051 - PBRA24-0037	101-000-283-000	** VOIDED **
06/30/2025	78382	HUBBELL, ROTH & CLARK	ENGINEERING ENGINEERING BUILDING IMPROVEMENTS - PARKS ENGINEER - ROAD PROJECT CONSTRUCTION - ROAD PROJECT CONSTRUCTION - ROAD PROJECT ENGINEER ENGINEER	202-464-821-010 203-464-821-010 208-267-976-208 443-901-821-000 443-901-975-000 443-901-975-000 592-536-821-000 592-536-821-000	** VOIDED ** ** VOIDED ** ** VOIDED ** ** VOIDED ** ** VOIDED ** ** VOIDED ** ** VOIDED ** ** VOIDED **
06/30/2025	78383	HUNT SIGN CO LTD	FIRE EQUIPMENT PROGRAM SUPPLIES	101-345-979-000 202-475-758-000	** VOIDED ** ** VOIDED **

			PROGRAM SUPPLIES	202-475-758-000	** VOIDED **
			PROGRAM SUPPLIES	203-475-758-000	** VOIDED **
			PROGRAM SUPPLIES	203-475-758-000	** VOIDED **
			EQUIPMENT	592-536-982-592	** VOIDED **
06/30/2025	78384	INTEGRATED SUPPLY NETWORK	TOOLS	592-536-787-000	** VOIDED **
06/30/2025	78385	J.H. HART URBAN FORESTRY	CONTRACTUAL SERVICES	202-468-818-000	** VOIDED **
			CONTRACTUAL SERVICES	203-468-818-000	** VOIDED **
			CONTRACTUAL SERVICES	208-819-818-000	** VOIDED **
06/30/2025	78386	JOHNSON CONTROLS, INC.	BUILDING MAINTENANCE - CITY HALL	101-267-931-101	** VOIDED **
06/30/2025	78387	KIMBALL MIDWEST	VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
			VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
			VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
06/30/2025	78388	KONICA MINOLTA BUSINESS SOLUTIONS	OFFICE EQUIPMENT RENTAL	101-265-946-000	** VOIDED **
06/30/2025	78389	LAURA LUCHTMAN	DDA - EVENTS	248-724-817-004	** VOIDED **
06/30/2025	78390	LIFELOC TECHNOLOGIES, INC	SUPPLIES	101-345-728-000	** VOIDED **
06/30/2025	78391	MacDermott Roofing Inc	BBD24-0022 - PBR24-0161	101-000-283-000	** VOIDED **
06/30/2025	78392	MATTHEW WELLS	PROFESSIONAL DEVELOPMENT	592-536-960-000	** VOIDED **
06/30/2025	78393	MICHELLE SABOURIN	PROGRAM SUPPLIES-CONTRIBUTIONS - LIBRAI	101-790-758-005	** VOIDED **
06/30/2025	78394	MISDU	PAYROLL DEDUCTIONS	101-000-231-000	** VOIDED **
			PAYROLL DEDUCTIONS	101-000-231-000	** VOIDED **

06/30/2025	78395	MOR APRIK	CONTRACTUAL SERVICES	592-536-818-000	** VOIDED **
06/30/2025	78396	MORBARK, LLC	VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
06/30/2025	78397	Murray Built Construction	BD25-0006 - PBD25-0009	101-000-283-000	** VOIDED **
06/30/2025	78398	NELSON BROTHERS SEWER & PLUMBING	BUILDING IMPROVEMENTS - DPW	101-267-976-441	** VOIDED **
06/30/2025	78399	NESCON	VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
06/30/2025	78400	NYE UNIFORM	UNIFORMS-CLEANING & PURCHASES	101-345-744-000	** VOIDED **
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	** VOIDED **
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	** VOIDED **
06/30/2025	78401	O'REILLY AUTOMOTIVE, INC.	PROFESSIONAL DEVELOPMENT	101-443-960-000	** VOIDED **
06/30/2025	78402	OAKLAND COMMUNITY COLLEGE	PROFESSIONAL DEVELOPMENT	101-345-960-000	** VOIDED **
06/30/2025	78403	OPENSLOT THEATRE	PROGRAM SUPPLIES-CONTRIBUTIONS - LIBRAI	101-790-758-005	** VOIDED **
06/30/2025	78404	OTIS ELEVATOR	BUILDING MAINTENANCE	101-345-931-000	** VOIDED **
06/30/2025	78405	PITNEY BOWES GLOBAL FINANCIAL SERV.	OFFICE EQUIPMENT RENTAL	592-536-946-000	** VOIDED **
06/30/2025	78406	PITNEY BOWES INC.	OFFICE EQUIPMENT RENTAL	101-265-946-000	** VOIDED **
			POSTAGE-PRINTING-MAILING	592-536-730-000	** VOIDED **
06/30/2025	78407	POMP'S TIRE SERVICE, INC.	VEHICLE SUPPLIES	101-443-781-000	** VOIDED **

06/30/2025	78408	QUICKSCORES LLC	PROGRAM SUPPLIES	208-819-758-000	** VOIDED **
06/30/2025	78409	RAD HATTER MARKETING	CONTRACTUAL SERVICES	248-726-818-000	** VOIDED **
06/30/2025	78410	RAL LAWN & SHRUB CARE	CONTRACTUAL SERVICES	202-471-818-000	** VOIDED **
			PROGRAM SUPPLIES	509-758-758-000	** VOIDED **
			PROGRAM SUPPLIES	509-758-758-000	** VOIDED **
06/30/2025	78411	RENU POWER TOOL & SUPPLY	TOOLS	101-441-787-000	** VOIDED **
06/30/2025	78412	RKA PETROLEUM COS, INC	INVENTORY - FUEL & OIL	101-000-110-002	** VOIDED **
06/30/2025	78413	ROAD COMMISSION OF OAKLAND CO	EQUIPMENT MAINTENANCE	202-475-933-000	** VOIDED **
			EQUIPMENT MAINTENANCE	203-475-933-000	** VOIDED **
06/30/2025	78414	ROCKET ENTERPRISE INC.	CONTRACTUAL SERVICES	202-475-818-000	** VOIDED **
			STREETSCAPE IMPROVEMENTS	248-902-972-200	** VOIDED **
06/30/2025	78415	ROSE PEST SOLUTIONS	BUILDING MAINTENANCE -PARKS	208-267-931-208	** VOIDED **
06/30/2025	78416	ROTH ELECTRIC, INC	ELECTRICAL PERMITS	101-001-479-000	** VOIDED **
06/30/2025	78417	SOCRRA	RUBBISH COLLECTION	226-528-818-001	** VOIDED **
			TRASH DISPOSAL	226-528-818-003	** VOIDED **
			TRASH DISPOSAL	226-528-818-003	** VOIDED **
06/30/2025	78418	STAPLES	PROGRAM SUPPLIES	101-745-758-000	** VOIDED **
06/30/2025	78419	STREET DUTY	UNIFORMS-CLEANING & PURCHASES	101-345-744-000	** VOIDED **

06/30/2025	78420	SWANK MOTION PICTURES, INC.	CONTRACTUAL SERVICES	208-843-818-000	** VOIDED **
06/30/2025	78421	SWEETWATER SPRINKLERS	STREETSCAPE IMPROVEMENTS	248-902-972-200	** VOIDED **
			STREETSCAPE IMPROVEMENTS	248-902-972-200	** VOIDED **
06/30/2025	78422	TERMINAL SUPPLY CO	VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
06/30/2025	78423	THE CHARLES MACHINE WORKS, INC	EQUIPMENT	592-536-982-592	** VOIDED **
06/30/2025	78424	THE KITCHEN INC.	PRISONER BOARD	101-345-753-000	** VOIDED **
06/30/2025	78425	THE LIBRARY NETWORK	BOOKS	101-790-978-000	** VOIDED **
			RENTED MATERIALS	101-790-978-001	** VOIDED **
			CDBG EXPENSES-PROGRAM YEAR 2023-2024	275-902-818-046	** VOIDED **
06/30/2025	78426	TOADVINE BOOKS	BOOKS	101-790-978-000	** VOIDED **
06/30/2025	78427	TRUCK & TRAILER SPECIALTIES, INC.	VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
			VEHICLE	226-528-985-000	** VOIDED **
06/30/2025	78428	UNITED FACILITY SUPPLIES	MAINTENANCE SUPPLIES - CITY HALL	101-267-776-101	** VOIDED **
			MAINTENANCE SUPPLIES - LIBRARY	101-267-776-271	** VOIDED **
			MAINTENANCE SUPPLIES - LIBRARY	101-267-776-271	** VOIDED **
			MAINTENANCE SUPPLIES - PUB SAFETY	101-267-776-345	** VOIDED **
			MAINTENANCE SUPPLIES - DPW	101-267-776-441	** VOIDED **
			MAINTENANCE SUPPLIES - PARKS	208-267-776-208	** VOIDED **
06/30/2025	78429	VERIZON WIRELESS	TELEPHONE	101-172-853-000	** VOIDED **
			TELEPHONE	101-191-853-000	** VOIDED **
			TELEPHONE	101-215-853-000	** VOIDED **
			SOFTWARE MAINT AND SUBSCRIPTIONS	101-228-760-000	** VOIDED **

			CONTRACTUAL SERVICES	101-228-818-000	** VOIDED **
			TELEPHONE	101-228-853-000	** VOIDED **
			TELEPHONE	101-250-853-000	** VOIDED **
			TELEPHONE	101-345-853-000	** VOIDED **
			TELEPHONE	101-430-853-000	** VOIDED **
			TELEPHONE	101-441-853-000	** VOIDED **
			TELEPHONE	101-701-853-000	** VOIDED **
			TELEPHONE	101-790-853-000	** VOIDED **
			CONTRACTUAL SERVICES	208-751-818-000	** VOIDED **
			TELEPHONE	208-751-853-000	** VOIDED **
			CONTRACTUAL SERVICES	208-754-818-000	** VOIDED **
			TELEPHONE	211-755-853-000	** VOIDED **
			TELEPHONE	248-722-853-000	** VOIDED **
			TELEPHONE	592-536-853-000	** VOIDED **
06/30/2025	78430	VESCO OIL CORPORATION	FUEL & OIL	101-441-751-000	** VOIDED **
			RUBBISH CARTS/RECYCLE BINS	226-000-110-004	** VOIDED **
06/30/2025	78431	VITAL RECORDS CONTROL	BUILDING MAINTENANCE - CITY HALL	101-267-931-101	** VOIDED **
06/30/2025	78432	WINDER POLICE EQUIPMENT	VEHICLE MAINTENANCE	101-345-939-000	** VOIDED **
			VEHICLE MAINTENANCE	101-345-939-000	** VOIDED **
			VEHICLE MAINTENANCE	101-345-939-000	** VOIDED **
			FIRE TRUCK MAINTENANCE	101-345-939-001	** VOIDED **
06/30/2025	78433	WOLVERINE FREIGHTLINER EASTSIDE	VEHICLE SUPPLIES	101-443-781-000	** VOIDED **
06/30/2025	78628	21ST CENTURY MEDIA - MICHIGAN	ADVERTISING	101-215-901-000	130.17
			ADVERTISING	101-701-901-000	145.35
					<u>275.52</u>
06/30/2025	78629	AERO/PACIFIC DRAPERY	BUILDING MAINTENANCE - PUB SAFETY	101-267-931-345	2,800.00
06/30/2025	78630	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	101-265-728-000	28.24
			SUPPLIES	101-345-728-000	149.99

			TOOLS	101-443-787-000	206.83
			DDA - EVENTS	248-724-817-004	319.54
			EQUIPMENT	592-536-982-592	53.99
					758.59
06/30/2025	78631	ARMADILLO PRINTWEAR	UNIFORMS	101-443-744-000	175.20
06/30/2025	78632	AT&T	TELEPHONE	101-265-853-000	660.90
			TELEPHONE	101-265-853-000	159.84
			TELEPHONE	101-345-853-000	94.41
			TELEPHONE	101-345-853-000	420.64
			TELEPHONE	101-441-853-000	47.21
			TELEPHONE	101-441-853-000	75.71
			TELEPHONE	101-790-853-000	47.21
			TELEPHONE	101-790-853-000	75.71
			TELEPHONE	208-751-853-000	161.48
			TELEPHONE	208-751-853-000	94.41
			TELEPHONE	208-751-853-000	109.37
					1,946.89
06/30/2025	78633	AT&T	CONTRACTUAL SERVICES	101-228-818-000	13.44
06/30/2025	78634	At-Less Drain Cleaning	BSW24-0043 - PUT24-0150	101-000-283-000	500.00
06/30/2025	78635	At-Less Drain Cleaning	BBP25-0026 - PUT24-0150	101-000-283-000	4,500.00
06/30/2025	78636	Avalon Construction	BD25-0008 - PBD25-0011	101-000-283-000	1,000.00
06/30/2025	78637	B&H PHOTO-VIDEO	EQUIPMENT SUPPLIES	101-228-778-000	60.89
06/30/2025	78638	Berkley Area Chamber of Commerce	BT24-0002 - PTU24-0003	101-000-283-002	100.00
06/30/2025	78639	BILLINGS LAWN EQUIPMENT	VEHICLE SUPPLIES	101-443-781-000	387.03

06/30/2025	78640	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE 101-254-716-600	879.62
			HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE 101-355-716-600	3,078.67
				3,958.29
06/30/2025	78641	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE 101-254-716-600	15,038.59
			HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE 101-355-716-600	12,583.31
				27,621.90
06/30/2025	78642	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE 101-254-716-600	879.62
			HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE 101-355-716-600	3,078.67
				3,958.29
06/30/2025	78643	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE 101-254-716-600	15,038.59
			HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE 101-355-716-600	12,583.31
				27,621.90
06/30/2025	78644	BRENDEL'S SEPTIC TANK SERVICE, LLC	CONTRACTUAL SERVICES 208-751-818-000	155.00
			CONTRACTUAL SERVICES 208-751-818-000	175.00
			CONTRACTUAL SERVICES 208-751-818-000	145.00
			CONTRACTUAL SERVICES 208-751-818-000	620.00
			CONTRACTUAL SERVICES 208-751-818-000	145.00
			CONTRACTUAL SERVICES 208-751-818-000	145.00
				1,385.00
06/30/2025	78645	BRODART CO.	PROGRAM SUPPLIES 101-790-758-000	310.31
06/30/2025	78646	Caleb's Drain Cameras LLC	BSW25-0021 - PUT25-0079 101-000-283-000	500.00
06/30/2025	78647	CANDY BANDITS LLC	CONTRACTUAL SERVICES 208-844-818-000	800.00
06/30/2025	78648	CARLISLE / WORTMAN	BUILDING ESCROW-PLAN REVIEWS 101-000-283-372	182.50

06/30/2025	78649	CBTS	SOFTWARE MAINT AND SUBSCRIPTIONS	101-228-760-000	593.75
06/30/2025	78650	CENTER LINE VETERINARY HOSPITAL	K9 PROGRAM EXPENSES	101-345-758-202	349.31
06/30/2025	78651	Center Mass Contracting	BSW25-0016 - PUT25-0071	101-000-283-000	500.00
06/30/2025	78652	CHARLAINE STEVENSON	PROFESSIONAL DEVELOPMENT	101-172-960-000	35.00
06/30/2025	78653	CHIP FAZIO	CONTRACTUAL SERVICES	208-803-818-000	2,294.25
06/30/2025	78654	CINTAS	MAINTENANCE SUPPLIES - CITY HALL	101-267-776-101	313.47
			MEDICAL SUPPLIES	101-345-758-011	49.41
					362.88
06/30/2025	78655	CINTAS	MAINTENANCE SUPPLIES - DPW	101-267-776-441	110.29
			BUILDING MAINTENANCE - DPW	101-267-931-441	296.90
			CONTRACTUAL SERVICES	208-751-818-000	176.77
					583.96
06/30/2025	78656	CIVICPLUS	CONSULTANT	101-215-817-000	367.50
06/30/2025	78657	CLARK BASEMENT WATERPROOFING	BBB11-0039 - PB11-0254	101-000-283-000	75.00
06/30/2025	78658	CMNTV	CABLE PRODUCTION	101-250-815-000	1,590.00
06/30/2025	78659	CMP DISTRIBUTORS, INC	RANGE/TRAINING SUPPLIES	101-345-741-002	7,215.00
			EQUIPMENT	101-345-982-000	4,729.10
					11,944.10
06/30/2025	78660	CMV LANDSCAPE & EQUIPMENT COMPANY	CONTRACTUAL SERVICES	592-536-818-000	1,683.00

			CONTRACTUAL SERVICES	592-536-818-000	1,280.00
			CONTRACTUAL SERVICES	592-536-818-000	1,733.00
			CONTRACTUAL SERVICES	592-536-818-000	561.40
			CONTRACTUAL SERVICES	592-536-818-000	140.00
			CONTRACTUAL SERVICES	592-536-818-000	369.60
			CONCRETE REPAIR	592-536-982-000	550.00
					6,317.00
06/30/2025	78661	CONTRACTORS CONNECTION	TOOLS	101-443-787-000	199.70
			EQUIPMENT	592-536-982-592	136.80
					336.50
06/30/2025	78662	Cranbrook Pavement	BBD24-0017 - PBCA24-0018	101-000-283-000	500.00
06/30/2025	78663	D & P Homes Inc	BBC06-0069 - PB06-0414	101-000-283-000	100.00
06/30/2025	78664	DEALER AUTO PARTS SALES	VEHICLE MAINTENANCE - DPW	101-345-939-002	196.68
			VEHICLE SUPPLIES	101-443-781-000	250.21
					446.89
06/30/2025	78665	DEFENSE TECHNOLOGY, LLC	PROFESSIONAL DEVELOPMENT	101-345-960-000	995.00
			PROFESSIONAL DEVELOPMENT	101-345-960-000	995.00
					1,990.00
06/30/2025	78666	DEMCO	OFFICE SUPPLIES	101-790-728-000	110.78
			LIBRARY COOP	101-790-828-000	615.13
					725.91
06/30/2025	78667	Detroit Build, Inc.	BBD25-0002 - PBRA25-0015	101-000-283-000	500.00
06/30/2025	78668	Drymedic Restoration Novi LLC	BBD24-0008 - PBRA24-0042	101-000-283-000	455.00
06/30/2025	78669	DURST LUMBER & ACE HARDWARE	MAINTENANCE SUPPLIES - CITY HALL	101-267-776-101	5.07

			MAINTENANCE SUPPLIES - CITY HALL	101-267-776-101	70.56
			VEHICLE SUPPLIES	101-443-781-000	17.88
			PLAYGROUND/ATHLETIC	208-751-750-000	11.98
			PROGRAM SUPPLIES	509-758-758-000	29.79
					<hr/> 135.28
06/30/2025	78670	ELECTIONSOURCE	STATIONARY	101-215-729-000	400.94
06/30/2025	78671	EXTENSION CENTER FOR GOVERNMENTAL	PROFESSIONAL DEVELOPMENT	101-215-960-000	75.00
06/30/2025	78672	FRANKS LANDSCAPING & SUPPLIES LLC.	FLOWER BASKET PROGRAM	248-729-818-200	5,469.46
06/30/2025	78673	GARRETT DOOR CO.	BUILDING MAINTENANCE - DPW	101-267-931-441	480.00
06/30/2025	78674	Gerard Dave Melaragni	BBA23-0210 - PB23-0391	101-000-283-000	50.00
06/30/2025	78675	GFL ENVIRONMENTAL SERVICES USA INC.	FUEL & OIL	101-441-751-000	118.70
06/30/2025	78676	GODDARD SPORT SURFACES	PLAYGROUND/ATHLETIC	208-751-750-000	3,850.00
06/30/2025	78677	GORDON FOOD SERVICE INC.	PROGRAM SUPPLIES	208-844-758-000	43.47
06/30/2025	78678	GUNNERS METERS & PARTS INC.	EQUIPMENT	592-536-982-592	300.00
06/30/2025	78679	HART INTERCIVIC	STATIONARY	101-215-729-000	216.00
06/30/2025	78680	HEADTECH ELECTRONICS INC.	CONTRACTUAL SERVICES	101-790-818-000	1,010.00
06/30/2025	78681	HENRY FORD HEALTH SYSTEM	PUBLIC SAFETY MEDICAL EXPENSES	101-345-835-000	2,023.00
			MEDICAL EXPENSES	101-441-835-000	774.00

			MEDICAL EXPENSES	592-536-835-000	774.00
					3,571.00
06/30/2025	78682	HOME DEPOT CREDIT SERVICES	PROGRAM SUPPLIES	202-471-758-000	23.37
			PROGRAM SUPPLIES	202-471-758-000	39.53
			PROGRAM SUPPLIES	202-471-758-000	110.25
			PROGRAM SUPPLIES	202-471-758-000	35.92
			PROGRAM SUPPLIES	203-471-758-000	23.36
			PROGRAM SUPPLIES	203-471-758-000	92.23
			PROGRAM SUPPLIES	203-471-758-000	257.24
			VEHICLE MAINTENANCE	211-755-939-000	12.42
					594.32
06/30/2025	78683	HUNT SIGN CO LTD	VEHICLE SUPPLIES	101-443-781-000	12.00
			PROGRAM SUPPLIES	202-475-758-000	961.20
			PROGRAM SUPPLIES	202-475-758-000	1,335.00
			PROGRAM SUPPLIES	203-475-758-000	2,242.80
			PROGRAM SUPPLIES	203-475-758-000	3,115.00
					7,666.00
06/30/2025	78684	IMAGE PRINTING	OFFICE SUPPLIES	101-265-728-000	180.00
06/30/2025	78685	INTEGRATED SUPPLY NETWORK	TOOLS	101-443-787-000	303.49
			TOOLS	101-443-787-000	680.00
					983.49
06/30/2025	78686	IRP Construction Inc	BBB23-0104 - PB23-0427	101-000-283-000	75.00
06/30/2025	78687	J.H. HART URBAN FORESTRY	CONTRACTUAL SERVICES	202-468-818-000	3,268.51
			CONTRACTUAL SERVICES	202-468-818-000	6,121.06
			CONTRACTUAL SERVICES	203-468-818-000	7,627.25
			CONTRACTUAL SERVICES	203-468-818-000	2,623.31
					19,640.13
06/30/2025	78688	JAMES TONG	HISTORIC COMMITTEE	101-000-302-000	305.87

06/30/2025	78689	JOE SERMO	CONTRACTUAL SERVICES	208-821-818-000	2,033.50
06/30/2025	78690	JOHNSON CONTROLS, INC.	HEAT/COOLING	101-265-976-002	10,527.74
06/30/2025	78691	Jordan & Lisa Kobernick	BSW25-0018 - PUT25-0073	101-000-283-000	500.00
06/30/2025	78692	KAIYA SCOTT	CONTRACTUAL SERVICES	208-754-818-000	3,300.00
06/30/2025	78693	KIMBALL MIDWEST	VEHICLE SUPPLIES	101-443-781-000	72.50
			VEHICLE SUPPLIES	101-443-781-000	84.06
			VEHICLE SUPPLIES	101-443-781-000	134.50
					291.06
06/30/2025	78694	KNELLO PRINTING	LIBRARY COOP	101-790-828-000	610.00
			PRINTING	101-790-904-000	200.00
					810.00
06/30/2025	78695	KONICA MINOLTA BUSINESS SOLUTIONS	OFFICE EQUIPMENT RENTAL	101-265-946-000	403.99
			OFFICE EQUIPMENT RENTAL	101-441-946-000	24.41
			OFFICE EQUIPMENT RENTAL	208-751-946-000	93.52
			OFFICE EQUIPMENT RENTAL	208-751-946-000	144.96
			OFFICE EQUIPMENT RENTAL	208-751-946-000	35.23
			OFFICE EQUIPMENT RENTAL	592-536-946-000	24.41
					726.52
06/30/2025	78696	LORI FITHIAN	PROGRAM SUPPLIES-CONTRIBUTIONS - LIBRAI	101-790-758-005	475.00
06/30/2025	78697	MacDermott Roofing Inc	BBD24-0022 - PBR24-0161	101-000-283-000	500.00
06/30/2025	78698	Martino Enterprises Inc	BBA21-0029 - PB21-0063	101-000-283-000	50.00

06/30/2025	78699	MATTHEW CHURCH	PROFESSIONAL DEVELOPMENT	101-790-960-000	39.20
06/30/2025	78700	MCGRATH ELECTRIC, LLC	BUILDING MAINTENANCE - CITY HALL	101-267-931-101	250.00
			BUILDING MAINTENANCE - CITY HALL	101-267-931-101	1,325.00
			BUILDING MAINTENANCE - PUB SAFETY	101-267-931-345	575.00
			BUILDING MAINTENANCE - DPW	101-267-931-441	950.00
			STREET LIGHTING	202-475-922-000	4,775.00
			STREET LIGHTING	202-475-922-000	2,425.00
			BUILDING MAINTENANCE -PARKS	208-267-931-208	650.00
					10,950.00
06/30/2025	78701	Mike's Construction	BS25-0001 - PZC25-0014	101-000-283-000	200.00
06/30/2025	78702	MISDU	PAYROLL DEDUCTIONS	101-000-231-000	82.99
			PAYROLL DEDUCTIONS	101-000-231-000	542.76
					625.75
06/30/2025	78703	NATIONAL HOSE TESTING SPECIALITIES	FIRE TRUCK MAINTENANCE	101-345-939-001	3,513.60
06/30/2025	78704	NATIONAL TRAILS	CONTRACTUAL SERVICES	208-754-818-000	630.00
			CONTRACTUAL SERVICES	208-754-818-000	525.00
			CONTRACTUAL SERVICES	208-754-818-000	845.00
			CONTRACTUAL SERVICES	208-754-818-000	472.50
			CONTRACTUAL SERVICES	208-754-818-000	630.00
					3,102.50
06/30/2025	78705	Nelson Brothers	BSW25-0013 - PUT25-0054	101-000-283-000	500.00
06/30/2025	78706	NELSON BROTHERS SEWER & PLUMBING	BUILDING MAINTENANCE - LIBRARY	101-267-931-271	375.00
			BUILDING MAINTENANCE - LIBRARY	101-267-931-271	155.00
			BUILDING MAINTENANCE - PUB SAFETY	101-267-931-345	375.00
			BUILDING MAINTENANCE - DPW	101-267-931-441	530.00
					1,435.00

06/30/2025	78707	NYE UNIFORM	UNIFORMS-CLEANING AND PURCHASES	101-325-744-000	42.50
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	448.50
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	223.50
			UNIFORMS-CLEANING & PURCHASES	101-345-744-000	4,193.00
			UNIFORMS-CLEANING & PURCHASES	101-430-744-000	106.00
					<hr/> 5,013.50
06/30/2025	78708	OAKLAND COUNTY	CONTRACTUAL SERVICES	101-215-818-000	618.02
			CONTRACTUAL SERVICES	101-215-818-000	732.00
			CONTRACTUAL SERVICES	101-215-818-000	55.22
			PROFESSIONAL DEVELOPMENT	208-751-960-000	90.00
			BULK SEWAGE	592-536-927-000	94,052.07
			STORM FLOW	592-537-927-000	170,435.17
					<hr/> 265,982.48
06/30/2025	78709	Oliver Construction, Inc.	BD25-0004 - PBD25-0002	101-000-283-000	1,000.00
06/30/2025	78710	ORKIN	BUILDING MAINTENANCE - CITY HALL	101-267-931-101	60.00
06/30/2025	78711	OVERDRIVE, INC.	DOWNLOADABLE CONTENT	101-790-731-001	2,586.38
06/30/2025	78712	P. A. MORRIS COMPANY	SECRETARIAL SERVICES	248-722-818-205	150.00
06/30/2025	78713	PHOENIX STONE CO.	LAND IMPROVEMENTS	208-845-971-150	2,878.00
06/30/2025	78714	PRECISION DATA PRODUCTS	HISTORIC COMMITTEE	101-000-302-000	119.37
06/30/2025	78715	PRINT MASTERS PRINTING CO.	BERKLEY BUZZ	101-741-998-000	2,539.85
			BERKLEY BUZZ	101-741-998-000	2,605.26
					<hr/> 5,145.11
06/30/2025	78716	PRINTING SYSTEMS	STATIONARY	101-215-729-000	1,351.82

06/30/2025	78717	Quinn Plumbing & Mechanical	BBP25-0012 - PUT25-0018	101-000-283-000	5,000.00
06/30/2025	78718	RACHEL PATTERSON	PROFESSIONAL DEVELOPMENT	101-215-960-000	16.80
06/30/2025	78719	RAD HATTER MARKETING	DDA - EVENTS	248-724-817-004	4,984.55
06/30/2025	78720	Rolls Mechanical	BBP25-0022 - PUT25-0032	101-000-283-000	5,000.00
06/30/2025	78721	Ronald T Moore	BSW25-0015 - PUT25-0070	101-000-283-000	500.00
06/30/2025	78722	Roof One, LLC	BBB24-0042 - PBR24-0045	101-000-283-000	75.00
06/30/2025	78723	ROSE PEST SOLUTIONS	BUILDING MAINTENANCE - DPW	101-267-931-441	405.00
06/30/2025	78724	ROSE PEST SOLUTIONS	BUILDING MAINTENANCE - DPW	101-267-931-441	90.00
06/30/2025	78725	ROSE PEST SOLUTIONS	BUILDING MAINTENANCE - DPW	101-267-931-441	90.00
06/30/2025	78726	SABO PR	CONTRACTUAL SERVICES	101-250-818-000	1,058.20
			CONTRACTUAL SERVICES	101-250-818-000	647.75
					1,705.95
06/30/2025	78727	SANCHIN SYSTEMS INC. & THE O.S.K.A.	CONTRACTUAL SERVICES	208-845-818-000	273.00
			CONTRACTUAL SERVICES	208-845-818-000	406.00
					679.00
06/30/2025	78728	Scott A Rowlett	BBA21-0176 - PB21-0379	101-000-283-000	15.00

06/30/2025	78729	SHAWN AMBERGER	GAZEBO	101-000-301-000	200.00
06/30/2025	78730	Signature Awning Company	BB09-0023 - PS09-0026	101-000-283-000	50.00
06/30/2025	78731	SOCRRA	RUBBISH COLLECTION	226-528-818-001	34,383.52
			TRASH DISPOSAL	226-528-818-003	16,180.48
			TRASH DISPOSAL	226-528-818-003	977.87
					51,541.87
06/30/2025	78732	SOCWA	CONTRACTUAL SERVICES	592-536-818-000	88,124.44
06/30/2025	78733	Solomon Plumbing Co	BSW25-0017 - PUT25-0072	101-000-283-000	500.00
06/30/2025	78734	STAPLES	OPERATING SUPPLIES	101-228-732-000	63.17
			OFFICE SUPPLIES	101-265-728-000	301.64
					364.81
06/30/2025	78735	THE J.P. COOKE COMPANY	PROGRAM SUPPLIES	101-215-758-000	140.97
06/30/2025	78736	THE LIBRARY NETWORK	BOOKS	101-790-978-000	4,335.87
			RENTED MATERIALS	101-790-978-001	2,642.89
			CDBG EXPENSES-PROGRAM YEAR 2022-2023	275-902-818-045	194.34
					7,173.10
06/30/2025	78737	THE REPTARIUM	PROGRAM SUPPLIES-CONTRIBUTIONS - LIBRAI	101-790-758-005	250.00
06/30/2025	78738	Thomas & Jennifer Walsh	BBB24-0033 - PBDP24-0003	101-000-283-000	75.00
06/30/2025	78739	Thornton & Grooms Inc	BBP25-0002 - PUT25-0003	101-000-283-000	5,000.00
06/30/2025	78740	Triton Plumbing LLC	BBP25-0018 - PUT25-0027	101-000-283-000	5,000.00

06/30/2025	78741	TRUCK & TRAILER SPECIALTIES, INC.	VEHICLE SUPPLIES	101-443-781-000	719.70
			VEHICLES	202-522-985-000	4,850.00
			VEHICLES	202-522-985-000	2,730.00
					<hr/> 8,299.70
06/30/2025	78742	Tuff Shed Inc	BBB18-0032 - PB18-0139	101-000-283-000	75.00
06/30/2025	78743	UNITED FACILITY SUPPLIES	MAINTENANCE SUPPLIES - CITY HALL	101-267-776-101	191.38
			MAINTENANCE SUPPLIES - LIBRARY	101-267-776-271	292.72
			MAINTENANCE SUPPLIES - PUB SAFETY	101-267-776-345	79.46
			MAINTENANCE SUPPLIES - PUB SAFETY	101-267-776-345	439.64
			MAINTENANCE SUPPLIES - DPW	101-267-776-441	66.94
			MAINTENANCE SUPPLIES - PARKS	208-267-776-208	90.66
					<hr/> 1,160.80
06/30/2025	78744	VERIZON WIRELESS	TELEPHONE	101-172-853-000	134.22
			TELEPHONE	101-191-853-000	32.83
			TELEPHONE	101-215-853-000	71.46
			CONTRACTUAL SERVICES	101-228-818-000	40.02
			TELEPHONE	101-228-853-000	125.69
			TELEPHONE	101-250-853-000	71.53
			TELEPHONE	101-345-853-000	277.11
			TELEPHONE	101-430-853-000	35.73
			TELEPHONE	101-441-853-000	225.89
			TELEPHONE	101-701-853-000	65.66
			TELEPHONE	101-790-853-000	44.87
			CONTRACTUAL SERVICES	208-751-818-000	32.83
			TELEPHONE	208-751-853-000	204.61
			CONTRACTUAL SERVICES	208-754-818-000	333.81
			TELEPHONE	211-755-853-000	36.34
			TELEPHONE	248-722-853-000	35.73
			TELEPHONE	592-536-853-000	288.80
					<hr/> 2,057.13
06/30/2025	78745	VICTORIA MITCHELL	PROFESSIONAL DEVELOPMENT	101-215-960-000	292.60

06/30/2025	78746	VIGILANTE SECURITY, INC.	BUILDING MAINTENANCE - LIBRARY	101-267-931-271	312.00
06/30/2025	78747	VITAL RECORDS CONTROL	BUILDING MAINTENANCE - CITY HALL	101-267-931-101	58.00
06/30/2025	78748	WENDY SCOTT	PROGRAM SUPPLIES	101-790-758-000	7.95
06/30/2025	78749	WOODS CONSTRUCTION INC	BBA24-0044 - PBCA24-0005	101-000-283-000	100.00
		TOTAL - ALL FUNDS	TOTAL OF 400 CHECKS (86 voided)		1,601,629.56

DATE	VENDOR	AMOUNT
6/2/2025	ALERUS	\$ 17,051.24
6/2/2025	BCBS MICHIGAN	\$ 125,642.87
6/2/2025	DTE ENERGY	\$ 220.51
6/4/2025	PNP BILL PAYMENT	\$ 200.00
6/4/2025	DTE ENERGY	\$ 64.12
6/5/2025	UNION DUES	\$ 185.84
6/5/2025	UNION DUES	\$ 330.00
6/5/2025	UNION DUES	\$ 360.00
6/5/2025	UNION DUES	\$ 640.00
6/5/2025	MISSIONSQUARE	\$ 3,239.06
6/5/2025	A D N DENTAL	\$ 19,871.63
6/5/2025	IRS TAX PAYMENT	\$ 54,100.18
6/5/2025	DTE ENERGY	\$ 1,841.23
6/5/2025	DTE ENERGY	\$ 4,432.34
6/5/2025	DTE ENERGY	\$ 17.65
6/5/2025	DTE ENERGY	\$ 72.40
6/5/2025	DTE ENERGY	\$ 435.11
6/5/2025	DTE ENERGY	\$ 502.15
6/5/2025	DTE ENERGY	\$ 29.80
6/5/2025	DTE ENERGY	\$ 468.92
6/5/2025	DTE ENERGY	\$ 58.72
6/5/2025	DTE ENERGY	\$ 139.80
6/5/2025	DTE ENERGY	\$ 24.18
6/5/2025	DTE ENERGY	\$ 649.65
6/5/2025	CONSUMERS ENERGY	\$ 487.13
6/5/2025	CONSUMERS ENERGY	\$ 582.49

6/5/2025	CONSUMERS ENERGY	\$	1,055.42
6/5/2025	CONSUMERS ENERGY	\$	330.72
6/5/2025	CONSUMERS ENERGY	\$	236.44
6/5/2025	CONSUMERS ENERGY	\$	923.76
6/5/2025	NATIONWIDE	\$	5,902.43
6/5/2025	NATIONWIDE	\$	2,050.65
6/6/2025	ALERUS	\$	4,941.52
6/6/2025	ALERUS	\$	1,453.50
6/6/2025	ALERUS	\$	3,738.59
6/9/2025	PNP BILL PAYMENT	\$	205.70
6/9/2025	CREDIT CARD PAYMENT	\$	20,658.51
6/11/2025	DTE ENERGY	\$	20,345.62
6/13/2025	PNP BILL PAYMENT	\$	436.23
6/17/2025	HARTFORD	\$	357.75
6/17/2025	HARTFORD	\$	5,375.77
6/17/2025	DTE ENERGY	\$	54.67
6/17/2025	DTE ENERGY	\$	740.88
6/18/2025	RETURN DEBIT CHARGEBACK	\$	194.47
6/18/2025	RETURN DEBIT CHARGEBACK	\$	355.25
6/20/2025	UNION DUES	\$	208.98
6/20/2025	UNION DUES	\$	360.00
6/20/2025	UNION DUES	\$	680.00
6/20/2025	MISSIONSQUARE	\$	4,328.77
6/20/2025	IRS TAX PAYMENT	\$	65,778.89
6/23/2025	ALERUS	\$	5,958.69
6/23/2025	ALERUS	\$	1,448.66
6/23/2025	ALERUS	\$	3,908.23
6/23/2025	NATIONWIDE	\$	2,696.32
6/23/2025	NATIONWIDE	\$	5,581.24
6/23/2025	MERS	\$	104,065.13
6/23/2025	MERS	\$	103,317.00
6/23/2025	RETURN DEBIT CHARGEBACK	\$	183.24
6/26/2025	STATE OF MICHIGAN - PAYROLL TAX	\$	22,541.80
6/30/2025	ALERUS	\$	18,466.09
6/30/2025	CREDIT CARD PAYMENT	\$	17,272.48
6/30/2025	IRS TAX PAYMENT	\$	16,374.36

TOTAL OF ACH TRANSACTIONS	\$	674,174.78
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GRAND TOTAL	\$	2,275,804.34
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We hereby certify that the foregoing is a true and correct list of bills and that they have been approved by the City Council and this is the authority to issue checks in the amounts stated and charge them in the various accounts.

Victoria Mitchell, City Clerk

Bridget Dean, Mayor

July 21, 2025 Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the Mayor and City Manager to enter into an Intergovernmental Agreement for Lockup Services, Animal Control Services, Use of the Berkley DPS Range, and Dispatch Services between the City of Berkley and the City of Huntington Wood for a \$6,500 fixed yearly fee for each full-time equivalent (FTE) reflected in the Michigan Commission on Law Enforcement Standards (MCOLES) Fall Semi-Annual Law Enforcement Distribution Report for the Huntington Woods Department Of Public Safety. This Agreement shall be effective for a term commencing on July 1, 2025 continuing until June 30, 2029.

Ayes:

Nays:

Absent:

Motion:



MEMORANDUM

To: Mayor Dean and City Council
From: Matt Koehn, Director of Public Safety *MK*
Date: July 21, 2025
Subject: Renewal of Interlocal Agreement for Shared Services between the City of Berkley and the City of Huntington Woods

Madam Mayor and Members of City Council,

Background

- The Berkley Department of Public Safety provides Lockup Services, Animal Control Services, the use of the BDPS range, and Dispatch Services for the City of Huntington Woods.
- The current intergovernmental agreement is expired
- This agreement continues to be mutually beneficial and both departments wish to continue this arrangement

Summary

- Other than the dates of the agreement, there are no other changes
- The City of Berkley will provide these Services for the City of Huntington Woods for a \$6,500 fixed yearly fee for each full-time equivalent (FTE) reflected in the Michigan Commission on Law Enforcement Standards (MCOLES) Fall Semi-Annual Law Enforcement Distribution Report for the Huntington Woods Department of Public Safety.
- The FTE for HWDPS for the fall, 2024 is 17, resulting in a \$110,500 fee for the FY 25/26 budget year
- The agreement is for a term commencing on July 1, 2025 continuing until June 30, 2029.
- City Attorney Dan Christ has reviewed this agreement
- The City of Huntington Woods will approve the agreement at a future City Council Meeting

Recommendation

The Department of Public Safety recommends the Mayor and City Manager to enter into an Intergovernmental Agreement for Lockup Services, Animal Control Services, Use of the Berkley DPS Range, and Dispatch Services between the City of Berkley and the City of Huntington Wood for a \$6,500 fixed yearly fee for each full-time equivalent (FTE) reflected in the Michigan Commission on Law Enforcement Standards (MCOLES) Fall Semi-Annual Law Enforcement Distribution Report for the Huntington Woods Department Of Public Safety. This Agreement shall be effective for a term commencing on July 1, 2025 continuing until June 30, 2029.

INTERLOCAL AGREEMENT FOR LAW ENFORCEMENT SERVICES BETWEEN THE CITY OF HUNTINGTON WOODS AND THE CITY OF BERKLEY

The City of Huntington Woods, Michigan ("Huntington Woods"), a Michigan Municipal Corporation with offices at 26815 Scotia, Huntington Woods, Michigan 48070, and the City of Berkley, Michigan, ("Berkley"), a Michigan Municipal Corporation with offices at 3338 Coolidge Highway, Berkley, Michigan 48072, hereby enter into the following agreement:

RECITALS:

A. Huntington Woods has concluded that it would be beneficial to contract for certain law enforcement services with Berkley.

B. Berkley agrees to provide such law enforcement services under the terms and conditions of this Agreement.

C. This Agreement is consistent with the charters of Berkley and Huntington Woods, and is authorized under the Urban Cooperation Act of 1967, MCL 124.501 *et seq.*, and MCL 124.531 *et seq.*

IT IS THEREFORE AGREED:

1. **Definitions.** For the purposes of this Agreement, the terms listed below shall be defined as follows:

a. "Berkley," "Berkley City Council," and "Berkley City Manager" shall mean the City of Berkley, its City Council, and its City Manager, respectively.

b. "Huntington Woods," "Huntington Woods City Council," and "Huntington Woods City Manager" shall mean Huntington Woods, its Council, and its City Manager, respectively.

c. "Lockup Services" shall mean the detention of persons awaiting processing, booking, court appearances, or transportation to a jail, for a period not to exceed seventy-two (72) hours in accordance with MCL 791.262(1)(e) and such other services as described in paragraph 2.a.

d. "Municipality" shall mean either the City of Berkley or the City of Huntington Woods, and when plural it shall mean both Berkley and Huntington Woods.

2. **Lockup Services.** The Municipalities agree that Berkley shall provide Lockup Services to Huntington Woods as follows:

a. Lockup Services shall include, but not be limited to:

(i) Detention of persons awaiting processing, booking, court appearances, or transportation to a jail, for a period not to exceed seventy-two (72) hours;

(ii) Providing meals to detainees in the lockup in accordance with Berkley Department of Public Safety Rules and Regulations;

(iii) Providing conditions of detention in accordance with Berkley Department of Public Safety Rules and Regulations;

(iv) Testifying in Court, at depositions, or any required administrative hearing;

(v) Upon request, the provision of equipment and personnel necessary for video arraignment; and

(vi) Providing other Lockup Services as agreed to by the Municipalities.

b. Acceptance and Searches of Detainees. In order for a subject arrested by Huntington Woods to be admitted to Berkley lockup, he or she first must be accepted by Berkley. When Huntington Woods desires to have a subject detained at Berkley's lockup, Huntington Woods officer(s) shall turn over to Berkley officer-in-charge (or his/her designee) all booking intake forms and other information as requested by Berkley officer-in-charge (or his/her designee). Berkley officer-in-charge (or his/her designee) shall base his/her decision to accept or reject the subject on the same criteria as any other Berkley arrest and in accordance with Berkley Department of Public Safety Rules and Regulations. Huntington Woods police officer(s) transporting the subject shall conduct a thorough search of the subject in accordance with Berkley Department of Public Safety Rules and Regulations prior to turning the subject over to Berkley. Berkley may conduct its own search of the subject prior to accepting the subject for lockup. If not refused, the subject is accepted. No personal property of the subject, except clothing the subject is wearing and his/her prescription medication(s), if any, shall be left in the custody of Berkley for any reason.

c. Processing of Detainees. Huntington Woods officer(s) transporting a subject to Berkley for lockup shall process the subject consistent with Berkley Department of Public Safety Rules and Regulations. When available, Berkley personnel may provide assistance with prisoner processing.

(i) When a Huntington Woods prisoner is to be released (i.e. turned over to another agency, transported to county jail, or taken to another facility, etc.), a Huntington Woods officer shall respond and take responsibility for all prisoner property not transferred with the prisoner.

(ii) Berkley agrees that should an emergency arise in Huntington Woods during prisoner processing, Berkley will take reasonable steps to provide personnel to assist Huntington Woods officer(s) with the processing of its detainee(s) so that Huntington Woods officer(s) may respond to the Huntington Woods emergency.

d. Refusal of Subjects. Berkley reserves the right to refuse admittance to its lockup of any prisoner who is deemed unacceptable for housing in Berkley lockup for any reason in the opinion of the Berkley officer-in-charge (or his/her designee), including but

not limited to refusal of admittance to any subject suffering from mental illness or from a medical condition that threatens the security or the efficient operation of Berkley's lockup.

e. Medical Services. Huntington Woods agrees to pay for all costs and fees associated with the provision of medical care, transportation and treatment by Berkley emergency services personnel, any ambulance service, or any medical personnel or entity, to any detainee accepted by Berkley for Lockup Services under this Agreement for the full duration of detention. If, after acceptance of a subject for lockup in Berkley, the detainee requires medical care and/or treatment, Huntington Woods shall provide officers to guard the prisoner during the course of the detainee's medical care. To the fullest extent permitted by law, and to the extent of the cost of medical care provided to a detainee, Huntington Woods hereby agrees to indemnify and hold harmless Berkley for any and all claims, demands, lawsuits, or causes of action brought by any person, corporation, or government unit against Berkley, its agents, elected or appointed officials, and employees arising from or in connection with the medical care and treatment of detainees housed in Berkley's lockup pursuant to this Agreement.

f. Transportation. Huntington Woods shall be responsible for transporting its detainees both to and from Berkley's lockup to court, county jail, or other agencies or facilities as required.

g. Blood Draws for OWI Arrests. Huntington Woods prisoners arrested for OWI or similar charges, and requiring a blood draw, shall be subject to Berkley Department of Public Safety Rules and Regulations for this process. Huntington Woods agrees to pay for all services related to blood draws for detainees housed in Berkley lockup under this Agreement.

h. Bond. Huntington Woods agrees to process bond for all Huntington Woods detainees housed in Berkley lockup under this Agreement. Persons wishing to post bond for Huntington Woods prisoners shall be directed to contact Huntington Woods and make arrangements for Huntington Woods officers to process the bond. Proof of bond shall be presented prior to the release of a Huntington Woods prisoner.

i. Use of Technology. When practical, and so as not to interfere with the security or the efficient operation of Berkley's lockup, Huntington Woods shall be allowed to utilize available technology located at Berkley lockup for video arraignments or other court appearances of its detainees under this Agreement.

j. Administrative Responsibility. Berkley's provision of Lockup Services to Huntington Woods shall be administered by Berkley as follows:

(i) Control of Lockup Services. The Lockup Services performed by Berkley shall be under the exclusive jurisdiction and control of Berkley's Director of Public Safety. All Huntington Woods personnel transporting subjects for lockup in Berkley shall adhere to Berkley's Department of Public Safety Rules and Regulations concerning lockup.

(ii) Huntington Woods Input. If the Huntington Woods Director of Public Safety objects to a Rule or Regulation utilized in the provision of Lockup Services to Berkley, the Huntington Woods Director of Public Safety or his/her designee shall submit Huntington Woods's objection in writing to the Berkley Director of Public Safety. The Berkley Director of Public Safety or his/her designee shall respond to same in writing within 72 hours, providing such facts and opinions which support his/her determination of the issue. In the event that the matter is not resolved to Huntington Woods's satisfaction, the Berkley City Manager and the Huntington Woods City Manager shall meet to review the matter.

Huntington Woods is not responsible for the customs, policies, or practices of Berkley as related to the operation of the jail facility or the provision of Lockup Services. Huntington Woods is not responsible for the hiring, supervision, or training of jail personnel. Huntington Woods is not responsible for the jail building, its operation, or its design.

(iii) Personnel. The Municipalities agree that no personnel are required to be transferred from Huntington Woods to Berkley to provide the Lockup Services called for in this Agreement.

(iv) Lockup Documents. The Municipalities shall exchange copies of all reports, correspondences, and other documents which each community produces regarding the lockup facility as requested. The recipient of these documents shall treat them in the same manner the provider treats them. Documents which are confidential shall be marked as such and shall be treated in accordance with the provider's instructions.

k. Equity and Assets. All equity in assets and equipment of Berkley's lockup facility shall remain the property of Berkley. Payment for services provided pursuant to this Agreement shall not entitle Huntington Woods to any interest of any kind in such assets or equipment; provided, however, that any assets or equipment purchased by Huntington Woods shall be returned to Huntington Woods in the event of termination of this Agreement.

3. Animal Control Services. The Municipalities agree that Berkley shall provide Animal Control Services to Huntington Woods as follows:

a. Berkley will provide an Animal Control Officer within the corporate limits of Huntington Woods to provide the following services. During times when the Animal Control Officer is not on duty, Huntington Woods will be responsible for handling these services.

(i) Enforcement of state laws and local ordinances, where applicable, regarding animals within the corporate limits of Huntington Woods, including but not limited to, leash regulations, dogs at large, and licensing laws.

(ii) Issuance of violation tickets where appropriate and appearance in Court when required to prosecute said violations. The Animal Control Officer may follow up with chronic violators if deemed necessary.

(iii) Impoundment of stray, vicious, or dangerous animals.

(iv) Retention of impounded animals in accordance with minimum time requirements set forth by state law.

(v) Providing that impounded animals that are not placed or returned to their owners shall humanely be disposed of in accordance with applicable laws consistent with this Agreement.

(vi) Providing for the transfer of injured animals to veterinary care when appropriate. When immediate disposal of injured animals is determined to be necessary by the Animal Control Officer, Huntington Woods will be responsible for humane disposal of the animals. Huntington Woods will also be responsible for the cost of emergency veterinary care of injured animals within its corporate limits.

(vii) Conducting animal bite investigations of persons bitten by animals within the corporate limits of Huntington Woods, including but not limited to:

(A) Preparation of a standard Incident Report documenting the reported details of the bite incident;

(B) Investigation of the circumstances of the bite incident;

(C) Investigation and/or verification of appropriate vaccinations received by the animal prior to the bite incident;

(D) Impoundment or quarantine, as appropriate, of the involved animal for such period of time as required by state law;

(E) Enforcement of state laws or local ordinances, as may be appropriate, regarding the bite incident; and

(F) Humane destruction of the offending animal, as appropriate, in accordance with respective state laws, city ordinances, and/or court orders.

(viii) Providing for the drop-off of stray animals at the appropriate Animal Shelter, when picked up by Huntington Woods officers during hours when the Animal Control Officer is not on duty.

(ix) Responding and handling wildlife calls when a human is bitten or injured by the animal.

(x) Providing for a system to ensure that impounded animals released to Huntington Woods residents have appropriate vaccinations when required by law and have valid Huntington Woods licenses when required by Huntington Woods ordinance, either prior to release from impoundment or within a reasonable period of time thereafter.

(xi) Providing for removal of dead non-domestic animals from primary roads within the corporate limits of Huntington Woods having posted speed limits of 30 mph or greater.

(xii) Providing for removal of dead domestic animals, such as dogs and cats, from primary roads and residential streets within the corporate limits of Huntington Woods.

b. In connection with the Animal Control Services, Berkley shall have responsibility for the following:

(i) Determination of the number of said employee(s) providing the services.

(ii) Selection and hiring of said employee(s).

(iii) Payment of wages and other compensation to said employee(s).

(iv) Direct managerial supervision of said employee(s).

(v) Determination of the work hours of said employee(s), with the understanding that it is the intent of this Agreement that services are to be provided Monday through Friday during normal business hours to be specifically determined by Berkley, with provisions for after-hour call-ins for emergency purposes.

c. Berkley shall provide and manage an appropriate holding facility for impounded animals.

d. Berkley shall provide an appropriate animal control vehicle to be operated by the said Animal Control Officer(s), and will be responsible for gasoline, maintenance, and insurance of the vehicle.

e. In connection with the providing of Animal Control Services by Berkley, Huntington Woods understands and agrees to the following:

(i) The Animal Control Officer(s) will not be assigned exclusively to Huntington Woods, but will carry out duties in Huntington Woods as necessary to comply with this Agreement.

(ii) Huntington Woods shall authorize and empower the Berkley Animal Control Officer(s) to enforce animal regulations within the corporate limits of Huntington Woods.

(iii) Huntington Woods shall provide police assistance to the Animal Control Officer(s), if requested, when an Animal Control Officer is performing services within the corporate limits of Huntington Woods.

(iv) When animals require transfer to the Oakland County Animal Control facility, Huntington Woods shall reimburse Berkley for drop-off fees incurred.

f. In connection with the providing of Animal Control Services by Berkley, it is agreed that any revenue shall be distributed as follows:

(i) Revenue generated from the sale of City of Huntington Woods dog licenses shall accrue to Huntington Woods.

(ii) Revenue generated from the sale of City of Berkley dog licenses shall accrue to Berkley.

(iii) Revenue generated from District Court fines resulting from the enforcement of animal regulations within the corporate limits of Huntington Woods shall accrue to Huntington Woods.

(iv) Revenue generated from District Court fines resulting from the enforcement of animal regulations within the corporate limits of Berkley shall accrue to Berkley.

4. **Use of Berkley Department of Public Safety Firearms Range.** Berkley agrees to allow Huntington Woods public safety personnel to utilize the firearms range located in the Berkley Department of Public Safety building while this agreement is in effect under the following terms:

a. A qualified Huntington Woods firearms instructor/range officer will be present at all times Huntington Woods personnel use the range.

b. Huntington Woods personnel will provide their own ammunition and targets.

c. At its own expense, Huntington Woods will repair any damage caused by Huntington Woods personnel while using the range.

5. **Public Safety Dispatch Services.** The Municipalities agree that Berkley shall provide Public Safety Dispatch Services as follows:

a. Public Safety Dispatch Services will include any emergency or non-emergency communications of any kind received by the Berkley Department of Public Safety which requests, requires, or in the sole judgment of the Berkley Public Safety Department, appears to request or require the presence, attention or services of Huntington Woods Public Safety personnel to address, respond, or attend to any issue, event, or

circumstance involving public health or safety, an accident, an injury, the protection of property, or any emergency (including but not limited to medical, fire and/or health).

b. In connection with Berkley's provision of Public Safety Dispatch Services to Huntington Woods, the parties agree to the following procedures:

(i) Berkley Department of Public Safety will receive all 911 calls and provide 24-hour a day radio communications, in accordance with Federal Communications Commission (FCC) procedures and requirements, for the City of Huntington Woods.

(ii) Berkley Department of Public Safety understands the commitment by the Huntington Woods Public Safety Department to achieve and maintain the CALEA standards for accreditation and will comply with the established professional standards. The Huntington Woods Public Safety Department has provided the Berkley Department of Public Safety with General Order #068 (titled Communications/Dispatch) containing all CALEA standards related to the communications function.

(iii) Berkley Department of Public Safety will comply with all applicable communications standards relating to the Huntington Woods Public Safety Department radio and dispatch communications policy.

(iv) Berkley Department of Public Safety shall not incur any costs related to the implementation of the standards set forth in the Huntington Woods General Order.

c. Huntington Woods acknowledges and agrees that except for the public safety dispatch services contracted for herein and the other services set forth in this Agreement, neither the City of Berkley nor the Berkley Department of Public Safety shall be obligated in any other way to provide or assist the City of Huntington Woods or Huntington Woods Public Safety personnel with any other direct or indirect backup or supplemental support or police, fire or emergency-related services or protection of any kind or nature, nor will there be any obligation to send Berkley Department of Public Safety personnel to respond, in any way, to any call for police, fire or emergency services. In all circumstances, Huntington Woods shall remain solely and exclusively responsible for all costs and liabilities associated with providing available Huntington Woods Public Safety personnel to receive and respond to public safety dispatch service in a timely and professional manner.

d. Huntington Woods acknowledges there may be circumstances when, despite reasonable Berkley Department of Public Safety efforts, the Berkley Public Safety Department's attempt to communicate or provide public safety dispatch services for and to Huntington Woods Public Safety personnel may be unsuccessful. This Agreement does not, and is not intended to, include any warranty, promise, or guarantee of any kind concerning the provision of public safety dispatch services by the Berkley Department of Public Safety to Huntington Woods Public Safety personnel, except that the Berkley

Department of Public Safety will make a reasonable effort to provide such public safety dispatch services and will do so consistent with existing and future Berkley Department of Public Safety communication and dispatch policies, procedures, orders, and standards, and applicable federal and state requirements.

e. This Agreement does not, nor is it intended to, obligate or require the Berkley Department of Public Safety to change, alter, modify, or develop any different dispatch related procedures, policies, or standards, or to purchase or use any special or additional equipment, or to prohibit the Berkley Department of Public Safety from implementing any future communication-related changes the Berkley Public Safety Department, in its sole judgment and discretion, believes to be in its best interest.

f. Huntington Woods shall be solely and exclusively responsible during the term of this Agreement for (i) providing its personnel with radios and communication equipment that will be properly set, adjusted, and maintained to receive any public safety dispatch service from the Berkley Department of Public Safety; (ii) complying with all current and future Berkley Department of Public Safety dispatching procedures, policies, standards, technical specifications, and applicable federal and state communication requirements; (iii) adequately training Huntington Woods Public Safety personnel; and (iv) promptly and properly notifying the Berkley Department of Public Safety of any on-duty or off-duty status and availability or unavailability of Huntington Woods Public Safety personnel to receive public safety dispatch services.

g. Huntington Woods shall be solely and exclusively responsible for all costs, expenses, and liabilities associated with the acquisition, purchase, lease, operation, use, and maintenance of any Huntington Woods Public Safety radio or other communication equipment. The Berkley Department of Public Safety shall not be obligated to provide Huntington Woods Public Safety with any radio or communication equipment of any kind.

h. The Berkley Department of Public Safety may, at its sole discretion and expense, inspect any Huntington Woods Public Safety radio or other communication equipment to ensure that it conforms to Berkley Department of Public Safety dispatching procedures, policies, standards, technical specifications, and federal and state requirements. If the inspection reveals nonconformance, the Berkley Department of Public Safety shall notify Huntington Woods Public Safety in writing about the specific nonconformities. Huntington Woods Public Safety shall promptly address and correct the nonconformities at its own expense. If Huntington Woods Public Safety fails to do so, the Berkley Department of Public Safety may terminate or cancel the Public Safety Dispatch Services set forth in this Agreement.

6. **Insurance Coverage.** Huntington Woods shall obtain and maintain in force during the term of this Agreement insurance coverage for general liability with limits of liability not less than \$5,000,000 combined single limit for personal injury and property damage for claims arising out of the subject matter of this Agreement. Huntington Woods shall also obtain and maintain motor vehicle liability and worker's compensation in amounts it determines to be appropriate, with Berkley being named as an additional insured on all liability policies and entitled to copies of Certificates of Insurance confirming the required insurance during the entire term of this

Agreement. Huntington Woods shall add Berkley as an additional insured for these liabilities. Berkley shall add Huntington Woods as an additional insured under its policy for the services provided under this Agreement.

7. **Liability and Indemnification.** To the fullest extent permitted by law, Huntington Woods agrees to hold Berkley harmless from any and all claims, suits, demands, judgments, or causes of action made against Berkley, its elected or appointed officials, employees, agents, or volunteers for the actions of Huntington Woods's elected or appointed officials, employees, agents, or volunteers arising from or in connection with the performance of this Agreement. To the fullest extent permitted by law, Berkley agrees to hold Huntington Woods harmless from any and all claims, suits, demands, judgments, or causes of action made against Berkley, its elected or appointed officials, employees, agents, or volunteers, for the actions of Berkley's elected or appointed officials, employees, agents, or volunteers arising from or in connection with performance of this Agreement. Except as provided herein, neither Municipality shall have any right under any legal principle to be indemnified by the other Municipality or any of its employees or agents in connection with any claim.

In executing this Agreement, Berkley does not assume liability or responsibility for, or in any way release, Huntington Woods from any liability or responsibility to the extent that it arises from the existence or effect of Huntington Woods' City Charter, ordinances, policies, rules or regulations. To the extent that any cause, claim, suit, action, or administrative proceeding is commenced in which the enforceability and/or validity of any such Charter provision, ordinance, policy, rule, or regulation is at issue, Huntington Woods shall defend the same at its sole expense and, if judgment is entered or damages are awarded against Huntington Woods, Huntington Woods shall fully satisfy the same including all chargeable costs and reasonable attorney fees. In the event of a claim, loss or liability based upon the alleged concurrent or joint negligence or tortious wrongdoing of the parties, the parties shall bear their respective liability, including costs, in accordance with the laws of the State of Michigan.

8. **Governmental Immunity and Authority Unaffected.** Nothing in this Agreement is intended, nor shall it operate to diminish, delegate, divest, impair, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, capacity, immunity or character of office including, but not limited to, governmental immunity on behalf of either Municipality or any of its agents.

9. **Term of Agreement.** This Agreement shall be effective for a term commencing on July 1, 2025 and continuing until June 30, 2029.

a. This Agreement may be terminated at any time for any reason, and with or without cause, by the written agreement of Berkley and Huntington Woods, approved by the concurrent resolutions of Berkley City Council and Huntington Woods City Council. Said agreement shall provide a period of at least 90 days before the termination becomes effective and the services set forth in this Agreement are discontinued.

b. This Agreement may be terminated by Berkley if Huntington Woods fails to pay any amount owing under this Agreement, including applicable late charges and interest, within 60 days of when the payment was due. Such termination by Berkley shall

be by written notice to Huntington Woods that contains a clearly stated effective date of the termination that is at least 30 days after the date of the notice. If all amounts owing, including past due installments, late charges, interest, and any new installments coming due during that time are not paid, the termination shall be effective, relieving Berkley from any obligation to provide any further services under this Agreement. Before Berkley gives notice of termination under this provision, it shall first notify Huntington Woods of its failure to timely pay the amount owed and allow a reasonable opportunity for Huntington Woods to pay such amount.

c. In addition to a termination under subsections (a) and (b), either Municipality may terminate this Agreement for any reason, and with or without cause, by written notice to the other Municipality. During the Initial Term, one (1) year written notice shall be required before termination. During any subsequent term, six (6) months' written notice shall be required before termination.

10. **No Third Party Beneficiaries.** The sole and exclusive purpose of this Agreement is to set forth the terms by which Berkley will provide certain law enforcement services for Huntington Woods. This Agreement is not intended to, and does not create any special or other duty, obligation, promise, benefit or right to services not herein described in favor or for the benefit of any person, entity, or organization that is not a party to this Agreement.

11. **Compensation.** In consideration for the services provided by Berkley under this Agreement, Huntington Woods will pay Berkley an annual amount equal to \$6,500 for each full-time equivalent (FTE) reflected in the Michigan Commission on Law Enforcement Standards (MCOLES) Fall Semi-Annual Law Enforcement Distribution Report for Huntington Woods Department of Public Safety. As of the date of this Agreement, the most recent MCOLES Report allocated 17 FTEs to the Huntington Woods Department of Public Safety. Huntington Woods will be billed on a quarterly basis, in equal installments. Payment is due within thirty (30) days after invoicing by Berkley.

12. **Independent Contractor.** Berkley shall provide the services set forth in this Agreement to Huntington Woods as an independent contractor, with Berkley being responsible for all workers' compensation and other insurance, income tax, social security, and other withholding, and all other compensation or benefits for Berkley employees involved in providing the services. At no time shall any Berkley employee involved in providing services be considered or claimed be to an employee or agent of Huntington Woods, and Huntington Woods shall not be deemed or allowed to control, supervise, or direct Berkley employees involved in providing the services.

13. **Assignments.** Berkley's obligations under this Agreement may not be assigned except with the approval of Huntington Woods.

14. **Notices.** Any notices provided under this Agreement shall be in writing to the Berkley City Manager and Huntington Woods City Manager at the addresses listed on Page 1.

15. **Amendments.** Amendments to this Agreement shall be in writing, approved by concurrent resolutions of Berkley City Council and Huntington Woods City Council, and be signed by authorized representatives of the Municipalities.

16. **Severability.** If a court of competent jurisdiction finds a term, or condition, of this Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force and effect.

17. **Applicable Law.** This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan. The language of all parts of this Agreement is intended to and, in all cases, shall be construed as a whole, according to its fair meaning, and not construed strictly for or against any Municipality. As used in this Agreement, the singular or plural number, possessive or non-possessive, shall be deemed to include the other whenever the context so suggests or requires.

18. **No Waiver.** Absent an express written waiver, the failure of a Municipality to pursue any right granted under this Agreement shall not be deemed a waiver of that right regarding any existing or subsequent breach or default under this Agreement. No failure or delay on the part of a Municipality in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

19. **Compliance with Laws.** Each Municipality shall comply with all federal, state, and local statutes, ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this Agreement.

20. **Entire Agreement.** This Agreement contains the entire Agreement of the Municipalities with respect to the subject matter of this Agreement, and supersedes all prior negotiations, agreements and understandings with respect to the subject matter of this Agreement.

21. **Filing.** As provided in MCL 124.510, this Agreement and any amendments of it shall be filed with the Oakland County Clerk and Michigan Secretary of State before taking effect.

[SIGNATURES CONTAINED ON FOLLOWING PAGE]

IN WITNESS WHEREOF, and pursuant to the concurrent resolutions adopted by City of Berkley City Council and City of Huntington Woods City Council, approving and authorizing the signing of this Agreement, the undersigned officials have signed this Agreement on the dates indicated next to their signatures.

Dated this ____ day of _____, 2025

CITY OF BERKLEY

By: _____
Name: _____
Title: _____

CITY OF HUNTINGTON WOODS

By: _____
Name: _____
Title: _____

July 21, 2025 Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the purchase of a Polaris Emergency Utility Task Vehicle to include emergency lights and siren for \$39,653.80 for the Department of Public Safety from Polaris Sales Inc., Medina, MN 55340 from the Vehicles Account #101-345-985-000. This purchase will utilize the Sourcewell Cooperative Contract #091024-PSI.

Ayes:

Nays:

Absent:

Motion:



MEMORANDUM

To: Mayor Dean and City Council
From: Matt Koehn, Director of Public Safety *MK*
Date: July 21, 2025
Subject: Department of Public Safety Polaris Emergency Utility Task Vehicle Purchase

Madam Mayor and Members of City Council,

Background

- Based on major incident debriefs, experience, and public safety best practices, the Department has identified the need to purchase an Emergency Utility Task Vehicle. This UTV will be used for special events, park patrols, downtown patrols, and can be used for general patrol. The UTV can be completely enclosed, will have heat and air conditioning and will carry police, fire, and medical equipment. It will also be licensed to be driven on the street.
- Department of Public Safety's FY 2025-2026 budget includes \$40,000 to purchase a Polaris Emergency Utility Task Vehicle.
- The Department requests to purchase a Polaris Emergency Utility Task Vehicle for \$39,653.80
- This vehicle will replace an existing marked police vehicle that has high mileage, high engine hours, and is due for changeover, which will be offered to other city departments/removed from the fleet and auctioned.
- The RANGER Crew XP 1000 Northstar Edition Premium UTV has proven to be a safe and reliable and has been purchased by many police/fire/DPS agencies, most recently the Bloomfield Township Police Department.

Summary

- The UTV will be purchased from Polaris Sales Inc., Medina, MN 55340 through the Sourcewell Cooperative Contract #091024-PSI.
- The Department will purchase the UTV utilizing budgeted funds in the "Vehicles" account #101-345-985-000.

Recommendation

The Department of Public Safety recommends the approval of City Council to purchase a Polaris Emergency Utility Task Vehicle to include emergency lights and siren for \$39,653.80 for the Department of Public Safety from Polaris Sales Inc., Medina, MN 55340 from the Vehicles Account #101-345-985-000. This purchase will utilize the Sourcewell Cooperative Contract #091024-PSI



Polaris Sales Inc., Medina, MN 55340
gov.info@polaris.com
Phone: 866-468-7783
www.polaris.com/gov

QUOTE

Contact Information

Name: SCOTT SMITH
Email: ssmith@berkleymi.gov
Phone:
Fax:

Bill To: Berkley Department of Public Safety
2395 West 12 Mile
Berkley, MI 48072
Ship To: Berkley Department of Public Safety
2395 West 12 Mile
Berkley, MI 48072

Quote Number: QUO-68327-R2W1P2
Revision #: 1
Date: 6/12/2025 8:55 AM
Quote Expires: 6/28/2025
Contract Name: Sourcewell
Contract #: 091024-PSI
Expiration Date: 11/13/2028
Cage: 3FP69
Duns#: 123399383
Tax ID#: 41-1921490
Customer#:

Freight	Delivery Terms	Payment Terms	Payment Methods
FOB Destination-CONUS US Continental (CONUS) Only	150 Days	Net 30	Visa Mastercard Wire Check

Item #	QTY	Description	MSRP	Discount Price	Extended	Install Amount
R25RS399AP	1	RANGER Crew XP 1000 Northstar Edition Premium - Blue Slate Metallic Smoke - 49 State	\$31,999.00	\$30,104.90	\$30,104.90	\$0.00
2889241	1	Door Mounted Sideview Mirrors	\$179.99	\$154.15	\$154.15	\$37.50
2890583	1	Full-Size Front Hood Storage Rack	\$379.99	\$325.43	\$325.43	\$75.00
2889793	1	Pro Armor Single Row 40 in Combo Bar (7600 lumens)	\$429.99	\$368.25	\$368.25	\$37.50
2889792	1	Pro Armor Single Row 20 in Combo Bar (4700 lumens)	\$329.99	\$282.61	\$282.61	\$37.50
2883230	2	Full-Size Single Dash Light Bar Wire Harness (for rear lights - Crew req extension)	\$119.99	\$102.76	\$205.52	\$75.00
2883854	1	Full-Size Crew Dash Rear Facing Light Bar Harness	\$29.99	\$25.68	\$25.68	\$37.50



Polaris Sales Inc., Medina, MN 55340

gov.info@polaris.com

Phone: 866-468-7783

www.polaris.com/gov

QUOTE

Freight	Delivery Terms	Payment Terms	Payment Methods
FOB Destination-CONUS US Continental (CONUS) Only	150 Days	Net 30	Visa Mastercard Wire Check

Item #	QTY	Description	MSRP	Discount Price	Extended	Install Amount
2890053	2	Pro Armor Lightbar Mount for Roof	\$49.99	\$42.81	\$85.62	\$30.00
5416347	4	Pro Armor Harvester Tire (28x10-14) - each	\$229.99	\$196.97	\$787.88	\$120.00
2883978	1	Action - XP 1000's / Pro XD Standard Emergency Light Kit	\$5,480.99	\$4,694.05	\$4,694.05	\$0.00
2883980	1	Action - XP 1000 30W Siren & PA System (works with Std or Dlx light package)	\$781.99	\$669.71	\$669.71	\$0.00

Comments: Mount light bars on roof; 40" forward and 20" rearward facing

Vehicle model year and color are subject to change dependent upon delivery date.

SUBTOTAL	\$37,703.80
INSTALL*	\$450.00
FREIGHT	\$1,500.00
TAX	\$0.00
TOTAL	\$39,653.80

Acceptance and Payment Information

To accept the above quotation, please provide a purchase order via email (gov.info@polaris.com) and include the following:

- Bill to Address
- Billing Phone Number
- Ship to Address
- Point of Contact for Delivery
- Point of Contact E-Mail
- Point of Contact Phone
- Quote Number
- Alternate Point of Contact (Required)
- Do you have a loading dock, ramps, or forklift for offloading
- Tax exempt form for state we are shipping (or inform if taxable)



Polaris Sales Inc., Medina, MN 55340

gov.info@polaris.com

Phone: 866-468-7783

www.polaris.com/gov

QUOTE

If you would like to submit payment via credit card, please call (866) 468-7783 to process payment during our hours of operation from 8:30 AM to 4:30 PM CST Monday through Friday. We accept Visa, Mastercard & American Express.

Polaris Vehicle Lighting configuration for Standard and Reliant Light Packages

Pick one color per corner

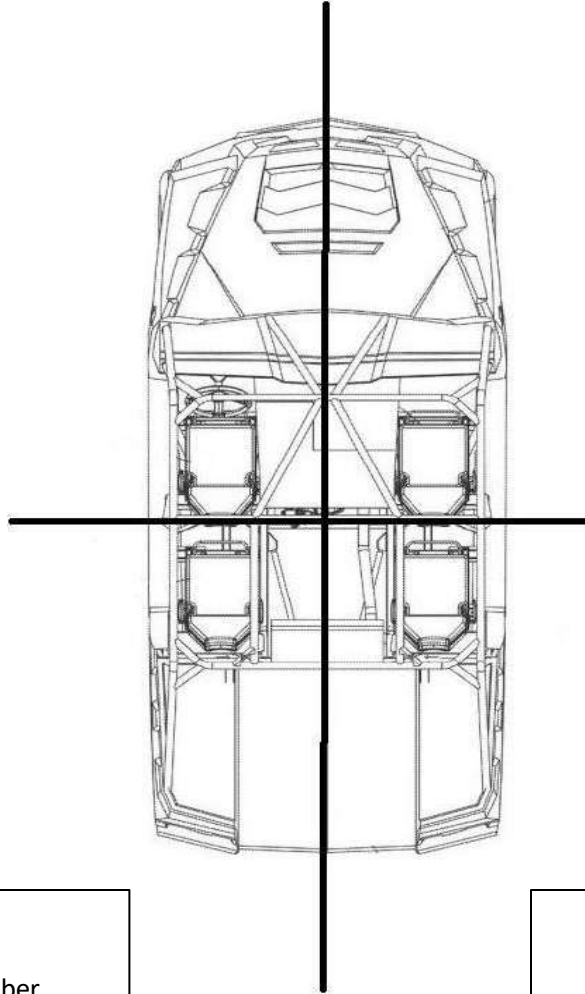
Drivers Front

Red, Blue, White or Amber

Passengers Front

Red, Blue, White or Amber

Please note lamp location for
California steady burn if required



Drivers Rear

Red, Blue, White or Amber

Passengers Rear

Red, Blue, White or Amber

Customer Name _____ Signature _____

Quote / PO Number _____ Date _____



MASTER AGREEMENT #091024
CATEGORY: Utility, Transport, Golf, and Recreation Vehicles with Related
Accessories, Equipment and Services
SUPPLIER: Polaris Sales Inc.

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Polaris Sales Inc., 2100 Hwy. 55, Medina, MN 55340 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

Article 1:
General Terms

The General Terms in this Article 1 control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article 2), and between Supplier and Participating Entity (Article 3), respectively. These Article 1 General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

- 1) **Purpose.** Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.
- 2) **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.
- 3) **Participating Entity Access.** Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction.
- 4) **Supplier Access.** The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about

Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

- 5) **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on November 13, 2028, unless it is cancelled or extended as defined in this Agreement.
 - a) **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.
 - b) **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.
- 6) **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.
- 7) **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in RFP# 091024 to Participating Entities. In Scope solutions include:
 - a) Utility vehicles, task vehicles, cargo quad cycles, cargo tri cycles , golf carts, low-speed vehicles (LSV);
 - b) Parking enforcement, patrol and EMS solutions;
 - c) Passenger shuttles, burden carriers, tow tractors, baggage trucks;
 - d) Side-by-sides, all-terrain vehicles (ATV), snowmobiles, motorcycles, personal watercraft, amphibious vehicles, autonomous vehicles;
 - e) Food and beverage solutions, athletic and campus-use vehicles.
- 8) **Included Solutions.** Supplier's Proposal to the above referenced RFP is incorporated into this Master Agreement. Only those Solutions included within Supplier's Proposal and within Scope (Included Solutions) are included within the Agreement and may be offered to Participating Entities.
- 9) **Indefinite Quantity.** This Master Agreement defines an indefinite quantity of sales to eligible Participating Entities.
- 10) **Pricing.** Pricing information (including Pricing and Delivery and Pricing Offered tables) for all Included Solutions within Supplier's Proposal is incorporated into this Master Agreement.
- 11) **Not to Exceed Pricing.** Suppliers may not exceed the prices listed in the current Pricing List on file with Sourcewell when offering Included Solutions to Participating Entities. Participating Entities may request adjustments to pricing directly from Supplier during the negotiation and execution of any transaction.
- 12) **Open Market.** Supplier's open market pricing process is included within its Proposal.

13) Supplier Representations:

i) **Compliance.** Supplier represents and warrants it will provide all Included Solutions under this Agreement in full compliance with applicable federal, state, and local laws and regulations.

ii) **Licenses.** As applicable, Supplier will maintain a valid status on all required federal, state, and local licenses, bonds, and permits required for the operation of Supplier's business with Participating Entities. Participating Entities may request all relevant documentation directly from Supplier.

iii) **Supplier Warrants.** Supplier warrants that all Included Solutions furnished under this Agreement are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Solutions are suitable for and will perform in accordance with the ordinary use for which they are intended.

14) **Bankruptcy Notices.** Supplier certifies and warrants it is not currently in a bankruptcy proceeding. Supplier has disclosed all current and completed bankruptcy proceedings within the past seven years within its Proposal. Supplier must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the term of this Agreement.

15) **Debarment and Suspension.** Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota, the United States federal government, or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Agreement. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time during the term of this Agreement.

16) **Provisions for non-United States federal entity procurements under United States federal awards or other awards (Appendix II to 2 C.F.R. § 200).** Participating Entities that use United States federal grant or other federal funding to purchase solutions from this Agreement may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Section, all references to "federal" should be interpreted to mean the United States federal government. The following list applies when a Participating Entity accesses Supplier's Included Solutions with United States federal funds.

i) **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all agreements that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. § 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

ii) **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must comply with all applicable Davis-Bacon Act provisions.

iii) **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708).** Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies, materials, or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Agreement. Supplier certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

iv) **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.** If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier

certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

v) **CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387).** Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Agreement it will comply with applicable requirements as referenced above.

vi) **DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689).** A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

vii) **BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352).** Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

viii) **RECORD RETENTION REQUIREMENTS.** To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

ix) **ENERGY POLICY AND CONSERVATION ACT COMPLIANCE.** To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

x) **BUY AMERICAN PROVISIONS COMPLIANCE.** To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

xi) **ACCESS TO RECORDS (2 C.F.R. § 200.336).** Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

xii) **PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322).** A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

xiii) **FEDERAL SEAL(S), LOGOS, AND FLAGS.** The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

xiv) **NO OBLIGATION BY FEDERAL GOVERNMENT.** The U.S. federal government is not a party to this Agreement or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Agreement or any purchase by an authorized user.

xv) **PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS.** The Contractor acknowledges that 31 U.S.C. § 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Agreement or any purchase by a Participating Entity.

xvi) **FEDERAL DEBT.** The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

xvii) **CONFLICTS OF INTEREST.** The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Agreement or any aspect related to the anticipated work under this Agreement raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

xviii) **U.S. EXECUTIVE ORDER 13224.** The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

xix) **PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.** To the extent applicable, Supplier certifies that during the term of this Agreement it will comply with applicable requirements of 2 C.F.R. § 200.216.

xx) **DOMESTIC PREFERENCES FOR PROCUREMENTS.** To the extent applicable, Supplier certifies that during the term of this Agreement, Supplier will comply with applicable requirements of 2 C.F.R. § 200.322.

Article 2: Sourcewell and Supplier Obligations

The Terms in this Article 2 relate specifically to Sourcewell and its administration of this Master Agreement with Supplier and Supplier's obligations thereunder.

- 1) **Authorized Sellers.** Supplier must provide Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers which may complete transactions of Included Solutions offered under this Agreement. Sourcewell may request updated information in its discretion, and Supplier agrees to provide requested information within a reasonable time.
- 2) **Product and Price Changes Requirements.** Supplier may request Included Solutions changes, additions, or deletions at any time. All requests must be made in writing by submitting a Sourcewell Price and Product Change Request Form to Sourcewell. At a minimum, the request must:
 - Identify the applicable Sourcewell Agreement number;
 - Clearly specify the requested change;
 - Provide sufficient detail to justify the requested change;
 - Individually list all Included Solutions affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
 - Include a complete restatement of Pricing List with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Included Solutions offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Agreement and will be incorporated by reference.

- 3) **Authorized Representative.** Supplier will assign an Authorized Representative to Sourcewell for this Agreement and must provide prompt notice to Sourcewell if that person is changed. The Authorized Representative will be responsible for:
 - Maintenance and management of this Agreement;
 - Timely response to all Sourcewell and Participating Entity inquiries; and
 - Participation in reviews with Sourcewell.

Sourcewell's Authorized Representative is its Chief Procurement Officer.

- 4) **Performance Reviews.** Supplier will perform a minimum of one review with Sourcewell per agreement year. The review will cover transactions to Participating Entities, pricing and terms,

administrative fees, sales data reports, performance issues, supply chain issues, customer issues, and any other necessary information.

- 5) **Sales Reporting Required.** Supplier is required as a material element to this Master Agreement to report all completed transactions with Participating Entities utilizing this Agreement. Failure to provide complete and accurate reports as defined herein will be a material breach of the Agreement and Sourcewell reserves the right to pursue all remedies available at law including cancellation of this Agreement.
- 6) **Reporting Requirements.** Supplier must provide Sourcewell an activity report of all transactions completed utilizing this Agreement. Reports are due at least once each calendar quarter (Reporting Period). Reports must be received no later than 45 calendar days after the end of each calendar quarter. Supplier may report on a more frequent basis in its discretion. Reports must be provided regardless of the amount of completed transactions during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Sourcewell Participating Entity Account Number;
- Transaction Description;
- Transaction Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Transaction was invoiced/sale was recognized as revenue by Supplier.

If collected by Supplier, the Report may include the following fields as available:

- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;

- 7) **Administrative Fee.** In consideration for the support and services provided by Sourcewell, Supplier will pay an Administrative Fee to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. Supplier will include its Administrative Fee within its proposed pricing. Supplier may not directly charge Participating Entities to offset the Administrative Fee.
- 8) **Fee Calculation.** Supplier's Administrative Fee payable to Sourcewell will be calculated as a stated percentage (listed in Supplier's Proposal) of all completed transactions utilizing this Master Agreement within the preceding Reporting Period. For certain categories, a flat fee may be proposed. The Administrative Fee will be stated in Supplier's Proposal.
- 9) **Fee Remittance.** Supplier will remit fee to Sourcewell no later than 45 calendar days after the close of the preceding calendar quarter in conjunction with Supplier's Reporting Period obligations defined herein. Payments should note the Supplier's name and Sourcewell-assigned Agreement number in the memo; and must be either mailed to Sourcewell above "Attn: Accounts Receivable" or

remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions.

- 10) **Noncompliance.** Sourcewell reserves the right to seek all remedies available at law for unpaid or underpaid Administrative Fees due under this Agreement. Failure to remit payment, delinquent payments, underpayments, or other deviations from the requirements of this Agreement may be deemed a material breach and may result in cancellation of this Agreement and disbarment from future Agreements.
- 11) **Audit Requirements.** Pursuant to Minn. Stat. § 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell and the Minnesota State Auditor for a minimum of six years from the end of this Agreement. Supplier agrees to fully cooperate with Sourcewell in auditing transactions under this Agreement to ensure compliance with pricing terms, correct calculation and remittance of Administrative Fees, and verification of transactions as may be requested by a Participating Entity or Sourcewell.
- 12) **Assignment, Transfer, and Administrative Changes.** Supplier may not assign or otherwise transfer its rights or obligations under this Agreement without the prior written consent of Sourcewell. Such consent will not be unreasonably withheld. Sourcewell reserves the right to unilaterally assign all or portions of this Agreement within its sole discretion to address corporate restructurings, mergers, acquisitions, or other changes to the Responsible Party and named in the Agreement. Any prohibited assignment is invalid. Upon request Sourcewell may make administrative changes to agreement documentation such as name changes, address changes, and other non-material updates as determined within its sole discretion.
- 13) **Amendments.** Any material change to this Agreement must be executed in writing through an amendment and will not be effective until it has been duly executed by the parties.
- 14) **Waiver.** Failure by Sourcewell to enforce any right under this Agreement will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right.
- 15) **Complete Agreement.** This Agreement represents the complete agreement between the parties for the scope as defined herein. Supplier and Sourcewell may enter into separate written agreements relating specifically to transactions outside of the scope of this Agreement.
- 16) **Relationship of Sourcewell and Supplier.** This Agreement does not create a partnership, joint venture, or any other relationship such as employee, independent contractor, master-servant, or principal-agent.
- 17) **Indemnification.** Supplier must indemnify, defend, save, and hold Sourcewell, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell, arising out of any act or omission in the performance of this Agreement by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in design, condition, or performance of Included Solutions under this Agreement. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

18) **Data Practices.** Supplier and Sourcewell acknowledge Sourcewell is subject to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. As it applies to all data created and maintained in performance of this Agreement, Supplier may be subject to the requirements of this chapter.

19) **Grant of License.**

a) **During the term of this Agreement:**

i) **Supplier Promotion.** Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising, promotional materials, and informational sites for the purpose of marketing Sourcewell's Agreement with Supplier.

ii) **Sourcewell Promotion.** Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising, promotional materials, and informational sites for the purpose of marketing Supplier's Agreement with Sourcewell.

b) **Limited Right of Sublicense.** The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, partners, or agents (collectively "Permitted Sublicensees") in advertising, promotional, or informational materials for the purpose of marketing the Parties' relationship. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this section by any of their respective sublicensees.

c) **Use; Quality Control.**

i) Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

ii) Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Each party may make written notice to the other regarding misuse under this section. The offending party will have 30 days of the date of the written notice to cure the issue or the license/sublicense will be terminated.

d) **Termination.** Upon the termination of this Agreement for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

20) **Venue and Governing law between Sourcewell and Supplier Only.** The substantive and procedural laws of the State of Minnesota will govern this Agreement between Sourcewell and Supplier. Venue for all legal proceedings arising out of this Agreement between Sourcewell and Supplier will be in court of competent jurisdiction within the State of Minnesota. This section does not apply to any dispute between Supplier and Participating Entity. This Agreement reserves the right for Supplier and

Participating Entity to negotiate this term to within any transaction documents.

- 21) **Severability.** If any provision of this Agreement is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Agreement is capable of being performed, it will not be affected by such determination or finding and must be fully performed.
- 22) **Insurance Coverage.** At its own expense, Supplier must maintain valid insurance policy(ies) during the performance of this Agreement with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:
- a) **Commercial General Liability Insurance.** Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Agreement.
 - \$1,500,000 each occurrence Bodily Injury and Property Damage
 - \$1,500,000 Personal and Advertising Injury
 - \$2,000,000 aggregate for products liability-completed operations
 - \$2,000,000 general aggregate
 - b) **Certificates of Insurance.** Prior to execution of this Agreement, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Agreement. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or provided to in an alternative manner as directed by Sourcewell. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf. Failure of Supplier to maintain the required insurance and documentation may constitute a material breach.
 - c) **Additional Insured Endorsement and Primary and Non-contributory Insurance Clause.** Supplier agrees to list Sourcewell, including its officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.
 - d) **Waiver of Subrogation.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Agreement or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

- e) **Umbrella/Excess Liability/SELF-INSURED RETENTION.** The limits required by this Agreement can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.
- 23) **Termination for Convenience.** Sourcewell or Supplier may terminate this Agreement upon 60 calendar days' written notice to the other Party. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.
- 24) **Termination for Cause.** Sourcewell may terminate this Agreement upon providing written notice of material breach to Supplier. Notice must describe the breach in reasonable detail and state the intent to terminate the Agreement. Upon receipt of Notice, the Supplier will have 30 calendar days in which it must cure the breach. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

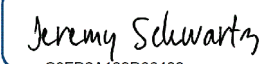
Article 3: Supplier Obligations to Participating Entities

The Terms in this Article 3 relate specifically to Supplier and a Participating Entity when entering transactions utilizing the General Terms established in this Master Agreement. Article 1 General Terms control over any conflict with this Article 3. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

- 1) **Quotes to Participating Entities.** Suppliers are encouraged to provide all pricing information regarding the total cost of acquisition when quoting to a Participating Entity. Suppliers and Participating Entities are encouraged to include all cost specifically associated with or included within the Suppliers proposal and Included Solutions within transaction documents.
- 2) **Shipping, Delivery, Acceptance, Rejection, and Warranty.** Supplier's proposal may include proposed terms relating to shipping, delivery, inspection, and acceptance/rejection and other relevant terms of tendered Solutions. Supplier and Participating Entity may negotiate final terms appropriate for the specific transaction relating to non-appropriation, shipping, delivery, inspection, acceptance/rejection of tendered Solutions, and warranty coverage for Included Solutions. Such terms may include, but are not limited to, costs, risk of loss, proper packaging, inspection rights and timelines, acceptance or rejection procedures, and remedies as mutually agreed include notice requirements, replacement, return or exchange procedures, and associated costs.
- 3) **Applicable Taxes.** Participating Entity is responsible for notifying supplier of its tax-exempt status and for providing Supplier with any valid tax-exemption certification(s) or related documentation.
- 4) **Ordering Process and Payment.** Supplier's ordering process and acceptable forms of payment are included within its Proposal. Participating Entities will be solely responsible for payment to Supplier and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

- 5) **Transaction Documents.** Participating Entity may require the use of its own forms to complete transactions directly with Supplier utilizing the terms established in this Agreement. Supplier's standard form agreements may be offered as part of its Proposal. Supplier and Participating Entity may complete and document transactions utilizing any type of transaction documents as mutually agreed. In any transaction document entered utilizing this Agreement, Supplier and Participating Entity must include specific reference to this Master Agreement by number and to Participating Entity's unique Sourcewell account number.
- 6) **Additional Terms and Conditions Permitted.** Participating Entity and Supplier may negotiate and include additional terms and conditions within transaction documentation as mutually agreed. Such terms may supplant or supersede this Master Agreement when necessary and as solely determined by Participating Entity. Sourcewell has expressly reserved the right for Supplier and Participating Entity to address any necessary provisions within transaction documents not expressly included within this Master Agreement, including but not limited to transaction cancellation, dispute resolution, governing law and venue, non-appropriation, insurance, defense and indemnity, force majeure, and other material terms as mutually agreed.
- 7) **Subsequent Agreements and Survival.** Supplier and Participating Entity may enter into a separate agreement to facilitate long-term performance obligations utilizing the terms of this Master Agreement as mutually agreed. Such agreements may provide for a performance period extending beyond the full term of this Master Agreement as determined in the discretion of Participating Entity.
- 8) **Participating Addendums.** Supplier and Participating Entity may enter a Participating Addendum or similar document extending and supplementing the terms of this Master Agreement to facilitate adoption as may be required by a Participating Entity.


Sourcewell

Signed by:

C0FD2A139D06489...

By: _____
Jeremy Schwartz
Title: Chief Procurement Officer

Date: 11/19/2024 | 9:55 AM CST

Polaris Sales Inc.

Signed by:

1010C778F52F4BA...

By: _____
Nicolai Francis
Title: Vice President-Polaris Government & Defense

Date: 11/19/2024 | 9:48 AM CST

RFP 091024 - Utility, Transport, Golf, and Recreation Vehicles

Vendor Details

Company Name: Polaris Sales Inc.

Does your company conduct business under any other name? If yes, please state: No

Address: 2100 Hwy 55
Medina, MN 55340

Contact: Michael Conrad

Email: mike.conrad@polaris.com

Phone: 763-417-8608

HST#: 41-1921490

Submission Details

Created On: Tuesday July 23, 2024 08:23:20

Submitted On: Tuesday September 10, 2024 11:12:28

Submitted By: Michael Conrad

Email: mike.conrad@polaris.com

Transaction #: 1313b905-174e-45aa-9f07-51ad7faefab5

Submitter's IP Address: 155.190.9.15

Specifications

Table 1: Proposer Identity & Authorized Representatives (Not Scored)

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Table 1 Specific Instructions. Sourcewell requires identification of all parties responsible for providing Solutions under a resulting master agreement(s) (Responsible Supplier). Proposers are strongly encouraged to include all potential Responsible Suppliers including any corporate affiliates, subsidiaries, D.B.A., and any other authorized entities within a singular proposal. All information required under this RFP must be included for each Responsible Supplier as instructed. Proposers with multiple Responsible Supplier options may choose to respond individually as distinct entities, however each response will be evaluated individually and only those proposals recommended for award may result in a master agreement award. Unawarded entities will not be permitted to later be added to an existing master agreement through operation of Proposer's corporate organization affiliation.

Line Item	Question	Response *	
1	Provide the legal name of the Proposer authorized to submit this Proposal.	Polaris Sales Inc.	*
2	In the event of award, is this entity the Responsible Supplier that will execute the master agreement with Sourcewell? Y or N.	Y	*
3	Identify all subsidiaries, D.B.A., authorized affiliates, and any other entity that will be responsible for offering and performing delivery of Solutions within this Proposal (i.e. Responsible Supplier(s) that will execute a master agreement with Sourcewell).	Polaris Government & Defense, Polaris Commercial	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	Cage Code: 3FP69 UEI: EL5SEMJZ2N39	*
5	Provide your NAICS code applicable to Solutions proposed.	336999	
6	Proposer Physical Address:	2100 Hwy 55 Medina, MN 55340	*
7	Proposer website address (or addresses):	www.polaris.com	*
8	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer):	Nicholai Francis Vice President - Polaris Government & Defense 2100 Hwy 55, Medina, MN 55340 Nicholai.francis@polaris.com 763-519-1845	*
9	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Michael Conrad Manager, Programs & Contracts 2100 Hwy 55, Medina, MN 55340 mike.conrad@polaris.com 763-417-8608	*
10	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Jim Burk Sr. Inside Sales Representative 2100 Hwy 55, Medina, MN 55340 jim.burk@polaris.com 763-847-8345	

Table 2A: Financial Viability and Marketplace Success (50 Points)

Line Item	Question	Response *
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11	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested Solutions.	<p>Since our founding in 1954, we've been making high-quality, breakthrough products and broadening the view of powersports—whether it's launching the snowmobile industry, reinventing ATV and Off Road Vehicle categories year after year, developing the first purpose-built military vehicles, introducing a radical 3-wheel moto-roadster, or getting people to explore the outdoors by providing a network of ride and drive adventures.</p> <p>From our entrepreneurial roots as a mechanical shop, we've grown into a global leader with more than 30 brands and multiple services responsible for the company's growth into a major influencer of powersports and beyond. And in recent years, we've thoughtfully expanded our product, accessory and service portfolio beyond powersports with industrial, commercial, government and military customers based on customer feedback and broadening applications for its electric, gas and diesel- powered vehicles.</p> <p>We support and serve our employees, customers and the communities in which we work, live and ride through a commitment to quality and safety and environmental stewardship. Under our guiding principle of Best People, Best Team we are committed to helping our employees unleash their full potential and develop their skills to thrive in a customer-centric environment.</p> <p>We lead a business that is driven by innovation and Polaris continues to Think Outside by offering a diverse portfolio of best-in-class brands which reflect who we are as well as our pioneering approach to always improve how our customers work and play outdoors.</p> <p>Our vision is to fuel the passion of riders, workers and outdoors enthusiasts around the world by delivering innovative, high-quality vehicles, products, services and experiences that enrich their lives.</p> <p>Our Guiding Principles are</p> <ul style="list-style-type: none"> - Best people, best team - Safety and ethics always - Customer Loyalty 	*
12	What are your company's expectations in the event of an award?	Just as our company vision statement says, Polaris will fuel the passion of riders, workers and outdoor enthusiasts around the world by delivering innovative, high quality vehicles, products and services and experiences that enrich their lives. In the event of an award, Polaris is committed to continuing to provide vehicles & support that enable government, schools and non-profits to succeed in their work and communities. Put simply, we will provide the appropriate vehicle for the specific desired solution of the Sourcewell member and continue to honor our ability to sell through this contract while engaging our dealer network to promote this contract during their sales process. In addition, we will continue to promote the Sourcewell contract on our website, through marketing materials, and at trade shows. These efforts will enable us to achieve our goal of increasing sales through the Sourcewell contract by 10-15% annually.	*
13	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response. DO NOT PROVIDE ANY TAX INFORMATION OR PERSONALLY IDENTIFIABLE INFORMATION.	Polaris Inc. is a Fortune 500 company which trades on the New York Stock Exchange under the symbol PII. In the most recently completed fiscal year 2023, Polaris had revenues of \$8.9B with a gross profit of \$2.0B and a net profit of \$503M. Earnings per share were \$8.71. A copy of the 2023 Annual Report has been uploaded to provide further details	*
14	What is your US market share for the solutions that you are proposing?	<p>Polaris's US market share for the various categories are as follows:</p> <p>ATV (Sportsman) = 28.0%</p> <p>Side by Side (RANGER) = 47.4%</p> <p>Snowmobiles = 24.5%</p>	*
15	What is your Canadian market share for the solutions that you are proposing?	<p>Polaris's Canada market share for the various categories are as follows:</p> <p>ATV (Sportsman) = 19.8%</p> <p>Side by Side (RANGER) = 34.5%</p> <p>Snowmobiles = 18%</p>	*
16	Disclose all current and completed bankruptcy proceedings for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the pendency of this RFP evaluation.	Polaris Inc. has never petitioned for bankruptcy protection.	*

17	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer the question that best applies to your organization, either a) or b). a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	Polaris is an Original Equipment Manufacturer (OEM). Our dealer/distributor network is independent. Polaris provides vehicle set-up and pre-delivery inspection at dedicated US-based up-fit facilities or through our dealer network. Service, support and warranty of vehicles after delivery can be accomplished through one of our over 2,500 independent dealers located through North America. The location of a nearest Dealer can be determined through the following weblink: https://www.polaris.com/en-us/dealer-locator/	*
18	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	Polaris Sales Inc. and/or its dealer network have all the necessary licenses and certifications to conduct business in all 50 states. Authorized dealers sign a Polaris dealer agreement annually, which outlines specific dealer requirements and policies.	*
19	Disclose all current and past debarments or suspensions for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a debarment or suspension status any time during the pendency of this RFP evaluation.	Polaris has neither been suspended nor debarred in the last seven years.	*
20	Describe any relevant industry awards or recognition that your company has received in the past five years.	2022 Mexico Great Places to Work - Best Workplaces 2023 Newsweek - Most Trustworthy Companies in America 2023 Ethisphere - World's Most Ethical Companies 2023 Forbes - World's Best Employers 2024 Forbes - America's Best Largest Employers	*
21	What percentage of your sales are to the governmental sector in the past three years?	Sales to government agencies have grown each of the past three years. North American sales to these entities are handled inside of the Off-Road Vehicle division of which Polaris Government & Defense and Polaris Commercial business segments report. Polaris Government & Defense and Polaris Commercial represent 6% or ~\$550 million of the 2023 total Polaris sales. Nearly 100% of Polaris Government & Defense sales are in the government and educational sector. Whereas, it represents roughly 15% of the Commercial segment sales.	*
22	What percentage of your sales are to the education sector in the past three years?	Sales to government, education, and non-profit agencies have grown each of the past three years. In aggregate, sales to the education sector represent 15% of total sales for Polaris Government & Defense.	*
23	List all state, cooperative purchasing agreements that you hold. What is the annual sales volume for each of these agreement over the past three years?	In addition to the cooperative purchasing agreement that Polaris has with Sourcewell, Polaris maintains addendums/riders with seven municipalities and four states with three years sales in excess of \$4M as well as several National Master Standing Offers with Public Works and Government Services Canada, which have three year sales just less than \$12M.	*
24	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	While Polaris previously held GSA Schedule contracts for selling into the USG, we have opted to work through 3rd party resellers to offer our product to Federal agencies to better serve our customers requirements for small business set-asides. We currently partner with two service disabled veteran owned businesses (SDVOSB) to offer our products on GSA. Three year sales through GSA and GSA partners ~\$60M Defense Logistics Agency Heavy Equipment Procurement Plan (DLA HEPP) SPE8EC-34-D-0038 - Three year sales >\$50M	*

Table 2B: References/Testimonials

Line Item 25. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
East Bay Regional Park Orinda, CA	Jason McCrystle Fleet Manager jmccrststle@ebparks.org	510-544-2705	*
Michigan DNR	Melisa Potts PottsM2@michigan.gov	517-388-9905	*
City of Miami	John F. Babos Jr.	954-871-8707	*

Table 3: Ability to Sell and Deliver Solutions (150 Points)

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
26	Sales force.	<p>Polaris understands that the growing Sourcewell member base needs a partner that can support the varied membership expectations. The ideal partner should offer national coverage and utilize a dealer network to support local buying and aftersales support. At Polaris, we leverage a broad dealer network made up of independent distributors committed to their local communities. Our dealer network is comprised of the following number of locations based on product line:</p> <ul style="list-style-type: none"> • Off-Road Vehicles: 2,500 US/Canada dealer locations <p>To support the dealer network, Polaris employs a dedicated sales force of 7 regionally based account managers focused on partnering with our dealers who are actively selling to government agencies, educational institutions, nonprofits and other current or prospective Sourcewell members. These account managers assist dealers with product demonstrations and application assessments, customer quotes and business planning. We also employ a team focused on specially customized vehicles for law enforcement (security, patrol, special events, personnel transport, customs and border patrol, disaster relief, first response) as well as fire & rescue applications (fire prevention, fire response, search & rescue) with emergency lights, rescue skids with stokes basket, siren and public address systems, fire-fighting kits with water tanks/foam system and custom graphics and body panels. Finally, Polaris also has internal sales & customer experience resources who support dealer quote requests, pricing and Sourcewell process questions. Sourcewell members benefit from our vast dealer network combined with our commercial sales force and inside sales resources to ensure they receive specific solutions for the varied tasks where vehicles are needed.</p>	*
27	Describe the network of Authorized Sellers who will deliver Solutions, including dealers, distributors, resellers, and other distribution methods.	<p>We leverage a broad dealer network made up of independent distributors committed to their local communities. Our dealer network is comprised of over 2,500 dealers in North America. The dealer network has access to the Sourcewell quoting tools to ensure accurate and clear pricing for Sourcewell members. Dealers are supported by a combination of regionally based account managers as wells as internal sales and customer experience team members who can support quote, pricing and overall transactional process questions.</p> <p>In most situations transactions occur directly between Polaris and the Sourcewell member, and in those cases, the quotes are provided directly by the internal sales and customer experience team.</p> <p>The Sourcewell/NJPA Dealer Guide is attached for reference</p>	*

28	Service force.	<p>The ideal partner will offer localized service coverage to meet the high standards of responsiveness expected by Sourcewell members. To meet these expectations, Polaris leverages the vast dealer network throughout the US and Canada to provide local service support. Depending on the product line, Polaris dealers are required to complete a robust training curriculum through University of Polaris to received Master Service Dealer (MSD) certification. At Polaris, we continually evolve the MSD certification program to give dealers and technicians the knowledge and skills they need to provide a positive and comprehensive after-the-sale customer experience. MSD Certified technicians, who complete Bronze, Silver, or Gold certifications based on the product line, are empowered to set up, maintain, and repair vehicles the first time keeping customer vehicles in operation.</p> <p>Polaris employs a team of technical service representatives who support dealers via phone or electronic technical case support. These representatives are committed to prompt and accurate support of dealers who need additional troubleshooting or technical support to ensure vehicle downtime is minimized.</p> <ul style="list-style-type: none"> • 19 Technical Service Representatives who support RANGER Off-Road Utility Vehicles, All-Terrain Vehicles, Pro XD and Snowmobiles. <p>In addition to Polaris's extensive North American dealer network, Polaris Government & Defense has a dedicated staff of Field Support Representatives (FSR) led by a Field Support and Training Manager. The team consists of ten (10) FSRs geographically dispersed in six (6) states with service trucks, tools, test equipment and spare parts. Additionally, the Manager and FSR's monitor a dedicated tech support line and email inbox to more rapidly respond to service questions.</p>	*
29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	<p>The vast majority of orders utilizing the Sourcewell contract are placed directly through Polaris Government & Defense. Sourcewell members working directly with our inside sales team, receive a quote for the product that meets their specifications. If the customer decides to purchase, they issue a purchase order to Polaris, referencing their Sourcewell member number. Polaris then processes the order, where it is set-up and upfitted to the customer's configuration and then shipped directly to the members location.</p> <p>See ATV Government, Commercial Fleet Discount Program and Sourcewell Dealer Quote Form (attached) for process when members order directly from a local dealer.</p>	*
30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	<p>We believe better trained dealer staffs and technicians create better dealer experiences, more satisfied customers and more profitable dealer. Obtaining MSD certification offers many benefits for the dealer. In addition to having well-trained staff, there are competitive advantages, operational cost reductions (and in some cases, increased allowances) as well as additional rewards opportunities for certified dealers. The knowledge and expertise gained by completing the appropriate training gives those staff members in operational roles and service technicians the ability to provide a positive and seamless customer experience. For example, Gold and Silver certified technicians can contribute to the product line boards they are certified in by asking questions, posting responses, and accepting solutions. Other incentives for dealers who complete and maintain MSD certification include reduced or eliminated monthly MSD surcharges. Dealers who fail to maintain their certifications will lose their MSD benefits and be charged a monthly surcharge. The combined dealer benefits are all focused on ensuring a strong customer experience with minimal downtime.</p> <p>Polaris also realizes that supporting our dealers with factory-trained and available technical support representatives is critical to ensuring a strong customer experience. Internal metrics that are tracked, monitored and reviewed on a regular basis include response time, response quality and time to resolution. Tracking these metrics ensures that Polaris is properly supporting dealer partners and are critical to our overall customer service.</p>	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities.	<p>Polaris is fully capable and willing to provide our products to Sourcewell customers in the United States. Polaris leverages a broad dealer network made up of independent distributors committed to their local communities. Our dealer network is comprised of the following number of locations based on product line:</p> <ul style="list-style-type: none"> • Off-Road Vehicles: 2,500 US/Canada dealer locations. • Pro XD Utility Vehicles: 102 combined US and Canada dealer locations • Snowmobiles: 585 US/Canada dealer locations. <p>To support the dealer network, Polaris employs a dedicated sales force of 7 regionally based account managers focused on partnering with our dealers who are actively selling to government agencies, educational institutions, nonprofits and other current or prospective Sourcewell members. These account managers assist dealers with product demonstrations and application assessments, customer quotes and business planning. We also employ a team focused on specially customized vehicles for law enforcement (security, patrol, special events, personnel transport, customs and border patrol, disaster relief, first response) as well as fire & rescue applications (fire prevention, fire response, search & rescue) with emergency lights, rescue skids with stokes basket, siren and public address systems, fire-fighting kits with water tanks/foam system and custom graphics and body panels. Finally, Polaris also has internal sales & customer experience resources who support dealer quote requests, pricing and Sourcewell process questions.</p>	*

32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	Polaris is pleased to offer a variety of UTVs, ATVs and Snowmobiles that we currently offer under a Canadian Public Works National Master Standing Offer. Sourcewell pricing in Canada will match that pricing. These orders are fulfilled through our existing network of Canadian dealers.	*
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed agreement.	<p>Polaris will sell into all geographic locations within the United States. Additional transportation charges are applicable to orders going to Alaska and Hawaii. For customers in Canada, vehicles and equipment can be provided to customers located within 150km of the following city centers:</p> <p>St-John's, NL Halifax, NS Moncton, NB Québec, QC Montréal, Qc Ottawa, On Kingston, ON Sudbury, On North Bay, On Toronto, On London, On Winnipeg, MB Regina, Sk Saskatoon, Sk Prince Albert, Sk Calgary, Ab Edmonton, Ab Kelowna, BC Vancouver, BC Victoria, BC Creston, BC Terrace, BC Prince George, BC Whitehorse, YT Hay River, NT Yellowknife, NT</p> <p>Additional shipping charges may apply for locales outside of these areas. Pricing will be provided at time of quote.</p>	*
34	Identify any account type of Participating Entity which will not have full access to your Solutions if awarded an agreement, and the reasoning for this.	Polaris will sell to any Sourcewell participating sector. We have no restrictions other than limitations to farther reaches of some remote Canadian providences as outlined in question 33 above.	*
35	Define any specific requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	Additional transportation charges would be applicable for orders being delivered to Alaska, Hawaii and other US Territories. These prices will be provided to the Sourcewell member at time of quote.	*
36	Will Proposer extend terms of any awarded master agreement to nonprofit entities?	Yes. Polaris's standard terms are Net 30 to qualified nonprofits.	*

Table 4: Marketing Plan (100 Points)

Line Item	Question	Response *
37	Describe your marketing strategy for promoting this opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	<p>Our marketing team is very familiar with the Sourcewell brand and is ready to represent that brand well in our marketing efforts. Polaris as a corporation has significant resources invested into promoting off-road vehicles, low-speed vehicles, and snowmobiles at a national level. In addition to that broad product awareness, Polaris will also be reaching potential Sourcewell contract users via several targeted means:</p> <ul style="list-style-type: none"> - Trade shows – state and local government level events (i.e. local and national Chiefs of Police Shows, FDIC, Municipality Expo, etc.) - Demos/visits- when possible invite customers to visit our facilities in Wyoming, MN for vehicle familiarization/training events, we have also created virtual options for facility tours and vehicle trainings. - Print and digital advertising – investing in advertisements in government publications and putting a focused effort on PR and outreach to state and local government audiences. - Direct mail and direct e-mail - utilizing growing government customer database - Social media – Added to our dedicated government and commercial pages to now have presence on LinkedIn, Facebook, X, Instagram and plans to continue expanding, including a regular cadence of government facing posts and followers (50K+ and growing) - Sourcewell integration into various government and commercial marketing collateral and on website: https://military.polaris.com/en-us/how-to-buy/ • Website – www.polaris.com, and we have made significant updates and advances to the government & defense and commercial websites for online government and education shoppers, including launching a 3D build tool so customers can visualize vehicle selections along with being more self-sufficient while researching products online. • We also provide sales enablement/training for sales and BD teams <p>A sample of the product data sheets are attached.</p>
38	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	<p>Polaris has dedicated significant enterprise resources into developing a world-class CRM system to reach customers with targeted messaging dependent on purchase history, interest level (grading), organization type, and many other key variables. We launched this tool with the Government, Defense and Commercial teams in 2018 and have been focusing on building a repository of data to allow us to improve marketing and sales experience. We use this data to form communications to specific customers and their needs to increase communication relevance and effectiveness.</p> <p>In addition to the foundation of this CRM system, Polaris is actively funneling more customer information into this database via social media, quote history, website sign-up, trade show lead capture, and more. We have had a continued focus around growing and targeting through social media campaigns and personalization on our website based on visitors geographic location to create an experience that better resonates with the customer. The launch of the 3D build tool mentioned previously in question 37 is also an improvement to our customers experience and allows us to provide a unique experience where we also are able to collect leads and customer information is funneled into our CRM system for further follow up.</p>
39	In your view, what is Sourcewell's role in promoting agreements arising out of this RFP? How will you integrate a Sourcewell-awarded agreement into your sales process?	<p>Having partnered with NJPA/Sourcewell for the last twelve (12) years, Polaris is well aware of Sourcewell's ability to promote the vendor contracts. Our expectation is that Sourcewell will continue to expand the contract awareness as evidenced by it's ability to expand into the Canadian marketplace. Sourcewell is already integrated into our sales process and is the go to contractual vehicle for sales to state, local, education and non-profits. Sourcewell branding is already incorporated into our web pages as well as our product data sheets.</p>
40	Are your Solutions available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	<p>Polaris has implemented an on-line tool that allows customers to select the vehicle that meets their requirements and allows them to configure to their liking. This tool provides them with a visual depiction of what their final product will look like and provides the MSRP price of the vehicle. They are then able to request a quote from Polaris representative who will apply the appropriate discounts based on the Sourcewell pricing model. In absence of an e-procurement ordering process, the online configuration tool helps Sourcewell members get a general understanding of pricing.</p>

Table 5A: Value-Added Attributes (100 Points)

Line Item	Question	Response *
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41	<p>Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.</p>	<p>The Polaris Government & Defense Field Service and Training team offers numerous courses in proper driving and maintenance. These courses are optional, with pricing provided in the price volume of the proposal. These courses include the following:</p> <p>PD1236 New Equipment Training PD1238 Mechanic Certification Course PD1241 1 Week Fleet Maintenance For 15 Vehicles PD1242 Master Driver Training Course PD1243 Drivers Safety Training Course PD1245 Advanced Diagnostics and Drivetrain Certification Course</p> <p>The following is a brief description of the courses and their content:</p> <p>New Equipment Training (NET) = 1 Day Course that provides a basic overview of the Polaris vehicle, basic details on the proper and safe operation of the vehicle along with basic steps to perform operator level maintenance – max. 20 personnel</p> <p>Mechanic Certification Course (MCC) = 4 Day Course provided at the customer's location using on-site facilities. This course trains and certifies on-site maintenance personnel to properly service/maintain their Polaris vehicles up to and including warranty level repairs.</p> <p>Master Driver Training Course (MDTC) = Four-day course, which will be provided at the customer's location using on-site facilities. This course shall train onsite personnel to establish a Train the Trainer program using the organization's facilities and their fielded Polaris vehicles. The training provided through Polaris Government & Defense's MDTC is designed around safe operation of the vehicle. This is a pass/fail course and all Driver/Coach Candidates must have prior off-highway riding experience (i.e DSTC).</p> <p>Driver Safety Training Course (DSTC) = Three day course, which will be provided at the customer's location using on-site facilities and equipment. The training provided through Polaris Defense's DSTC is designed around safe operation of the vehicle. This is a beginner level course that covers basic driving skill, basic recovery techniques and PMCS of the Vehicle. Students who successfully complete the course will receive ROHVA operator certification.</p> <p>Advanced Diagnostics and Drivetrain Certification Course (ADDC) = Mechanic's Course: Learn to disassemble and re-assemble entire drivetrain on Polaris vehicles plus advanced diagnostics. Students will learn to efficiently tear down, identify components, diagnose issues and re-assemble complete engine, front drive, and gear case. Note: prerequisite MCC (level 20) required to be completed before taking this course.</p> <p>Many authorized dealers also offer local training, and the pricing and method of training is at the discretion of the dealer. Pricing for training purchased direct from Polaris is listed in the attached pricing matrix.</p>
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42	Describe any technological advances that your proposed Solutions offer.	<p>Polaris continues to integrate new, customer-centric technology into our vehicles whenever it can drive productivity, enhance the operator experience, or improve overall safety. Innovation has always been at the heart of Polaris, and some recent technological advances that can benefit Sourcewell members include:</p> <p>* RIDE COMMAND+--the original, nationwide off-road mapping system with over a million miles of verified trails and unique features. RIDE COMMAND is available free of charge for all riders via the Polaris app, online or in your vehicle. Experience hassle-free ownership with RIDE COMMAND+. Monitor your vehicle's health, location, and maintenance schedule right from your palm. Available on select models, the 7" Display powered by RIDE COMMAND puts vehicle controls at your fingertips. With glove-touch compatibility, simply tap to seamlessly switch features, navigate, or access configurable gauge views. RIDE COMMAND+ allows you to stay connected with fellow riders even on your most remote adventures with Group Ride. Track your journeys, send messages and navigate with ease—even when you're offline. The use data that can be harvested from the Telemetric system allows analysis of your complete fleet no matter the location. This information enables the efficient use of the vehicles over the entire maintenance cycle, allowing for defined and predictable maintenance periods and maintenance budgeting based on maximizing the use of all the vehicles in a fleet. The use case information gathered can intelligently inform on future fleet purchase requirements to optimize the number of units for the job and predicted life cycle based on number of hours the individual units are being used. In cases of vehicle fleets dispersed over a large area, the vehicle tracking allows pinpoint locations of your individual fleet units, allowing efficient planning for daily use based on vehicle availability. For emergencies in remote locations, it also allows tracking of vehicles that can be coordinated with rescue services for expedited coordination of care.</p> <p>*RANGER Kinetic –To meet the growing demand for zero emission vehicles (ZEV), clean and alternative fuel vehicles (AFV), Polaris Government and Defense offers the all-new electric RANGER to government organizations including federal, state and local agencies, and non-profits. This all-new, all-electric RANGER XP Kinetic is a significant offering for our government customers that need to incorporate more electric vehicles into their fleet without sacrificing utility, performance or durability. The RANGER XP Kinetic can decrease total cost of ownership, reduce CO2 emissions and operate quietly.</p> <p>*OEM Certified Law Enforcement and Fire & Rescue models - Law Enforcement - Security, patrol, special events, personnel transport, customs and border protection, disaster relief and first response. Fire & Rescue - fire prevention, fire response and search & rescue</p> <p>* All new Polaris XPEDITION with a 114hp Prostar 1000 Gen 2 engine to carry gear into deep back country.</p> <p>*All new RANGER XD 1500 extreme duty featuring a 1500 cc engine, 3,500lb towing capacity and 1,500lb cargo box payload.</p> <ul style="list-style-type: none"> • Kevlar® backed seats on Pro XD utility vehicles resist punctures and tears, focused on reducing cost of ownership • Vehicle fault alarms on Pro XD utility vehicles to notify users of potential issues that could cause serious damage to the vehicle. A combination of visual (display) and audible alarms include low oil pressure, parking break engagement, belt slip, and engine overheat. • Speed limited utility vehicles to 15 mph if seat belt is not engaged • Heating and air conditioning in a fully cabbed vehicle on certain RANGER utility vehicles, resulting in reduced operator fatigue and increased productivity • Industry-first plow mode on certain RANGER utility vehicles, making snow plowing more efficient by automatically adjusting the plow position depending on the gear the vehicle is in • Our self-extinguishing plastics and flame-retardant materials are strategically located for a safe and comfortable riding experience. <p>In addition, the 10-year exclusive partnership agreement, signed in September 2020, between Polaris and Zero Motorcycles will enable Polaris to develop, manufacture and sell electrified utility vehicles using Zero's powertrain technology, hardware and software. Polaris is well positioned to accelerate the development of its premium electric vehicle offering across its product lines and to lead the industry in electrification – another example of the technological advances that can benefit Sourcewell members.</p>
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43	Describe any “green” initiatives that relate to your company or to your Solutions, and include a list of the certifying agency for each.	<p>In line with our belief in continuous improvement, Polaris works to reduce our environmental impact and create efficiencies across our operations — from suppliers, manufacturing and distribution to our office facilities. After completing our previous five-year environmental goals in 2022, we introduced new 2035 goals, outlined below, focused on furthering environmental sustainability.</p> <ul style="list-style-type: none"> • 75% renewable electricity • 50% reduction in absolute GHG emissions (Scope 1 and Scope 2) • 90% of waste diverted from landfills • Participate in the U.S. Environmental Protection Agency's SmartWay Transportation Partnership • 100% of manufacturing facilities will implement a water stewardship program <p>Our corporate responsibility report has been included as an attachment in a .zip file along with our Annual Report.</p> <p>In addition to corporate initiatives, Polaris has introduced the all-new, all-electric RANGER XP Kinetic to our government customers that need to incorporate more electric vehicles into their fleet without sacrificing utility, performance or durability.</p> <p>The RANGER XP Kinetic can decrease total cost of ownership, reduce CO2 emissions and operate quietly.</p>	*
44	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the Solutions included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	<p>As a responsible corporate citizen, Polaris is dedicated to protecting human health, natural resources and the global environment. This dedication reaches further than compliance with the law to encompass the integration of sound environmental practices into our business decisions. The following Environmental Principles provide guidance to Polaris personnel worldwide in the conduct of their daily business practices:</p> <ul style="list-style-type: none"> • We are committed to taking actions to preserve the environment. • We are committed to reducing waste and pollutants, conserving resources and recycling materials at every stage of the product life cycle. • We are committed to reducing greenhouse gas intensity, improving energy efficiency and increasing renewables as a part of our energy portfolio. • We are committed to continually assessing the impact of our facilities have on the environment and the communities in which we live and operate with a goal of driving continuous improvement. <p>-Polaris is committed to purchasing or producing a portfolio of 75% renewable electricity by 2025. In 2023 we achieved 45%</p> <p>- Polaris currently has four on-site solar projects that generate 1,546 megawatt-hours of renewable energy in 2023.</p> <p>-Polaris committed to and achieved a 5% reduction in GHG emissions by 2022 and has set a new goal to achieve a 50% reduction by 2035.</p> <p>- In 2023 we constructed a solar panel installation on the roof of one of our distribution centers that will produce 1,600 megawatt hours of energy annually. Excess capacity will be sold back to the grid.</p> <p>-In 2023, three of our US facilities completed lighting upgrades swapping out fluorescent lights with LED, saving 1,158MWh of electricity and 521 metric tons of CO2 annually.</p>	*
45	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	<p>Polaris Government & Defense is a business unit within Polaris, dedicated to the unique needs of our government and military customers. In existence for nearly 20 years, we provide all the advantages of an OEM with the responsiveness of a small business unit – and combined with our extensive commercial dealer network, we provide confidence in the capability of our products, an extensive logistical and maintenance support network, and a comprehensive number of proven accessories to ensure the vehicles we provide meet your application needs.</p> <p>Government and Defense customers have unique use cases and challenges for their fleets that are not present in the consumer market. Our experienced and dedicated team in Government and Defense understand those challenges and apply that knowledge in the recommendations for your vehicle requirements, upfitting packages and support that allow your fleet managers and procurement agents to purchase with confidence that they have the right vehicle for the job and the experienced OEM support to reduce the burden on the fleet managers. Our team also brings extensive knowledge for new equipment training, user driver training and maintenance that allows for a successful roll out of a complete fleet of vehicles no matter what the tasking. Polaris is the only off-road OEM to provide law enforcement, fire and rescue personnel with turn-key vehicle solutions, validation, warranty, training, service and ease of purchasing. This is paramount for departments to have the confidence that the integration is validated on the vehicle and supported with a warranty.</p>	*
46	Describe any safety features your products have such as seat belts, rollover protection, brake lights, stability control, emergency shutoff, etc.	<p>All of our UTV's contain ROHVA certified Roll Over Protect Systems (ROPS), seat belts, cab nets or doors, headlights and brake lights. Additionally, some model vehicles can be equipped with Ride Command+, Active Decent Control (ADC), electronic speed limiters and DYNAMIX semi-active suspension. Our ATVs and snowmobiles have headlights, brake lights, emergency shut-off switches.</p>	

47	Are your products equipped with GPS or telematics features or other route optimization options?	<p>Polaris RIDE COMMAND+ is the original, nationwide off-road mapping system with over a million miles of verified trails and unique features. RIDE COMMAND is available free of charge for all riders via the Polaris app, online or in your vehicle. Experience hassle-free ownership with RIDE COMMAND+. Monitor your vehicle's health, location, and maintenance schedule right from your palm. Available on select models, the 7" Display powered by RIDE COMMAND puts vehicle controls at your fingertips. With glove-touch compatibility, simply tap to seamlessly switch features, navigate, or access configurable gauge views. Stay connected with fellow riders even on your most remote adventures with Group Ride. Track your journeys, send messages and navigate with ease—even when you're offline.</p> <p>Confidently explore new routes with GPS navigation and over a million miles of verified trails, accessible even without cell service. Easily download available trail data, including details about both public and private land.</p> <p>RIDE COMMAND makes planning your route easy and enhances on-board navigation by highlighting points of interest and allowing you to set waypoints for your ride. This mapping capability and waypoint additions can easily construct routes for others to follow, allowing for consistency in the coverage of areas of interest and daily duties outlined for a full team syncing their travels together. The use data that can be harvested from the Telemetric system allows analysis of your complete fleet no matter the location. This information enables the efficient use of the vehicles over the entire maintenance cycle, allowing for defined and predictable maintenance periods and maintenance budgeting based on maximizing the use of all the vehicles in a fleet. The use case information gathered can intelligently inform on future fleet purchase requirements to optimize the number of units for the job and predicted life cycle based on number of hours the individual units are being used.</p> <p>Vehicle Location</p> <p>In cases of vehicle fleets dispersed over a large area, the vehicle tracking allows pinpoint locations of your individual fleet units, allowing efficient planning for daily use based on vehicle availability. For emergencies in remote locations, it also allows tracking of vehicles that can be coordinated with rescue services for expedited coordination of care.</p>
48	Describe how your products positively contribute to environmental concerns such as air pollution.	<p>Since our signing of a ten year agreement with Zero Motorcycle in 2020, Polaris has spent significant effort in electrification of our product line, including higher horsepower electric pontoons and the introduction of the RANGER XP Kinetic, an all-electric powertrain engineered for off-road use. The RANGER XP Kinetic received the 2023 Popular Science Best of What's New Award within the automotive category. We have launched a lithium-ion battery global lifecycle management program and partnered with the State of Michigan to develop a network of EV charging stations on their off-road trail systems. Additionally, all of our models meet CARB (California Air Resource Board) and EPA emissions as well as offering Turf Mode to lessen impact on soils and limit erosion.</p>

Table 5B: Value-Added Attributes

Line Item	Question	Certification	Offered	Comment
49	Select any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation and a listing of dealerships, HUB partners or resellers if available. Select all that apply.		<input checked="" type="radio"/> Yes <input type="radio"/> No	As a contractor doing business with the Federal government, Polaris maintains an approved Small Business Subcontracting Plan that it is required to submit on an annual basis. It outlines our commitment to seeking opportunities to contract with small, small disadvantaged, woman owned, veteran owned, service disabled veteran owned and HubZone businesses. Please refer to the attachments section of the proposal for a copy of the 2023 USG Approved Small Business Subcontracting Plan.
50		Minority Business Enterprise (MBE)	<input checked="" type="radio"/> Yes <input type="radio"/> No	RKO Enterprises
51		Women Business Enterprise (WBE)	<input checked="" type="radio"/> Yes <input type="radio"/> No	Paulson Public Relations
52		Disabled-Owned Business Enterprise (DOBE)	<input checked="" type="radio"/> Yes <input type="radio"/> No	Defense Aerospace International, Force Four Logistics
53		Veteran-Owned Business Enterprise (VBE)	<input checked="" type="radio"/> Yes <input type="radio"/> No	CTX Engineering, Engstrom Technical Services, Force Four Logistics, Defense Aerospace International
54		Service-Disabled Veteran-Owned Business (SDVOB)	<input checked="" type="radio"/> Yes <input type="radio"/> No	Defense Aerospace International, Force Four Logistics
55		Small Business Enterprise (SBE)	<input checked="" type="radio"/> Yes <input type="radio"/> No	NP2H, CTX Engineering, RKO Enterprises, Paulson Public Relations
56		Small Disadvantaged Business (SDB)	<input checked="" type="radio"/> Yes <input type="radio"/> No	RKO Enterprises
57		Women-Owned Small Business (WOSB)	<input checked="" type="radio"/> Yes <input type="radio"/> No	Paulson Public Relations

Table 6: Pricing (400 Points)

Provide detailed pricing information in the questions that follow below.

Line Item	Question	Response *	
58	Describe your payment terms and accepted payment methods.	Polaris's standard payment terms are net 30 after invoice. Acceptable payments include check, money order, wire transfer, EFT or credit card	*
59	Describe any leasing or financing options available for use by educational or governmental entities.	We understand that having the right leasing or financing options for educational or government entities can be just as important as having the right equipment. We offer financing and leasing for RANGER, RZR, GENERAL, Polaris XPEDITION, Sportsman and Pro XD products through our dealers via a partnership with Wells Fargo Vendor Financial Solutions. Our leasing solutions make it easier for the entity to obtain Polaris vehicles with terms that fit the business, enabling the preservation of working capital and cash flow for other operating needs. Our most popular leasing program, Fair Market Value, gives a customer the option to purchase the equipment or upgrade to a new vehicle at the end of the term. Lease terms available include 36-month, 48-month and 60-month leases. Traditional loans are also available through that same Wells Fargo Vendor Financial Solutions partnership. We offer 36-month, 48-month and 60-month loans.	*

60	Describe any standard transaction documents that you propose to use in connection with an awarded agreement (order forms, terms and conditions, service level agreements, etc.). Upload all template agreements or transaction documents which may be proposed to Participating Entities.	Upon inquiry from a Sourcewell member, Polaris Government & Defense Inside Sales Reps would provide a formal quotation based on our existing CRM system. The formal acceptance by the Participating Entity would be through their formal procurement systems. See attached sample quote.	*
61	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Polaris accepts P-card procurement and payment for Polaris Direct transactions. There are no additional charges to Sourcewell participating entities.	*
62	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Polaris's discount structure to Sourcewell customers is based on a percentage discount off of MSRP. The various discount rates by product line are outlined in the response to question 63. Pricelists for the various product lines for the US are attached.	*
63	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	US Discount Structure Off Road Vehicles (ORV) Discount Structure RANGERS, RZR, GENERAL, Polaris XPEDITION- 11.0% off MSRP, plus shipping, exclusive of Admin Fee Sportsman- 11.0% off MSRP, plus shipping, exclusive of Admin Fee Pro XD - 11.0% off MSRP, plus shipping, exclusive of Admin Fee RANGER Kinetic - 4.0% off MSRP, plus shipping, exclusive of Admin Fee Snowmobiles - 11.0% off MSRP, plus shipping, exclusive of Admin Fee Accessories 15% off MSRP, plus install, exclusive of Admin Fee Oils & Lubricants 15% off MSRP, exclusive of Admin Fee Training 10% off MSRP	*
64	Describe any quantity or volume discounts or rebate programs that you offer.	No additional volume discount is offered on the Sourcewell contract as the discount structure is based off the combined volume anticipated through the aggregate number of Sourcewell purchases. Customers seeking larger volume purchases, such as a fleet, will be evaluated on a case by case basis for additional discounts beyond that offered on the Sourcewell contract.	*
65	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "non-contracted items". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	Polaris can offer "open market" items to Sourcewell Members. We define open market items as specific add-on features/accessories that are not on contract. An example may include a vehicle accessory (i.e. a unique exterior lighting accessory) that is requested by the Sourcewell member that is not available directly from Polaris but can be purchased and installed by the authorized dealer. The price of the open market item would represent fair market value and be negotiated between the authorized dealer or Polaris and the Sourcewell Member. The open market item would be itemized on the quote and listed as "open market" or "non-contract."	*
66	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Vehicles are unique in their requirements for preparation prior to use. Some may require pre-delivery inspection based on their size and shipping method from the factory. Dependent on the specific product, some vehicles may have locally installed options/accessories by the authorized selling dealer. For example, some vehicles require title, licensing, or state specific fees (California tire fee). When an authorized dealer issues a quote for a vehicle, any additional costs will be itemized separately and are not subject to the Sourcewell discount. These costs will be quoted by dealers at fair market value.	*
67	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	There is no additional cost to Sourcewell members who choose to pick up their vehicle from the authorized dealer. Dealer may charge local delivery fees to the Sourcewell member location, and if so, those delivery fees will be itemized separately on the quote. If a US customer purchases from Polaris Direct, shipping to a CONUS location is included in the list price.	*
68	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	In the United States, shipping charges to the customers location are included in the pricelist for all deliveries to the continental United States (CONUS) Shipments to Alaska and Hawaii are priced separately at the time of quoting to the customer. Shipping costs in Canada are also included in the price of the product provided if the destination is within 150km of the major city centers identified in question 33.	*

69	Describe any unique distribution and/or delivery methods or options offered in your proposal.	Sourcewell members that purchase ORV products direct from Polaris will have their vehicles up-fit and accessorized at the Polaris factory and delivered direct to their location without having to pick up the vehicle from a dealer. For products that are procured through a dealer, arrangements can be made with the dealer for delivery to their location.	*
70	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed agreement with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing.	Polaris has established a CRM based quote/order processing and invoicing system based on Microsoft Dynamics. The whole process starts with a generation of a quote, which requires the sales rep to select the Sourcewell contract and pricelist to generate the quote, ensuring correct pricing. When an order is received, it is reviewed with the Sales Team and Sales Supervisor to ensure accuracy. This same CRM module allows reports to be generated on a quarterly basis to query the number of sales associated with the Sourcewell contract. These sales numbers along with the data pulled from the rebate program, which captures dealer direct sales is then combined into a final report for capturing quarterly sales. These numbers are reviewed by Polaris Government & Defense's Contract Manager to ensure accuracy and then a check request/EFT is requested from account receivables to Sourcewell.	*
71	If you are awarded an agreement, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the agreement.	Having had a co-operative agreement with NJPA/Sourcewell since 2012, we will draw upon our extensive past history to compare current sales against previous years. We have continually seen an increase in our Sourcewell sales each year and will be measuring our performance against benchmark results.	*
72	Provide a proposed Administration Fee payable to Sourcewell. The Fee is in consideration for the support and services provided by Sourcewell. The propose an Administrative Fee will be payable to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. The Administrative Fee will be calculated as a stated percentage, or flat fee as may be applicable, of all completed transactions utilizing this Master Agreement within the preceding Reporting Period defined in the agreement.	Polaris proposes a 3/4% administrative fee against the total value of the orders delivered each quarter. This administrative fee is consistent with the same Industrial Funding Fee that Polaris has paid the General Services Administration on our GSA MAS contracts. Polaris is offering the same discount and administration fee structure as our other USG contracts. This allows for a single price list for both USG and Sourcewell and eliminates any conflicts with most favored customer pricing, since Federal, State, Local, Education and Non-Profit all receive the same pricing.	*

Table 7: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments	
73	The pricing offered is consistent with standard market pricing typically offered to individual municipalities, universities, or school districts.	Polaris utilizes the same pricelist for Sourcewell members as utilized under our contracts with Federal agencies. Utilization of the same pricelist for Federal agencies and Sourcewell clients ensures consistency across governmental, educational and non-profit customer base.	*

Table 8A: Depth and Breadth of Offered Solutions (200 Points)

Line Item	Question	Response *	
74	Provide a detailed description of all the Solutions offered, including used, offered in the proposal.	Detailed product specification sheets are attached to this proposal. A summary of the Polaris offerings are described below: Polaris Vehicles The RANGER XP Kinetic features an all-electric powertrain giving customers a sustainable option for when an off-road capable, zero emissions vehicle is preferred. With class-leading 110 horsepower, 140 lb-ft of torque and the ability to tow 2,500 lb and haul 1,250 lb, the RANGER XP Kinetic provides uncompromised power and precise control when pulling or towing heavy loads. Three drive modes – Eco+, Standard and Sport – allow customers to optimize power for the task at hand. The RANGER XP Kinetic's drivetrain features fewer moving parts for lower maintenance costs and more uptime for increased productivity. Plus, the quiet electric powertrain means easier radio and face-to-face conversations as well as greater situational awareness and less disturbance. The RANGER XP Kinetic also boasts a rigid one-	

piece chassis, full-body skid plate and large front bumper to deliver maximum protection to the operator and vehicle. Ground clearance of 14 inches, 10 inches of suspension travel and 29-inch Pro Armor X-Terrain tires further increase durability of the RANGER XP Kinetic to take on the toughest terrain.

Snowmobiles

Polaris started its journey over 70 years ago as the first manufacturer of snowmobiles. Through this hard work, we've introduced new, innovative technologies in the industry. We give riders a way to realize their passion and share it with friends and family. Our offerings include RMK Mountain, Switchback On & Off Trail, Titan Extreme Crossover, Indy Performance and Voyageur Recreational Utility sleds. Snowmobiles are an invaluable tool in deep snow and snow-covered mountainous terrain, which is normally a challenge for traditional vehicles.

Pro XD Utility Vehicle

The Pro XD provides industry-leading durability, serviceability and safety to deliver a utility vehicle built to withstand the toughest work environments, and ultimately, provide customers with increased durability, lower maintenance costs and improved safety features. Whether hauling people or cargo, the Pro XD, is available in gas, diesel and electric and 2 or 4 seating configurations. Polaris-engineered made-for-work accessories, including full cab enclosures, lighting options, heat, front plow options, and other safety features are available to meet the specific application. Specially customized vehicles for law and fire & rescue applications with emergency lights, rescue skids with stokes basket, siren and public address systems, fire-fighting kits with water tanks/foam system and custom graphics and body panels are also available.

RANGER Off-Road Vehicles

The RANGER off-road portfolio offers the most complete lineup of utility vehicles, with various configurations to meet specific customer needs. Electric and gas options, varying seating configurations, payload capacities up to 2,000 pounds and towing capacities up to 2,500 pounds and optional heating and air conditioning on select models are just a few of the features available across the RANGER lineup. Polaris engineered accessories including full cabs, lighting, winch, plow, vehicle protection and other work accessories are available to meet the specific application.

RANGER XD 1500

With its unprecedented capability, brute strength and unmatched comfort, the new extreme duty class of RANGER side-by-sides are engineered with the first-ever ProStar 1500cc 3-cylinder engine that offers an industry-leading 110 horsepower, the industry-exclusive STEELDRIVE automatic transmission for greater durability and precise control, and over 70 new accessories for enhanced customization, highlighted by Polaris' exclusive Lock & Ride MAX system. The RANGER XD 1500 can tow 3,500 lbs and has a cargo box capacity of 1,500 lbs. Government customers need a vehicle that delivers all-day comfort for those long days on the job. Beyond industry-leading capability and durability, the RANGER XD 1500 prioritizes comfort across the entire lineup to keep customers going strong on the longest days. Features include a spacious interior, premium seating, available heated seats, HVAC and Ride Command technology.

Polaris XPEDITION

The new Polaris XPEDITION is appropriate for city, state and federal personnel as they patrol and protect conservation and public lands. Combining the all-terrain capabilities of traditional side-by-sides with comfort and cargo capabilities typically associated with overlanding, the Polaris XPEDITION delivers capability, performance and comfort in a first-of-its-kind crossover side-by-side. With a 200+ mile fuel range, 1,160 lb payload and 2,000 lb towing capacity, the vehicle is designed to carry more gear and provide greater protection from the elements. The Polaris XPEDITION features integrated fold-flat rear seats, a pass-through cab and easy roof rack solutions to accommodate virtually any loadout. Delivering all-day comfort, the Polaris XPEDITION is the first-ever sport side-by-side to offer a fully enclosed cab with full roof coverage, windows and optional heating and air conditioning providing riders protection from the elements.

GENERAL

The Polaris General is a versatile crossover side-by-side (UTV) and is available in two and four-seat models with a 1,100 lb payload capacity, the ability to tow 1,500 lb, and a 100 HP engine. It also has validated equipment packages available directly from Polaris.

RZR

The Polaris RZR is a high-performance sport side-by-side (UTV) designed for extreme off-road mobility. RZR provides the ultimate combination of power, agility and unrivaled ride and handling to take on the most dynamic environments. It is highly customizable for any application.

Sportsman All-Terrain Vehicles

Polaris offers best-in-class ATVs that are engineering for high performance, maximum reliability, and superior ride and handling to reduce operator fatigue on the job. A full line of Polaris-engineering accessories, including windshield, storage, winch, plow blades and more, is available to customize the ATV to the specific Sourcewell member application.

LAW ENFORCEMENT

RANGER law enforcement units provide professional, squad car-type capabilities in a nimble off-road and urban mobility vehicle complete with the same sirens, horns, PA system and emergency lighting. Designed for comfortable and efficient operations in all climates, the RANGER XP 1000 NorthStar offers three and six-passenger options with a full cab and heat/AC for passenger comfort and protection from the elements.

The GENERAL is response ready with the all-new extreme off-road Emergency Light Kit with Infrared (IR) and Blackout capability. Equipped on a four-seat GENERAL XP 4 1000 UTV, the rugged light kit debuted at the International Association of Chiefs of Police (IACP) Conference and Exposition in 2023. The new rugged Emergency Light Kit with IR and Blackout includes a 50-inch tactical lightbar, 35-inch lightbar and integrated emergency lights around the vehicle body provide a full 360-degree package with different color options.

FIRE & RESCUE

The QTAC® Firefighting Skid is capable of drafting, applying retardants and small-scale fire suppression. It is ideal for use cases such as small to large scale prescribed burn control, grass and prairie burns, and dry grass cutting standby. The firefighting skid features additional options, including a 2.5-gallon foam capacity, a draft hose kit, an electric hose reel option and a 9-horsepower version with electric start.

- Extreme Duty Firefighting: The Extreme Duty Firefighting Package includes a RANGER XD 1500 Premium Standard Cab UTV equipped with a firefighting skid and lighting options that include a 20-inch or 40-inch single row lightbar and the Polaris' standard emergency light kit. The vehicle package also comes with Polaris Pro Armor 32-inch harvester tires, side and rearview mirrors, hood storage rack, upper front brush guard, rock guard with step and a heavy duty 6,000-lb winch.

- Off-Road Firefighting: The Off-Road Firefighting vehicle package includes a RANGER XP 1000 Premium Standard Cab, the firefighting skid, Low-Profile Linear Emergency light kit with lightbar and body lights, and a siren and PA system. The vehicle package also includes hood storage rack, side and rear-view mirrors, rock guard with step, and a headache rack.

Fire & Rescue Skid

The Fire & Rescue Skid includes a unique, convertible rescue litter platform that allows for the tailgate to be closed on the UTV when not in use. This skid is ideal for the same use cases as the firefighting skid with the addition of remote rescue and public events. The Fire & Rescue Skid can also be equipped with optional 2.5-gallon foam capacity, a draft hose kit, electric hose reel option.

- Extreme Duty Fire & Rescue: The Extreme Duty Fire & Rescue vehicle package includes a RANGER XD 1500 CREW NorthStar Premium UTV equipped with the Fire & Rescue Skid, deluxe emergency light kit and premium emergency light bar with siren and PA system. The vehicle kit also includes Pro Armor 32-inch harvester tires, side mirrors, hood storage rack, an upper front brush guard and rock guard with step.

- Off-Road Fire & Rescue: The Off-road Fire & Rescue vehicle package includes a RANGER XP 1000 CREW Premium equipped with the Fire & Rescue Skid, a deluxe emergency light kit and premium emergency light bar with siren and PA system. Additionally, the package includes a hood storage rack, fixed glass windshield, poly rear panel, side and rearview mirrors, and rock guard with step.

Rescue Skid

The QTAC Rescue Skid has a full-size rescue area, sliding storage and an attendant seat, with optional IV pole and O2 bottle mounts available. The skid is ideal for remote rescue operations and public events.

- Off-Road Rescue: The Off-Road Rescue vehicle package includes a RANGER XP 1000 CREW NorthStar Premium equipped with the Rescue Skid, a siren and PA system and emergency lighting that includes the Polaris deluxe emergency light kit and a premium emergency light bar. The package also includes a hood storage rack, side mirrors, and rock guard with step.

		- Electric Off-Road Rescue: Designed for those wanting an electric option in their rescue fleets, the Electric Off-Road rescue vehicle package comes with the RANGER XP Kinetic Premium UTV equipped with the Rescue Skid, Low-Profile Linear Emergency light kit with a siren and PA system. The vehicle package also includes a poly roof and poly rear panel, a full-size fixed glass windshield, front hood storage rack, side and rear-view mirrors, a rock guard with step and a 4500-lb winch.	
75	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	Commercial utility vehicles (UTVs) Off-Road utility vehicles (UTVs) All-terrain vehicles (ATVs) Emergency Response (UTVs) Fire Fighting (UTV's) Law Enforcement (UTV's) Electric transport Personnel carriers Burden carriers Snowmobiles	*
76	Identify the engine types available for your products (e.g. gasoline, diesel, CNG, propane, hybrid, electric etc.)	Polaris offers gas, diesel and electric options for our products. Polaris understands the importance in electrification and its impact on higher education and government sustainability initiatives. Already a leader in electric vehicle offerings, Polaris is accelerating that position with a recent 10-year exclusive partnership with Zero Motorcycles, a company with pioneering electrification experience, proven leadership, and electric powertrain technologies that are unmatched in the market. Under this 10-year agreement, Polaris plans to launch a new electric option to customers across each of its core business segments by 2025. We are excited to deliver additional electric vehicles within the range, value and performance characteristics that Sourcewell members desire. The current offering by product type is noted below. Utility Vehicles (UTVs) • Gas • Diesel • Electric All-Terrain Vehicles (ATVs) • Gas Burden Carriers • Gas • Electric * Diesel Personnel Carriers • Gas • Electric Snowmobiles • Gas	

Table 8B: Depth and Breadth of Offered Solutions

Indicate below if the listed types or classes of Solutions are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments	
77	Utility vehicles, task vehicles, cargo quad cycles, cargo tri cycles , golf carts, low-speed vehicles (LSV)	<input checked="" type="radio"/> Yes <input type="radio"/> No	Polaris XPEDITION, RANGER. GENERAL, RZR, , Sportsman and Pro XD	*
78	Parking enforcement, patrol and EMS solutions	<input checked="" type="radio"/> Yes <input type="radio"/> No	Polaris XPEDITION, RANGER. GENERAL, RZR, , Sportsman and Pro XD	*
79	Passenger shuttles, burden carriers, tow tractors, baggage trucks	<input checked="" type="radio"/> Yes <input type="radio"/> No	Polaris XPEDITION, RANGER. GENERAL, RZR, , Sportsman and Pro XD	*
80	Side-by-sides, all-terrain vehicles (ATV), snowmobiles, motorcycles, personal watercraft, amphibious vehicles, autonomous vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No	Polaris XPEDITION, RANGER. GENERAL, RZR, , Sportsman and Pro XD	*
81	Food and beverage solutions, athletic and campus-use vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No	Polaris XPEDITION, RANGER. GENERAL, RZR, , Sportsman and Pro XD	

Table 9: Exceptions to Terms, Conditions, or Specifications Form

Line Item 82. NOTICE: To identify any exception, or to request any modification, to Sourcewell standard Master Agreement terms, conditions, or specifications, a Proposer must submit the proposed exception(s) or requested modification(s) via redline in the Master Agreement Template provided in the “Bid Documents” section. Proposer must upload the redline in the “Requested Exceptions” upload field. All exceptions and/or proposed modifications are subject to review and approval by Sourcewell and will not automatically be included in the Master Agreement.

Do you have exceptions or modifications to propose?	Acknowledgement *
	<input type="radio"/> Yes <input checked="" type="radio"/> No

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as “Marketing Plan.”
 - [Pricing](#) - Pricelists.zip - Friday September 06, 2024 11:57:06
 - [Financial Strength and Stability](#) - 2023-polaris-annual-report-Geared for Good.zip - Friday September 06, 2024 11:16:25
 - [Marketing Plan/Samples](#) - Polaris Data Sheets.zip - Friday September 06, 2024 15:35:03
 - [WMBE/MBE/SBE or Related Certificates](#) - 2024 Commercial Small Business Subcontracting Plan Polaris.pdf - Friday September 06, 2024 11:57:56
 - [Standard Transaction Document Samples](#) - Quote Form Example.pdf - Friday September 06, 2024 11:23:05
 - Requested Exceptions (optional)
 - [Upload Additional Document](#) - Sourcewell Dealer Program & Quote Form.zip - Friday September 06, 2024 11:16:50
 - Additional Document (optional)

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT OF COMPLIANCE

I certify that I am an authorized representative of Proposer and have authority to submit the foregoing Proposal:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for award.
3. The Proposer certifies that:
 - (1) The prices in this Proposal have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Proposer or competitor relating to-
 - (i) Those prices;
 - (ii) The intention to submit an offer; or
 - (iii) The methods or factors used to calculate the prices offered.
 - (2) The prices in this Proposal have not been and will not be knowingly disclosed by the Proposer, directly or indirectly, to any other Proposer or competitor before award unless otherwise required by law; and
 - (3) No attempt has been made or will be made by Proposer to induce any other concern to submit or not to submit a Proposal for the purpose of restricting competition.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest is created when a current or prospective supplier is unable to render impartial service to Sourcewell due to the supplier's: a. creation of evaluation criteria during performance of a prior agreement which potentially influences future competitive opportunities to its favor; b. access to nonpublic and material information that may provide for a competitive advantage in a later procurement competition; c. impaired objectivity in providing advice to Sourcewell.
5. Proposer will provide to Sourcewell Participating Entities Solutions in accordance with the terms, conditions, and scope of a resulting master agreement.
6. The Proposer possesses, or will possess all applicable licenses or certifications necessary to deliver Solutions under any resulting master agreement.
7. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
8. Proposer its employees, agents, and subcontractors are not:
 1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
 2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
 3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Nicholai Francis, VP Polaris Government & Defense, Polaris Sales Inc.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the obligations contemplated in the solicitation proposal.

☒ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum 3 Utility Transport Golf Vehicles RFP 091024 Wed August 21 2024 02:38 PM	<input checked="" type="checkbox"/>	1
Addendum 2 Utility Transport Golf Vehicles RFP 091024 Tue August 13 2024 01:08 PM	<input checked="" type="checkbox"/>	1
Addendum 1 Utility Transport Golf Vehicles RFP 091024 Wed July 24 2024 09:44 AM	<input checked="" type="checkbox"/>	1



NEW CUSTOMER SETUP FORM

I confirm that this company is a Government entity, or Government Supplier representing a Government Agency. I confirm that I am not inquiring about Polaris products for personal use. Please have a company representative sign and date below. I understand that my application will be reviewed at Polaris Inc. headquarters. I also understand that this inquiry must be reviewed and approved; until that time, has no binding effect.

Please print name: Matt Koehn

Please sign name: *Matthew Koehn*

Title: Director of Public Safety

Phone: 248-658-3389

Date: 7/10/25

Return completed form and sales tax exempt form(s) to: GOV.INFO@POLARIS.COM

CUSTOMER INFORMATION			
NOTE: Must attach verification of Business Legal Name. Any one of these forms is acceptable: W9, Business License, Tax Exemption or Resale Certificate; Articles of Incorporation; Registration of General Partnership			
LEGAL BUSINESS NAME / AGENCY City of Berkley Department of Public Safety		DBA NAME (if applicable) N/A	
HEADQUARTERS STREET ADDRESS: 2395 W 12 Mile Road	CITY: Berkley	STATE: Mi	ZIP CODE: 48072
FEDERAL TAX ID NUMBER: 38-6004538	SALES TAX STATUS: <i>(if tax exempt, must provide sales tax exempt form(s) for each state)</i> Sales Tax Exempt		TAX RATE (if applicable): N/A
ACCOUNTS PAYABLE CONTACT Matt Koehn	TITLE: Director of Public Safety	PHONE NUMBER: 248-658-3389	EMAIL ADDRESS: mkoehn@berkleymi.gov
PAYMENT METHOD - WIRE - CHECK - CREDIT CARD Check	INVOICING SUBMITTAL REQUIREMENTS – E-MAIL, MAIL, PO, ETC.. Please email to mkoehn@berkleymi.gov		

BILLING ADDRESS			
Yes Billing Address is Same as Above (if yes, skip this section)			
ACCOUNT NAME: Click here to enter text.	CONTACT PERSON: Click here to enter text.	PHONE NUMBER: Click here to enter text.	EMAIL ADDRESS: Click here to enter text.
STREET ADDRESS: Click here to enter text.	CITY: Click here to enter text.	STATE: Click here to enter text.	ZIP CODE: Click here to enter text.

INTERNAL (POLARIS EMPLOYEES ONLY)			
CREDIT LINE AMOUNT REQUESTING: Click here to enter text.	PROJECTED ANNUAL SALES VOLUME: Click here to enter text.	TERM CODE: Click here to enter text. days OR: Prepay with 10% down TBD by funding approver	SALES REP REQUESTING: Click here to enter text.
CREDIT LINE AMOUNT APPROVED: Click here to enter text.	CUSTOMER NUMBER: Click here to enter text.	CUSTOMER CODE: Click here to enter text.	PRODUCT LINE: Click here to enter text.
APPROVAL PROCESS SIGNATURES:			
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.

Michigan Sales and Use Tax Certificate of Exemption

This exemption claim should be completed by the purchaser, provided to the seller, and is not valid unless the information in all four sections is complete. Do not send a copy to Treasury unless one is requested.

SECTION 1: TYPE OF PURCHASE Check one of the following:

- ☐ A. One-Time Purchase
Order or Invoice Number: _____
- ☐ C. Blanket Certificate
Expiration Date (maximum of four years): _____
- ☒ B. Blanket Certificate. Recurring Business Relationship

The purchaser completing this form hereby claims exemption from tax on the purchase of tangible personal property or services purchased from the seller named below. This claim is based upon: the purchaser's proposed use of the property or services; OR the purchaser's exempt status.

Seller's Name and Address	Polaris Sales Inc., Medina, MN 55340
---------------------------	--------------------------------------

SECTION 2: ITEMS COVERED BY THIS CERTIFICATE

Check one of the following:

1. ☒ All items purchased.
2. ☐ Limited to the following items: _____

SECTION 3: BASIS FOR EXEMPTION CLAIM

Check one of the following:

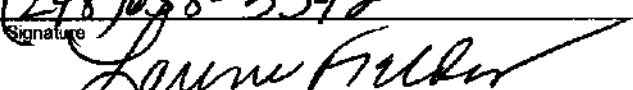
1. ☐ For Lease. Purchaser will lease the property and elects to pay tax based on rental receipts. Enter sales tax license or use tax registration number: _____
2. ☐ For Resale at Retail. Enter Sales Tax License Number: _____
3. ☐ Direct Pay - Authorized to pay use tax on qualified transactions directly to Michigan Treasury under account number: _____

The following exemptions DO NOT require the purchaser to provide a number:

4. ☐ Agricultural Production. Enter percentage: _____%
5. ☒ Government Entity (U.S. or its instrumentalities, State of Michigan or its political subdivisions), Nonprofit School, Nonprofit Hospital, Church or House of Religious Worship (circle type of organization)
6. ☐ Contractor (provide *Michigan Sales and Use Tax Contractor Eligibility Statement* (Form 3520)).
7. ☐ For Resale at Wholesale.
8. ☐ Industrial Processing. Enter percentage: _____%
9. ☐ Nonprofit Internal Revenue Code Section 501(c)(3), 501(c)(4), or 501(c)(19) Exempt Organization.
10. ☐ Nonprofit Organization with an authorized letter issued by Michigan Department of Treasury prior to July 17, 1998 (sales tax) or June 13, 1994 (use tax).
11. ☐ Rolling Stock purchased by an Interstate Motor Carrier.
12. ☐ Other (explain): _____

SECTION 4: CERTIFICATION

I declare, under penalty of perjury, that the information on this certificate is true, that I have consulted the statutes, administrative rules and other sources of law applicable to my exemption, and that I have exercised reasonable care in assuring that my claim of exemption is valid under Michigan law. In the event this claim is disallowed, I accept full responsibility for the payment of tax, penalty and any accrued interest, including, if necessary, reimbursement to the vendor for tax and accrued interest.

Business Name CITY OF BERKLEY		Type of Business (see codes on page 2) 05
Business Address 3338 COOLIDGE HIGHWAY		City, State, ZIP Code BERKLEY, MI 48072
Business Telephone Number (include area code) (248) 658-3342		Name (Print or Type) LAURIE FIELDER
Signature 		Title INTERIM FINANCE DIR
		Date Signed 04/25/2023

TAX ID# 38-6004538

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

CITY OF BERKLEY

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) **C**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☒ Other (see instructions) **P**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) **3**

Exemption from FATCA reporting code (if any) **C**

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

3338 COOLIDGE HIGHWAY

6 City, state, and ZIP code

BERKLEY MI 48072

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

 - -

or

Employer identification number

38 - 6004538

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person

James Fielder

Date **4/25/2023**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

July 21, 2025 Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the purchase of (1) 2025 Ford F150 Super Crew 4x4 Police Responder Pickup for \$49,273 for the Department of Public Safety from Lunghamer Ford, 1960 East Main Street, Owosso, MI 48867 from the Vehicles Account #101-345-985-000. This purchase will utilize State of Michigan (240000001208) cooperative purchasing agreement

Ayes:

Nays:

Absent:

Motion:



MEMORANDUM

To: Mayor Dean and City Council
From: Matt Koehn, Director of Public Safety *MK*
Date: July 21, 2025
Subject: Department of Public Safety 2025 F150 Super Crew 4x4 Police Responder Pickup Purchase

Madam Mayor and Members of City Council,

Background

- Department of Public Safety's FY 2025-2026 budget includes funds to purchase a marked police vehicle.
- DPS requests to purchase one 2025 Ford F150 Super Crew 4x4 Police Responder Pickup marked police vehicle for \$49,273.
- This vehicle will replace an existing marked police vehicle that has high mileage, high engine hours, and is due for changeover, which will be offered to other city departments/removed from the fleet and auctioned
- The purchase price of the vehicles includes a 36,000-mile or 36 month factory bumper to bumper warranty and a 100,000 mile or five-year powertrain warranty
- The Ford F150 Super Crew 4x4 Police Responder Pickup has proven to be a safe and reliable vehicle that has become a standard for many police departments
- The 2025 Ford F150 Super Crew 4x4 Police Responder Pickup gives the department additional flexibility over a Ford Police Interceptor Utility AWD is only \$38 more than the 2025 Ford Police Interceptor Utility AWD

Summary

- The vehicles will be purchased from Lunghamer Ford in Owosso, MI through the State of Michigan (240000001208) cooperative purchasing agreement
- The Department has been purchasing vehicles from this dealership through this agreement for several years
- The Department will purchase the vehicles utilizing budgeted funds in the "Vehicles" account #101-345-985-000

Recommendation

The Department of Public Safety recommends the approval of City Council to purchase of one 2025 Ford F150 Super Crew 4x4 Police Responder Pickup marked police vehicle for \$49,273 for the Department of Public Safety from Lunghamer Ford, 1960 East Main Street, Owosso, MI 48867 from the Vehicles Account #101-345-985-000, in which \$75,000 is budgeted for this purchase. Equipping and changeover to be completed separately.



February 25, 2025

Berkley Department of Public Safety
Attn: Sgt. Scott Smith
3338 Coolidge Highway
Berkley, MI 48072

Dear Sgt. Scott Smith:

Price on 2025 Vehicle State of Michigan Contract# MA 240000001208 and Macomb County Contract# 21-18 Bid:

(1) 2025 Ford F150 Super Crew 4x4 Police Responder Pickup \$49,273.00 ea

Order Cutoff Date: TBD.

Delivery date: Approximately 90-120 Days A.R.O.

Service Contract: 36,000 miles or 36 months factory bumper to bumper warranty and 100,000 miles or 60 months powertrain warranty.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. An \$8.00 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-Fleet (888-923-5338).

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

2025 F-150 Police Responder Super Crew

Major Standard Equipment

MODEL/SERIES/AVAILABILITY

- Pursuit Rated Model
- 3.5L V6 EcoBoost® 4x4 145" WB

MECHANICAL

- Two-Speed Automatic Torque on Demand 4WD with Neutral Towing Capability (Includes 4A mode for Set and Forget)
- Alternator – 240 amp
- Axle, Front – Independent Front Suspension (IFS)
- Brakes – 4-Wheel Disc with ABS
- Class IV Trailer Hitch (incl. Smart Trailer Tow Connector, 4-pin/7-pin wiring, Class IV trailer hitch receiver)
- Electric Parking Brake
- Electronic Ten-Speed Automatic Transmission with Selectable Drive Modes: Normal/Tow-Haul/Snow-Wet/EcoSelect/Sport
- Engine Hour Meter
- Engine Idle-Hour Meter
- Fail-Safe Cooling
- Jack
- Electric Parking Brake
- SelectShift® Automatic Transmission with Progressive Range Select
- Shock Absorbers, Gas – Heavy-Duty, Front
- Shock Absorbers, Gas – Heavy-Duty, Outboard Mounted, Rear
- Springs, Front – Coil
- Springs, Rear – Leaf, Two-Stage Variable Rate
- Upgraded Stabilizer Bar, Front
- Steering – Power, Rack-and-Pinion

EXTERIOR

- Badges – Tailgate
 - Bumper and Fascia, Front – Black
 - Bumper, Rear – Black
 - Cargo Lamp – Integrated with Center High-mounted Stop Lamp
 - Daytime Running Lamps (DRL) (On/Off Cluster Controllable)
 - Easy Fuel® Capless Fuel-Filler
 - Exhaust – Single Rear
 - F-150 Fender Badge
 - Fuel Tank – Standard Range 26 Gallon
 - Fully Boxed Steel Frame
 - Grille – Black Two Bar Style with Black Nostrils and Black Surround
 - Handles, Black – Door and Tailgate with Black Bezel
 - Hooks – Pickup Box Tie-Down, four (4)
 - Hooks – Front Tow 4x4, two (2)
 - Mirrors, Sideview – Manual-folding, Power Glass with Black Skull Caps
 - Power Tailgate Lock
 - Spare Tire Carrier – Rear Under Frame
 - Spare Tire/Wheel Lock
 - Stone Cuffs, Front & Rear
 - Tailgate – removable
 - Tires – LT265/70R 18 BSW (A/T)
 - Trailer Sway Control
 - Trailer Towing – 4-pin/7-pin wiring, Class IV trailer hitch receiver
 - Wheels – 18" Steel Wheel
 - Wipers – Intermittent speed
- ### INTERIOR/COMFORT
- 1st Row Power Windows
 - 2nd Row Power Windows
 - 4" Productivity Screen in Instrument Cluster
 - 12" Center-stack Screen Touchscreen w/Audio Controls
 - Air Conditioning Registers – Black Vanes with Chrome Knob
 - Black Vinyl Floor Covering
 - Cruise Control
 - Center Console Mounting Plate
 - Red/White Task Lighting in Overhead Console
 - Fade-to-Off Interior Lighting
 - Gauges and Meters – Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer
 - Grab Handles
 - Horn – Dual-Note
 - Illuminated Entry

- Manual Air Conditioning, Single Zone
- Outside Temperature Display
- Power Door Locks
- Powerpoint (2) 12V – Front
- Rear Driver-side/Passenger-side Solar Tint
- Rear-window with Fixed Glass and Solar Tint
- Rearview Mirror, Day/Night
- Scuff Plate, Driver and Front-Passenger Doors
- Seat, Front
- Police-grade heavy-duty cloth 40/blank/40 with reduced bolsters
- 8-Way power driver/manual passenger
- Built-in steel intrusion plates in both front-seatbacks
- Seat, Rear – Vinyl, 60/40 flip-up split seat with elongated cushion
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel, Black Urethane – Manual Tilt/Telescoping and Manual Locking
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Visor, Driver Side; Visor with Mirror, Passenger-Side

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags
- Autolock
- Door Lock Cylinders (Front Driver/Passenger door)
- Fixed LED Headlamps
- Illuminated Entry
- Rainlamp Wiper Activated Headlamps
- Police Perimeter Alert detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking
- Seat Belts, Active Restraint System (ARS). Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioners & Energy Mgmt Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
- SOS Post-Crash Alert System™
- Simple Fleet Key – (Inner-milled, w/o microchip, easy to replace; 4-keys)
- Pre-Collision Assist with Automatic Emergency Braking (AEB) (Pedestrian Detection, Forward Collision Warning, Dynamic Brake Support) Note: Includes unique one-touch temporary disable switch for Law Enforcement use.
- Tire Pressure Monitoring System (TPMS) Note: F-150 Police Responder was designed and developed to meet the same federal fuel system crash standards as retail vehicles and other manufacturers' police vehicles. Ford Police interceptors are the only vehicles on the market designed for the 75 mph rear-impact crash test.

DRIVER ASSIST TECHNOLOGY

- Autolamp – Auto On/Off Headlamps
- Rear View Camera with Dynamic Hitch Assist
- Reverse Sensing System
- Hill Start Assist
- SYNC® 4

FUNCTIONAL

- AM/FM Stereo – 6 speakers
- BLIS
- Dark Car
- Fleet Telematics Modem
- Rear power lug located underneath rear seat to accommodate Police upfitting; One (1) 80-amp battery ground circuit
- Police Engine Idle

FX4 OFF-ROAD PACKAGE

- 3.31 Electronic-locking rear-axle
- Hill Descent Control™
- Off-Road tuned front shock absorbers
- Skid plates: fuel tank, transfer case and front differential

WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper **POWERTRAIN CARE EXTENDED SERVICE PLAN**
- 5-Year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

Responder 150A Crew Cab 5.5 Ft. Box 145" WB

[x] Base Price W1P 4x4 (3.5L V6 EcoBoost™ engine 7000 GVWR 2030 PAYLOAD) 998/44G **\$48,248.00**

<u>Available Options</u>	<u>Option Code</u>	<u>Price</u>
[] Interior Upgrade Package	19A/47R	810.00
<ul style="list-style-type: none"> • Floor Console without Shifter (Maintains Column Shifter) • Color-Coordinated Carpet w/Carpeted Floor Mats • Cloth Seats – Police-Grade, Heavy-Duty Cloth – Front and Rear • Floor Liner – Tray Style 		
[] Power Passenger Seat 8-Way	61P	300.00
[] 18" Aluminum Wheels	64H	485.00
[] Trailer Brake Controller	67T	280.00
[] Badge Delete (Removes Rear Police Responder Badge)	41A	N/C
[] Black Platform Running Boards	18B	255.00
[X] Rear Window, Privacy Glass with Defroster	924	100.00
[] Power-Sliding Rear-Window (Includes Privacy Glass and Rear Defroster)	435/924	560.00
[X] Fog Lamps	595	145.00
[] Front / Rear Chrome Bumper with Fog Lamps	17C/595	325.00
[] Daytime Running Lights (Not Recommended for Police Use)	942	45.00
[] Engine Block Heater	41H	90.00
[] Mirrors Sideview Manual-folding, Power Glass with Heat, Turn Signal Auto-Dimming Feature (Driver's Side), High-Intensity LED Security Approach Lamps, LED Side-mirror Spotlights and Black Skull Caps	54R/59S	585.00
Not Available with Spot Light Options.		
[] Trailer Tow Mirrors Sideview Manual-folding, Manual Telescoping Power Glass with Heat, Turn Signal Auto-Dimming Feature (Driver's Side), High-Intensity LED Security Approach Lamps, LED Side-mirror Spotlights and Black Skull Caps Includes Rear Defroster with Privacy Glass (924)	54Y/59S/924	590.00
Not Available with Spot Light Options.		
[] Rear-Door controls Inoperable (locks, handles and windows)	17R	180.00
Note: Can manually remove window or door disable plate with special tool		
Note: Locks/windows operable from driver's door switches		
[] Lock system; Single Key/All Vehicles Keyed Alike (Not Compatible with Police Interceptor Utility Keyed Alike)	62_	50.00
Keyed Alike 1284x= 62B Keyed Alike 1294x= 62C Keyed Alike 0135x= 62D		
Keyed Alike 1435x= 62E Keyed Alike 0576x= 62F Keyed Alike 0151x= 62G		
Keyed Alike 1111x= 62J		
[X] Remote Keyless Entry w/4 Key Fobs (Must order for Remote Entry)	67P	350.00
[] Remote Starter (Requires Remote Keyless Entry Option 67P)	SIG	575.00
[] Front License Plate Holder	153	N/C
[] Spray in Bedliner	ZBT	650.00
[] Bed Liner – Plastic, Drop-in	LUN	450.00
[] Rear Wheel Arch Liner	96L	180.00
[] Tonneau Pickup Box Cover – Soft Folding	LUN	790.00
[] Tonneau Pickup Box Cover – Hard Folding	LUN	1400.00
[] Tonneau Pickup Box Cover – Retractable	LUN	2400.00
[] Single LED Spot Lamps Unity	59E	405.00
[X] Single LED Spot Lamps Whelen	59F	430.00
[] Dual LED Spot Lamp Unity	59G	635.00
[] Dual LED Spot Lamp Whelen	59J	680.00
[] Heated Dual Power Glass Mirrors (Only Available w/Spot Light Option)	54R	405.00

Extended Warranty Option's (\$0.00 Deductible) 100,000 Mile Coverage

[] 5-Year Premium Care Warranty (500 Plus Components Coverage) **2950.00**

Colors & Trim Availability:

Exterior	Interior (Black/Med. Earth Grey)(PB)	
Agate Black	(UM)	[x]
Oxford White	(YZ)	[]
Vermillion Red	(E4)	[]
Carbonized Gray	(M7)	[]
Antimatter Blue	(HX)	[]
Iconic Silver	(JS)	[]
Atlas Blue	(B3)	[]

TOTAL \$49,273.00 ea

July 21, 2025 Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the purchase of a Rosenbauer Commander Chassis with a Pumper Body with included Dealer Supplied Items for the Department of Public Safety from Front Line Services, Inc., 8588 Carter Rd., Freeland, MI 48623 at a cost of \$1,170,000, per the Sourcewell Cooperative Purchasing Contract # 113021-RSD, from the Public Improvements Fund #445-901-985-000. Of this \$1,170,000, \$540,000 is to be paid upon delivery of the chassis to the Rosenbauer Plant (FY 26/27) and the balance of \$630,000 to be paid upon delivery (FY 27/28).

Ayes:

Nays:

Absent:

Motion:



MEMORANDUM

To: Mayor Dean and City Council
From: Matt Koehn, Director of Public Safety *MK*
Date: July 21, 2025
Subject: Department of Public Safety Engine 4 Replacement Purchase

Madam Mayor and Members of City Council,

Background

- The City of Berkley's FY 2026/2027 and FY 27/28 budget includes funds to purchase a Fire Engine to replace the current Engine 4, which has reached the NFPA end of service guidelines.
- The current Engine 4 is a 2007 Spartan Darley fire engine equipped with a 1500 gpm pump and a 1000-gallon water tank. It was purchased as a demo fire truck, which means it was delivered to the City with additional miles on the truck and hours on the pump from being demonstrated at other fire department around Michigan.
- Engine 4 is the main front-line fire engine which responds to all emergency incidents within the City of Berkley as well as to mutual aid requests to other communities within Oakland County. The current Engine 4 is equipped with a compressed air foam system (CAFS) that incorporates an air and foam mixture to further aid in fire suppression activities, however in the spring of 2023, there was a failure of the onboard generator and the generator caught fire. The fire damaged the airline, electrical wiring, the CAFS system, and destroyed the onboard generator. Due to the age of the fire truck, our insurance carrier chose not to replace the generator due to the cost. The generator supplied power to scene lights which is used to illuminate the emergency scene for personnel safety. The CAFS system is inoperable due to the generator being removed from the fire truck.
- Engine 4 carries in addition to fire suppression equipment, vehicle extrication tools (Jaws of Life), eclectic vehicle fire blanket, specialized rescue and stabilization equipment, and rapid intervention tools. Engine 4 is vital to emergency response capabilities. Due to the age of the apparatus, mileage, and hours on equipment and components, Engine 4's maintenance cost is climbing each year due to normal wear and tear use. Fortunately, due to normally having a short response in terms of mileage and aggressive preventive maintenance schedule, Engine 4 is in far better shape for its age compared to other agencies.
- The National Fire Protection Agency (NFPA) standard 1901, apparatus should be moved from front-line service after 15 years of age and from all emergency service after 25 years. The current Engine 4 does have a limited market where another agency would potentially purchase the fire truck to place into service as a limited use reserve apparatus. There is at least one community in Michigan that would explore this option.

- DPS formed a committee that recommended the purchase of a Rosenbauer Commander Chassis with a Pumper Body with included Dealer Supplied Items (see included Rosenbauer documents for specifics), which will meet the needs of the Department now, and for the foreseeable future.
- With this purchase, all three of the BDPS apparatuses (Engine 4, Tower 4, and Squad 4) will be Rosenbauer products.
- The Public Improvements Fund #445-901-985-000 has \$300,000 budgeted in FY 26/27 and \$800,000 budgeted in FY 27/28 for this purchase, making the actual purchase \$70,000 over the budgeted amount. However, DPS was able to lock in the May, 2025 price for this purchase, eliminating additional increases.

Summary

- Engine 4 will be purchased from Front Line Services, Inc., 8588 Carter Rd., Freeland, MI 48623 utilizing the Sourcewell Cooperative Purchasing Contract # 113021-RSD (included)
- The Department purchased Tower 4 from Front Line Services, Inc. and all of the Department's apparatuses are also serviced by this vendor.
- Front Line Services, Inc. has done exceptional work and the Department is very pleased with their quality, price, and service.
- The Department will purchase Engine 4 utilizing budgeted funds in the Public Improvements Fund #445-901-985-000

Recommendation

The Department of Public Safety recommends the approval of City Council to purchase of a Rosenbauer Commander Chassis with a Pumper Body with included Dealer Supplied Items for the Department of Public Safety from Front Line Services, Inc., 8588 Carter Rd., Freeland, MI 48623 at a cost of \$1,170,000, per the Sourcewell Cooperative Purchasing Contract # 113021-RSD, from the Public Improvements Fund #445-901-985-000. Of this \$1,170,000, \$540,000 is to be paid upon delivery of the chassis to the Rosenbauer Plant (FY 26/27) and the balance of \$630,000 to be paid upon delivery (FY 27/28).



Proposal For Fire Apparatus

Director Matt Koehn
Sgt Corey Miller
Berkley Public Safety Dept
2395 West Twelve Mile Rd.
Berkley MI 48072

May 14, 2025

Gentlemen,

For your Pumper requirements, a proposal has been prepared for your consideration. The apparatus we propose to furnish shall be manufactured in accordance with the enclosed specifications after proper execution of a contract.

The proposal is in accordance with Sourcewells Cooperative Purchasing Contract # 113021-RSD

Rosenbauer Commander Chassis with a Pumper Body with included Dealer Supplied Items.

\$ 1,170,000

**** One Million One Hundred Thousand Dollars and no/100 Cents.** *Please note, this includes \$50,043 worth of projected tariffs. If the tariffs are abated or changed in any way, you will be notified of the effect on your project and they will decrease or increase accordingly. Rosenbauer has made a strategic decision to use this method as a way of being transparent and flexible.*

Completion: Approximately 36 months after receipt and acceptance of a signed contract or Purchase Order. Dealer Prep will take additional time

F.O.B. Berkley, MI

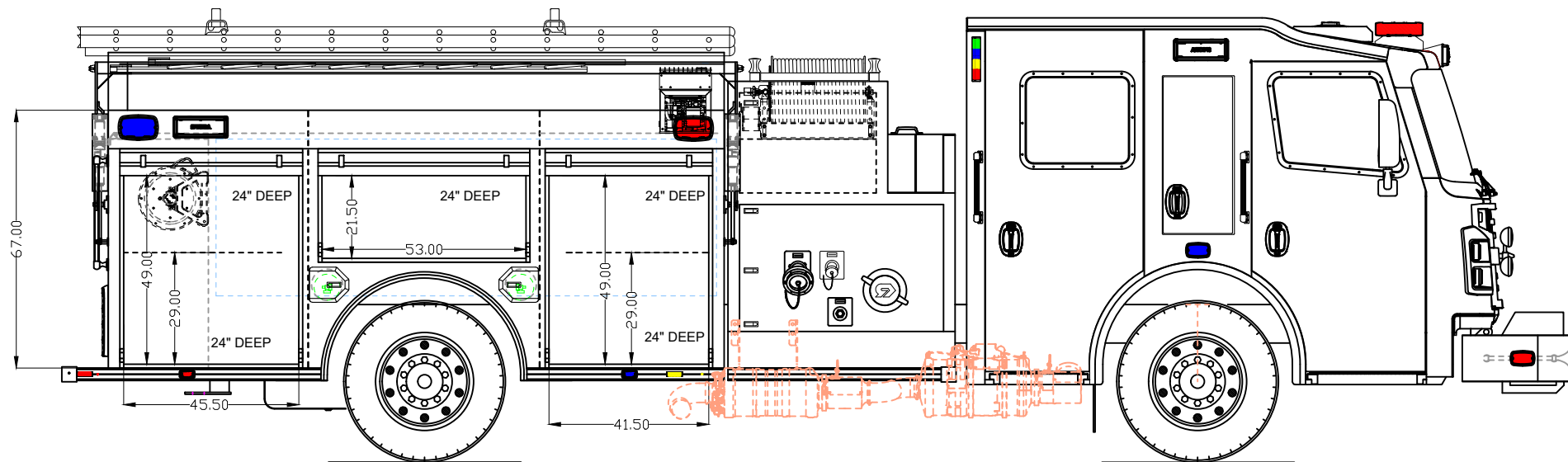
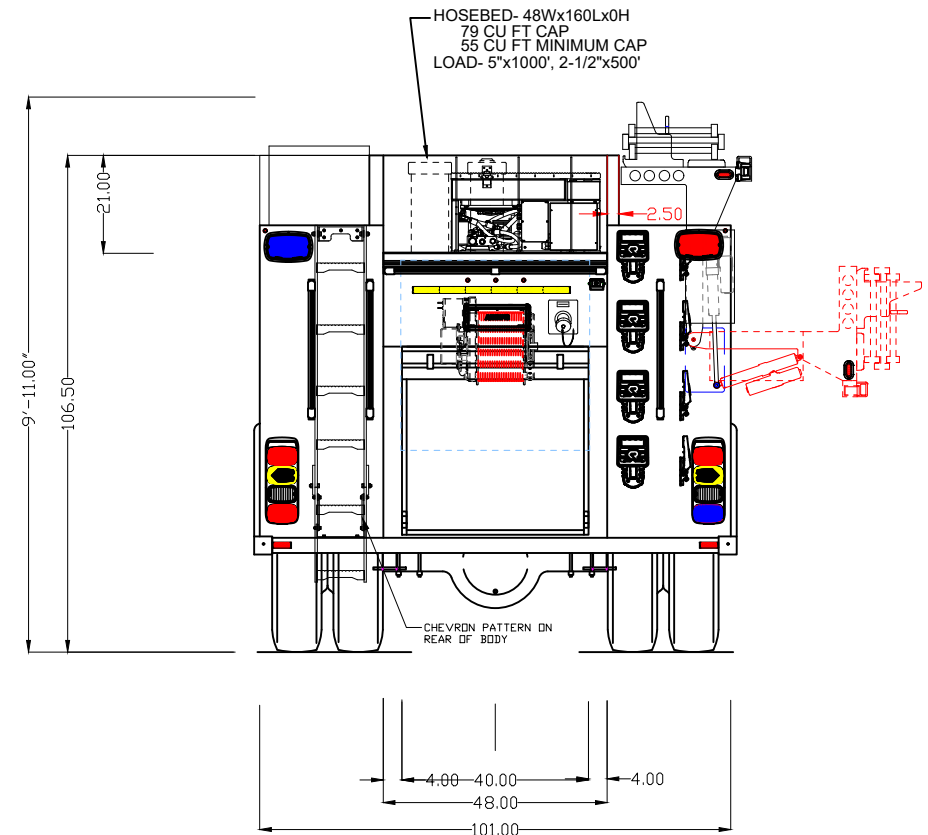
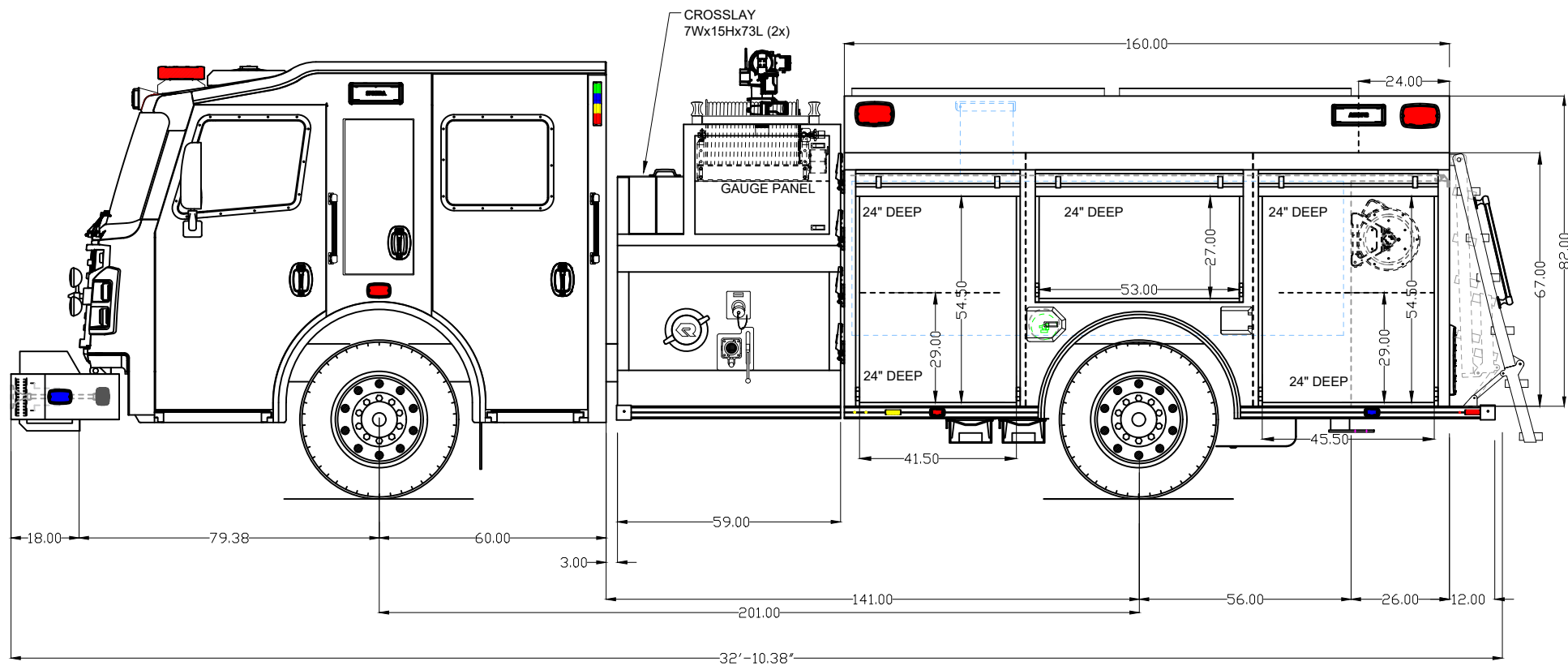
TERMS: Chassis is due upon completion (approximately 26 months from contract signing). Balance is due upon delivery to the BDPS.

The amount named in this proposal shall remain firm until the May 28, 2025

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read 'Wendy Simon', written in dark ink.

Wendy Simon
Apparatus Sales



- NOTES:
- OVERALL HEIGHT IS IN LOADED CONDITION. UNLOADED HEIGHTS MAY BE 4" ABOVE HEIGHTS SHOWN.
 - DO NOT SCALE DRAWING.
 - ALL DIMENSIONS ARE APPROXIMATE AND SUBJECT TO ENGINEERING CHANGES.
 - DRAWING MAY OR MAY NOT SHOW ALL ITEMS AS DESCRIBED IN THE WRITTEN DETAIL SPECIFICATIONS.
 - INCLUSION OF AN ITEM ON THE DRAWING DOES NOT CONSTITUTE INCLUSION OF THAT ITEM WITH THE FINAL DELIVERED UNIT.

REVISED: -	DATE: -
REVISED: -	DATE: -
REVISED: -	DATE: -
DRAWN: MJ	DATE: 4-14-25
PROPRIETARY AND CONFIDENTIAL THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF ROSENBAUER. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF ROSENBAUER IS PROHIBITED.	

APPROVED BY:		CHASSIS: COMMANDER 6008
		PUMP: WATEROUS CXVC22 1500 GPM
MAXIMUM HEIGHT	NONE	TANK: 750 / 30 FOAM
MAXIMUM LENGTH	NONE	
BODY WIDTH	101"	

BERKLEY PUBLIC
SAFTEY DEPT. MI

ROSENBAUER FX 3/16"

JOB NUMBER

REV

-

2204-D

-



QUOTATION

Berkley Public Safety Dept
2395 W. Twelve Mile Road
Berkley, MI 48072

Quote No: 10089-0019
04/20/2025

Page 1

PART NO	DESCRIPTION	QTY
00-00-000G	-- Apr2025 Body Surcharge/Tariff	1
00-00-1499	Overall Height Restriction, NONE	1
00-00-1509	Overall Length Restriction, NONE	1
00-00-1519	Overall Width Restriction, NONE	1
00-00-1529	Wheelbase Restriction, NONE	1
00-00-1539	Angle of Approach, NFPA Minimum, 8 Degrees	1
00-00-1549	Angle of Departure, NFPA Minimum, 8 Degrees	1
00-00-1610	NFPA Pumper Equipment Allowance 2500#	1
00-00-1799		1
00-00-3220	Contract Change Notice	1
01-06-0560	Electronic Stability Control	1
02-14-0100	ALUMINUM BODY WARRANTY	1
01-16-0200	-- Apparatus, Body Warranty, 2 Years	1
01-19-0350	-- Aluminum Body Warranty, 10 Years	1
01-19-2800	-- Galvanized Subframe Warranty, Lifetime	1
01-20-0450	-- PPG Paint Warranty, 10 Years	1
02-14-5000	PUMP WARRANTY	1
01-17-0700	-- Waterous Pump Warranty, 7 Years	1
02-14-6010	PLUMBING WARRANTY	1
01-17-1050	-- Stainless Steel Plumbing Warranty, 10 Years	1
02-14-7000	WATER & FOAM TANK WARRANTY	1
01-18-0250	-- UPF Foam Tank Warranty	1
01-18-0450	-- UPF Water Tank Warranty	1
02-15-0100	BODY MANUALS	1
01-33-3100	-- Body Manuals Complete, 1 Set Printed	1
01-33-3710	-- In Process Photos	1
ROSENBAUER APPARATUS SOLUTIONS - RAS - 01 APRIL 2025		

PART NO	DESCRIPTION	QTY
00-00-000G	-- Apr2025 Chassis Surcharge/Tariff	1
03-00-0100	Cab Model - COMMANDER	1
03-00-0101	-- Certification - NFPA	1
08-09-0103	-- Warranty - Cab Paint - Ten Years	1
08-09-0104	-- Warranty - Cab Structural - Ten Years	1
08-09-0105	-- Warranty - Allison Transmission - Five Years	1
08-09-0106	-- Warranty - Cummins Engine - Five Years	1
08-09-0107	-- Warranty - Frame - Lifetime	1
08-09-0109	-- Warranty - Front Axle Hendrickson - Five Years	1
08-09-010A	-- Warranty - Rear Axle Meritor - Five Year	1
08-09-0111	-- Warranty - Cab and Chassis - Two Year	1
08-09-0301	-- Cab Test Information Static Load Seat Test	1
08-09-0302	-- Cab Test Information Crash Test ECE-29	1
08-09-0303	-- Cab Test Information SAE J2420; J2422	1
08-09-0304	-- Cab Test Information Roof Crush, Side & Frontal Impact	1
08-09-0501	-- Operation & Parts List Manuals (2) Sets, USB Drive	1
08-09-0503	-- Engine & Transmission Operation Manuals (1) Set	1
08-09-0530	-- As Built Wiring w/Plumbing Diagrams (1) Set	1
08-09-0540	-- On Board USB Manual Storage	1
08-80-0200	-- DOT KIT	1
VEHICLE TYPE		
03-00-0124	Pumper	1
CAB		
03-00-0708	60" Cab Length 8" Roof	1
03-05-0614	-- Driver EMS Compt 40" Interior Height	1
03-05-0630	-- 2" EMS Compt Lip	1
03-05-0642	-- Driver Exterior Access - Hinged Door	1
03-05-0650	-- Black Door Handle - EMS Compartment	1
03-05-0652	-- Manual Locks - EMS Compartment	1
08-00-0712	-- Driver Mid EMS Compt Lighting LED Strip 36"	1
03-05-070B	-- Interior Driver EMS Compt Access 18.75" W x 36" H - Sweep Out	1
03-05-0720	-- Interior Access Driver EMS Compt Roll Up Door - 40"	1
08-00-0718	-- Compartment Light, Wall, ROM, V3 LED Track Light, (1) Each Compartment	1
05-01-1800	-- Driver EMS Compartment Interior Finish DA Sand	1
03-05-0814	-- Officer EMS Compt 40" Interior Height	1
03-05-0830	-- 2" EMS Compt Lip	1
03-05-0842	-- Officer Exterior Access - Hinged Door	1
03-05-0850	-- Black Door Handle - EMS Compt	1
03-05-0852	-- Manual Locks - EMS Compt	1
08-00-0714	-- Officer Mid EMS Compt Lighting LED Strip 36"	1

PART NO	DESCRIPTION	QTY
03-05-090B	-- Interior Officer EMS Compt Access 18.75" W x 36" H - Sweep Out	1
03-05-0920	-- Interior Access Officer EMS Compt Roll Up Door - 40"	1
08-00-0718	-- Compartment Light, Wall, ROM, V3 LED Track Light, (1) Each Compartment	1
05-01-1810	-- Officer EMS Compartment Interior Finish DA Sand	1
CAB STEPS		
03-06-001D	-- SST Steps Black w/Round Hole and Star Extrusion Lower, Treadplate Middle	1
CAB DOORS		
03-06-1015	-- Cab Entry Doors	1
03-06-1025	-- Full Length Cab Entry Doors	1
03-06-002F	-- Step Trim Kickplate, Treadplate, Line-X Black	1
03-06-1110	-- Cab Door Hardware Black (4)	1
03-06-1120	-- Cab Door Locks Manual	1
03-06-1135	-- Interior 1-Piece Door Panel Type Aluminum	1
03-06-1206	-- Door Panel Finish Line-X Black	1
04-05-0112	-- Interior Handle Front Door Grab Handles - Red Powder Coat	1
04-05-0152	-- Interior Grab Handle Rear Door Chicago Style 34" Red Powder Coat	1
04-05-0174	-- Interior Grab Handles Red with Stanchions - 24"	1
04-05-0182	-- Additional Grab Handles, "A" Pillar	1
CAB GLASS		
03-08-0014	-- Heated Windshield One Piece - COMMANDER	1
08-01-0346	-- Heated Windshield Activate Rocker Switch Driver Panel	1
03-08-0102	-- Windshield Wiper System Single Motor (2) Wipers - 3D Grille	1
08-02-0135	-- Windshield Wiper Activation Switch on Driver Panel	1
03-08-0115	-- Window Driver w/Manual Regulator	1
03-08-0117	-- Window Officer w/Manual Regulator	1
03-08-0200	-- Window Driver Crew Door - Manual Regulator	1
03-08-0240	-- Window Officer Crew Door - Manual Regulator	1
CAB INTERIOR AND TRIM		
04-01-0152	-- == 8 Raised Cab 60" Interior Trim ==	1
03-09-7024	-- Cab Insulation Interior Ceiling 60/8"	1
03-09-8042	-- Cab Insulation Underbody, 54" & 60" Cab 2027+	1
03-09-8020	-- Cab Insulation Cab Damping	1
03-09-8103	-- Cab Insulation Engine Tunnel, Short Tunnel +2027	1
04-01-1011	-- Interior Trim Color Black, 60" - 8 Roof	1

PART NO	DESCRIPTION	QTY
04-01-1111	-- Interior Trim Color Black Rear Wall 8" Roof	1
04-02-1002	-- Suspended Throttle and Brake Pedals	1
04-02-1165	-- Interior Floor Covering Color Black, 60" 2027+	1
04-02-1702	-- Interior Trim Sun Visor Tinted	1
CAB DASH AND ENGINE TUNNEL - 60" SHORT		
04-03-1060	-- Cab Dash & Engine Tunnel Alum Dash Short - Overhead HVAC	1
04-03-1022	-- Cab Dash & Engine Tunnel Line X Coating Black	1
04-03-1207	-- Flat Mounting Plate - Engine Tunnel, Aluminum Dash, Short Tunnel	1
04-03-2102	-- Officer Glove Compt - Alum Dash	1
08-01-0650	-- Interior Officer Glove Compt Lighting	1
04-04-1122	-- Switch Plate (7) Switches 12V DC	1
04-04-1360	-- Cup Holders	1
08-01-0144	-- Instrumentation Panel Inlay - Powder Coat Black	1
INTERIOR CAB PAINT		
05-01-1050	-- Cab Coating Interior Black Polyurethane	1
CAB EXTERIOR - 60"		
04-08-0154	-- Cab Fender SS - Black	1
04-09-0300	-- Logo, Commander, Cab Sides	1
04-10-0351	-- Mud Flaps Front	1
CAB HEADER - HEAT AND AC		
03-08-4000	Cab Header / Heating and AC	1
05-02-0012	-- Heating w/ Air Conditioning, Overhead, 12V DC	1
05-01-6010	-- Cab Paint A/C Condenser on Roof	1
05-02-0047	-- Heater Hose - Silicone	1
05-02-0200	-- A/C Condenser Location Roof Mounted Mid Center	1
05-02-0300	-- Auxiliary Defroster Fans	1
08-02-0120	-- Heat & A/C Activation Manual Drvr Panel Mounted & Rear Crew Controls	1
08-02-0100	-- Rear Crew Controls Manual - Located Overhead Center	1
SEATS		
03-09-0001	-- Seats Inc	1
03-09-0902	-- Seat Material Turnout Tuff	1
03-09-0920	-- Seat Logo Rosenbauer	1
03-09-0105	-- Seat Color Black/Red Seat Belt	1
03-09-01X3	-- Seat Driver 911 Seats Inc XL 10-Way Electric ABTS	1

PART NO	DESCRIPTION	QTY
03-09-000A	-- Single Retractor Seat Belt - Seats Inc	1
03-09-0121	-- Seat Back Non-SCBA	1
03-09-02X3	-- Seat Mounting Driver Electric XL - Seats Inc	1
03-09-3010	-- Driver Seat Box Storage Compartment	1
03-09-3241	-- Seat Box Driver & Officer Storage Locking Access Doors (2) Driver/Officer	1
	NOTE: Combo Locks	
03-09-024A	-- Seat Officer 911 XL Seats Inc Fixed ABTS	1
03-09-000A	-- Single Retractor Seat Belt - Seats Inc	1
03-09-0121	-- Seat Back Non-SCBA	1
03-09-02X5	-- Seat Mounting Officer Fixed XL Seats Inc	1
03-09-3020	-- Officer Seat Box Storage Compartment	1
03-09-041A	-- Two (2) Center Forward Facing Seats - XL	1
03-09-055B	-- Seat Crew Forward Facing Center 911 Seats Inc XL Flip-up	2
03-09-000A	-- Single Retractor Seat Belt - Seats Inc	2
03-09-0126	-- Seat Back SCBA IMMI Smart Dock	2
03-09-057A	-- Seat Mounting Forward Facing Center - XL	2
03-09-3100	-- Seat Box (2 person) Forward Facing	1
03-09-3210	-- Seat Box (60/54) Forward Facing Storage Access Cutout (2) Driver/Officer Sides	1
03-09-3215	-- Seat Box (60) Forward Facing Storage Access Door (2) Driver/Officer Sides	1
03-09-4101	-- Seat Box Doors Finish Match Cab Interior Coating	1
03-09-4001	-- Seat Box Finish - Match Cab Interior Coating	1
GRAB HANDLES		
04-05-1900	-- Exterior Grab Handles 18" Aluminum	1
04-05-1931	-- Exterior Grab Handles Black W/ Lighting	1
04-05-0253	-- Black Exterior Grab Handles with Blue LED Lighting 18"	4
04-05-2061	-- Exterior Grab Handles Black Scuff Plate 18"	4
08-01-0800	-- Grab Handle LED Light Activation w/ Parking Brake	4
04-05-2031	-- Add'l Exterior Grab Handle 8" - Black - Driver Side Forward	1
CAB FRONT FASCIA		
04-08-0010	Traditional Front with Rectangular Headlamp Bezels	1
04-08-0107	-- Front Grille, 3D Line-X Black Finish, W/ Roto-Ray	1
04-08-0026	-- Wing Light Bezel - Line-X Black	1
04-08-0072	-- Front Grille Inlay - Commander - Painted Colored American Flag	1
04-08-0143	-- Grille Mounted Roto-Ray Provision	1
59-02-1110	-- Roto Ray Light, Red-Clear-Blue, LED	1
06-03-2030	-- Fluid Checks & Fills at Grille X10	1
08-00-050L	-- Headlights, Quad, Maxxima LED, with Rectangular Bezel - Blacked Out	1
08-00-0540	-- Headlight Location - Upper Bucket	1

PART NO	DESCRIPTION	QTY
08-00-060G	-- Front Marker Lamps Face Mounted LED (Center 3 Lightings, 2 Corner) - Black Bezel	1
08-00-061B	-- Side Marker Light LED - Black (2)	1
08-01-0303	-- Headlight & Marker Light Activated Rocker Switch Driver Panel	1
08-00-0603	-- Front Turn Signals Whelen M6 LED (2)	1
08-00-0630	-- Turn Signal Located Below Headlights	1
CAB TILT		
05-00-0221	Cab Tilt System - Heavy Duty w/ Manual Back Up	1
05-00-0021	-- Cab Tilt Limit Switch	1
05-00-0045	-- Cab Tilt Lock Down Indicator	1
05-00-0100	-- Cab Tilt Control Receptacle Temp	1
REARVIEW MIRRORS		
05-00-5005	Bus Style Mirrors	1
05-00-700A	-- Ramco Bus, 17" Driver (Door Mnt), 17" Officer (Door Mnt), Lower Convex, Black	1
08-01-0821	-- Rearview Mirror Remote & Heat Switch Driver Panel	1
EXTERIOR CAB PAINT		
05-01-5015	Cab Paint Exterior Two Tone	1
05-01-5020	-- Cab Paint Upper / Secondary	1
05-01-5021	-- Cab Paint Lower / Primary	1
05-01-503A	-- Cab Paint Exterior Breakline - Paint Break A	1
05-01-6051	-- Cab Undercoating	1
05-01-7000	-- Paint Spray Out	2
FRONT AXLE		
07-05-010B	Front Axle Hendrickson SteerTek 20000#	1
07-05-0120	-- Front Wheel Bearing Lube Oil	1
07-05-0272	-- Front Suspension Hendrickson Parabolic Spring 20K	1
07-05-0363	-- Power Steering Gear TRW TAS 85 w/Assist- 20K and up - X10 Steertek Axle	1
07-06-0420	-- Chassis Alignment	1
07-07-0151	-- (2) Steer Tires 425/65R 22.5 Michelin XZY3 "L"	1
07-06-0436	-- Counter Acting Balancing Beads	2
07-07-0713	-- (2) Front Alcoa Dura Black Aluminum Wheels 22.5 x 12.25 w/hub and Nut Covers	1
07-08-0203	-- Front Brakes Meritor EX225 Disc 17"	1
07-05-0315	4 Spoke Steering Wheel with ESC Tilt/Telescopic 18"	1
REAR AXLE		

PART NO	DESCRIPTION	QTY
07-06-0102	Rear Axle, Single, 27000# Meritor RS-25-160	1
07-06-0251	-- Rear Suspension Reyco 79KB - Spring 27000# Conventional RS-25-160	1
07-08-0251	-- Rear Brakes S-Cam Drum 16.5" x 7"	1
07-06-0300	-- Rear Shock Absorbers	1
07-06-0350	-- Rear Axle Differential Control DCDL - Single	1
08-01-0900	-- Rear Axle Diff Control (DCDL) Activated Rocker Switch Driver Panel	1
07-07-0326	-- (4) Rear Tires 12R 22.5 Michelin XDN2 "H"	1
07-06-0436	-- Counter Acting Balancing Beads	4
07-07-0751	-- (4) Rear Wheels Accuride 22.5 x 8.25 Steel	1
07-07-0905	-- Wheel Factory Black	1
07-07-0610	-- Valve Stem Extension - Single Axle	1
07-07-0996	-- Vehicle Top Speed 68 mph	1
07-07-099S	-- Complies with NFPA 1900-24, 7.16.2 & 7.16.3 as applicable	1
07-08-0103	-- Electronic Stability Control Single Axle	1
07-05-0500	-- Mud/Snow Switch	1
07-08-0189	-- Air Tank Brackets - Hot Dipped Galvanized	1
07-08-0301	-- Park Brake Rear Wheels Only	1
08-02-0130	-- Park Brake Control Driver Dash	1
07-08-0410	-- Wabco System Saver 1200	1
07-08-0556	-- Moisture Ejectors with Cable/Auto Heated Wet Tank	1
07-08-0570	-- Air Supply Lines Nylon	1
07-08-0590	-- Air Horn Shutoff Valve	1
07-08-0725	-- Air Horn Reservoir (1) 1200 Cu In	1
FRAME		
07-09-001B	Frame Double Channel 35" Frame Width	1
07-09-0040	-- Wheelbase Range 200" - 219"	1
07-09-0071	-- Rear Overhang	1
07-09-0137	-- Frame/Front Extension Hot Dip Galvanized - Double Frame	1
BUMPER		
10-04-0430	-- Front Bumpers, 4000, Max Force 12"H, Max Force Wings	1
10-05-4318	-- Front Bumper, Max Force 12"H, T/P Apron, M/F Wings, 18" Extension	1
80-43-3020	-- Bumper Apron (flat areas) Finish, Line-X Black, Ea	1
10-04-2550	-- Full Width Hosewell w/Line-x inside and out extra Framing	1
	NOTE: To match # 7592. Well was 80% of the width of the bumper. Was 14" high with protective framing underneath	
10-04-2948	-- Turtle Tile Grating, Full Width Bumper Compartment	1

PART NO	DESCRIPTION	QTY
10-04-3180	-- Aluminum T/P Door, Raised Full Width, Front Bumper Compartment NOTE: TO match # 7592. Lid was 6" high with black rubber straps for hold down and a single black handle for lifting	1
08-00-0719	-- Compartment LED Strip Light, (1) Each Compartment (approx 24")	1
08-00-071A	-- Compartment Light, Mounting Door Jamb	1
10-04-3460	-- Gas Shock, Bumper Compartment Door	2
80-43-3034	-- Bumper Lid, Full Width, (Raised) Finish, Line-X Black, Ea	1
07-13-0301	Tow Hooks Painted Below Rearward Mount	1
ENGINE		
06-00-0050	-- Engine Placement	1
06-00-1800	-- Engine, Cummins X10, Base Spec, Commander 2027	1
06-00-0049	-- Cummins Surcharge	1
06-00-1806	-- 450HP Cummins X10	1
06-02-1140	-- Fan Clutch -X10	1
06-04-1100	-- Clutch Fan Switch	1
06-04-3000	-- Fan Clutch Programming - Standard	1
06-02-1526	-- Auxiliary Engine Brake Compression Brake (JAKE)	1
08-01-0204	-- Auxiliary Engine Brake Control On/Off & Low/Med/High Switch Driver Panel	1
06-02-2008	-- AC Compressor - X10	1
06-03-1010	-- Engine High Idle Speed 1250 RPM	1
06-03-1022	-- Engine High Idle Control Manual & Automatic	1
06-05-3060	-- Engine Air Intake Filtration and Restriction X10	1
06-06-3803	-- Engine Exhaust System, X10 2027	1
06-06-3950	-- Exhaust Exit, Officer Side, X10	1
06-06-4006	-- DEF Tank - Commander	1
06-06-4100	-- DEF Tank Access Fill Door	1
06-08-0100	-- Engine Exhaust Acc Temp Mitigation	1
06-08-0200	-- Engine Exhaust Wrap	1
08-02-0140	-- DPF Control Regeneration Switch & Inhibit Switch Covered	1
06-04-2110	-- Engine Cooling System - X10	1
06-04-4010	-- Coolant Valve Shut Off Valve w/Connection - For Additional Heater	1
06-04-4021	-- Coolant Overflow Reservoir	1
06-05-2002	-- Engine Pump Heat Exchanger X10 - Commander	1
TRANSMISSION		
07-01-0120	-- Transmission Allison 3000 EVS	1
07-01-0500	-- Transmission Fluid - Standard	1
07-02-0006	-- Transmission 6th GEN Push Button Key Pad	1
07-02-0051	-- Transmission Mode Programming 4th Startup/5th Mode	1
07-02-0066	-- Transmission Feature Programming I/O Package 198/Pumper	1

PART NO	DESCRIPTION	QTY
07-02-0251	-- Driveline Spicer 1710 HD	1
FUEL SYSTEMS		
07-04-0120	-- Fuel Filter/Water Separator Cummins FS1098	1
07-04-0310	-- Fuel Tank 50 Gal/189 Liter, Dual Fill	1
07-04-0216	-- Fuel Lines Aramid Braid	1
07-04-0225	-- Fuel Shutoff Valve (2) at Filter	1
07-04-0230	-- Fuel Cooler Rearward of Battery Box	1
ALTERNATORS		
08-00-0420	-- Alternator Delco Remy 320 Amp	1
ELECTRICAL SYSTEM		
08-00-0101	Electrical System 12V DC	1
04-04-1312	-- (1) Power Point & (1) USB/USB-C 12V Power Point - Driver's Side	1
04-04-1332	-- (1) Power Point & (1) USB/USB-C 12V Power Point - Officer's Side	1
08-01-0034	-- 2 Position Battery Master - Driver's Kick Plate	1
08-01-0036	-- Ignition Switch	1
08-01-006N	-- Driver Switch Panels, Black	1
08-01-0075	-- Driver Panel / Controls & Switches - 12V DC Black	1
08-01-0076	-- Officer Panel / Switch Panel (8 switches) Black	1
04-04-1122	-- Switch Plate (7) Switches 12V DC	1
08-01-0240	-- Master Warning Switch on Driver Panel	1
08-02-0511	-- Auxiliary Power & Ground Stud 40A Master Switch NOTE: Behind Officer Seat	1
08-03-0110	-- Communication Antenna Base Cab Roof - RBM Supplied	1
08-03-0234	-- Antenna Cable Routing Behind Officer Front Seat	1
08-00-0352	-- Load Management System	1
08-02-0612	-- Class 1 VDR/Seat Belt Warn	1
08-01-001A	-- Commander Analog Gauge Aluminum Dash Black	1
08-01-0010	-- Instrumentation Standard Gauge Panel	1
08-00-0322	-- Batteries (6) Group 31	1
08-00-023A	-- Battery Box Driver/Officer Side Hot Dipped Galvanized Steel w/Covers - 6 Battery	1
08-00-0248	-- Battery Cables (6)	1
08-00-0251	-- Battery Jumper Studs Front Driver Lower Step	1

PART NO	DESCRIPTION	QTY
08-01-0040	-- Power & Ground Stud 40A Battery Direct / 15A Ignition	1
08-00-072D	-- Ground Lights LED Whelen 3SC0CDCR	4
08-01-0751	-- Ground Lights Activation with Park Brake	4
08-00-0735	-- Cab Step Lights LED (1 Per Door)	4
08-01-0753	-- Step Lights Activated Respective Side	4
08-00-074B	-- Interior Door Warn Lights Weldon 15" Amber Direct Flash Above Window/Below Grab	4
08-00-0783	-- Engine Compartment Work Light LED (2)	1
08-00-0796	-- Standard Dome Light Activation	1
08-00-0791	-- Interior Overhead LED Lighting - Red/Clear	1
08-00-0812	-- Add'l LED Dome Light Red/Clear - Individual Switched NOTE: Over Doghouse	1
08-00-4090	Door Open/Hazard Warn Light, Flash, Whelen 3SR00FRR LED Round (Do Not Move)	1
08-01-2010	Back-Up Alarm Ecco 575	1
08-02-0770	-- HAAS Alert System	1
08-02-0775	-- HAAS - 5 Year Subscription	1
08-06-0020	Camera System P2P	1
08-06-0012	-- Back Up Camera Only	1
08-06-0110	-- Rear Camera, Driver Monitor w/ Sound	1
08-06-029A	-- Drivers Camera Monitor Located on Dash	1
08-08-10AP	Air Brake Compressor, KUSSMAUL, 120V	1
08-08-0024	-- Air Compressor Location - Inside Officer's EMS Compartment - Ceiling	1
08-08-KMCT	Battery Charger, KUSSMAUL, Chief Series 6012 w/Remote Display	1
08-08-0004	-- Battery Charger Location - Inside Officer's EMS Compartment - Ceiling	1
08-08-20AB	-- Shoreline, Super Auto Eject, 20A, Black	1
08-08-06BT	-- Shoreline Locations Driver's Side Bumper Tail	1
08-08-41CS	-- Indicator Location Canopy Window - Commander	1
27-35-6100	-- Water Tank Gauge, Whelen PS TANK2 LED, Level Lights, Pair, FRC	1
27-35-6504	-- Mounting Location, Upper Cab Corners	1

PART NO	DESCRIPTION	QTY
50-41-6124	-- Air Horns Two (2) 21" Round - Grover - Black	1
50-41-8140	-- Air Horn Location Two (2) Recess Mounted, Outboard, 1 Each Side	1
50-43-1000	-- Air Horn Controls	1
50-43-2500	-- Air Horn Control, Dual Lanyard Pull Cord	1
54-15-5900	-- Scene Light - Front / Cab Brow	1
54-15-4723	-- Scene Light, FRC, Spectra SPA808-K20-02, 20k Lmns, Brow Mount, Black	1
54-15-6070	-- 3-Way Control Switch, Front Scene Lights, Cab Dash/Pump Panel	1
54-15-5908	-- Scene Light - Cab Left Side	1
54-15-4612	-- Scene Light, FRC, Spectra MAX, LED SPA260-K20-Black, Surface Mount	1
54-15-6470	-- 3-Way Control Switch, Left Scene Lights, Cab Dash/Pump Panel	1
54-15-5912	-- Scene Light - Cab Right Side	1
54-15-4612	-- Scene Light, FRC, Spectra MAX, LED SPA260-K20-Black, Surface Mount	1
54-15-6570	-- 3-Way Control Switch, Right Scene Lights, Cab Dash/Pump Panel	1
56-01-1600	-- Siren, Electronic, Whelen 295SLSA1	1
56-02-1600	-- Speaker, Fed Sig Dynamax, ES100C 100 Watt	1
56-02-1650	-- Speaker Grille, SST, "R"	1
80-43-3000	-- Speaker/Cover Finish, Flat Black Paint, Ea	1
56-03-1400	-- Speaker Location, Bumper, Recessed, One Ea Side	1
56-06-0725	-- Siren, Fed-Sig, Q2B, Mech, Bumper, Fully Recessed, Left Q2B-NN-BLK Black	1
56-07-1600	-- Siren Control, Fed-Sig, Q2B, Driver's Horn Ring	1
56-07-1800	-- Siren Control, Fed-Sig, Q2B, Rocker, Dual Action, Red, Console	1
	NOTE: Officers Switch Panel	
56-07-1100	-- Siren Brake, Fed-Sig, Q2B, Driver's Side	1
57-02-1250	-- Light Bar, Whelen, Freedom IV, #F4N7QLED, LED, 72"	1
57-10-0600	-- Warning Light Control, with E-Master Warning Switch	1
58-03-6300	-- Warning Lights, Whelen, Upper Wing, (2) M6 LED	1
57-20-1212	-- Warn Light, Driver, Whelen, M6, Blue LED, Clear Lens, Ea	1
57-20-1211	-- Warn Light, Officer, Whelen, M6, Red LED, Clear Lens, Ea	1
58-01-2141	-- Flange, Black, Warning Light, Whelen, M6, Ea	2
58-03-7300	-- Warning Lights, Whelen, Inboard Position, (2) M6 LED	1
57-20-1210	-- Warn Light, Driver, Whelen, M6, Red LED, Clear Lens, Ea	1
57-20-1213	-- Warn Light, Officer, Whelen, M6, Blue LED, Clear Lens, Ea	1
58-01-2141	-- Flange, Black, Warning Light, Whelen, M6, Ea	2

PART NO	DESCRIPTION	QTY
58-09-2000	-- Warning Lights, Whelen, Intersection, (2) M6 LED NOTE: Place these on the bumper corners facing out and not the sides of the bumper	1
57-20-1212	-- Warn Light, Driver, Whelen, M6, Blue LED, Clear Lens, Ea	1
57-20-1211	-- Warn Light, Officer, Whelen, M6, Red LED, Clear Lens, Ea	1
58-01-2141	-- Flange, Black, Warning Light, Whelen, M6, Ea	2
58-16-2100	-- Warning Lights, Whelen, Lower Mid Chassis (2) M6 LED	1
57-20-1210	-- Warn Light, Driver, Whelen, M6, Red LED, Clear Lens, Ea	1
57-20-1213	-- Warn Light, Officer, Whelen, M6, Blue LED, Clear Lens, Ea	1
58-01-2141	-- Flange, Black, Warning Light, Whelen, M6, Ea	2
58-93-1600	-- Traffic Arrow Light, Fed-Sig, 32" LED, SL8S-A	1
EMERGENCY LIGHTING PACKAGES - ROSENBAUER		
58-71-1770	-- Warning Lights, Whelen, Upper Rear Body (2) M9 LED	1
57-20-1412	-- Warn Light, Driver, Whelen, M9, Blue LED, Clear Lens, Ea	1
57-20-1411	-- Warn Light, Officer, Whelen, M9, Red LED, Clear Lens, Ea	1
58-01-2181	-- Flange, Black, Warning Light, Whelen, M9, Ea	2
58-46-2100	-- Warning Lights, Whelen, Upper Side Front Body (2) M9 LED	1
57-20-1410	-- Warn Light, Driver, Whelen, M9, Red LED, Clear Lens, Ea	1
57-20-1411	-- Warn Light, Officer, Whelen, M9, Red LED, Clear Lens, Ea	1
58-01-2181	-- Flange, Black, Warning Light, Whelen, M9, Ea	2
58-61-2100	-- Warning Lights, Whelen, Upper Side Rear Body (2) M9 LED	1
57-20-1410	-- Warn Light, Driver, Whelen, M9, Red LED, Clear Lens, Ea	1
57-20-1413	-- Warn Light, Officer, Whelen, M9, Blue LED, Clear Lens, Ea	1
58-01-2181	-- Flange, Black, Warning Light, Whelen, M9, Ea	2
58-26-2400	-- Warning Lights, Whelen, Lower Mid Body (2) M2W LED, in Rub Rail	1
57-20-1010	-- Warn Light, Driver, Whelen, M2, Red LED, Clear Lens, Ea	1
57-20-1013	-- Warn Light, Officer, Whelen, M2, Blue LED, Clear Lens, Ea	1
58-36-2400	-- Warning Lights, Whelen, Lower Rear Side (2) M2W LED, in Rub Rail	1
57-20-1012	-- Warn Light, Driver, Whelen, M2, Blue LED, Clear Lens, Ea	1
57-20-1011	-- Warn Light, Officer, Whelen, M2, Red LED, Clear Lens, Ea	1
58-81-2000	-- Warning Lights, Whelen, Lower Rear Body (2) M6 LED	1
57-20-1210	-- Warn Light, Driver, Whelen, M6, Red LED, Clear Lens, Ea	1
57-20-1213	-- Warn Light, Officer, Whelen, M6, Blue LED, Clear Lens, Ea	1

PART NO	DESCRIPTION	QTY
12 VOLT ELECTRICAL INSTALLATION - PUMPERS/TANKERS		
50-02-1000	Electrical Base, Standard, W/Load Management	1
50-05-1510	-- Electrical Junction Box, Weather Resistant	1
51-01-1000	-- Front of Cab - Location 1	1
51-00-3200	-- 12V Dual USB Power Outlet, 5V 4.8A Output Blue Sea #1039	1
51-00-4000	-- Switched Power, Thru Master	1
51-01-1002	-- Front of Cab - Location 2	1
51-00-1950	-- 12V Power/Ground, 20A	1
51-00-4000	-- Switched Power, Thru Master	1
51-01-1030	-- Body Compartment - Location 1	1
51-00-1950	-- 12V Power/Ground, 20A	1
51-00-4000	-- Switched Power, Thru Master	1
51-01-1032	-- Body Compartment - Location 2	1
51-00-1950	-- 12V Power/Ground, 20A	1
51-00-4000	-- Switched Power, Thru Master	1
51-05-7312	Light, Pump Compt, LED, AMDOR H20, (1) (approx 40")	1
51-05-9100	-- Light Switch, Pump Panel	1
52-02-1100	Back Up Camera, Install Chassis Supl'd	1
53-01-1200	Marker Lts, LED, DOT Requirements	1
53-02-1200	License Plate Bracket, SST w/ LED Light, Rear	1
53-03-0065	Whelen Rear DOT LED Lighting Package M6	1
53-03-2750	-- Tail/Brake Lights, Whelen, LED, M62BTT (Pair)	1
53-04-2750	-- Turn Signals, Whelen, LED w/ Arrow, M62T (Pair)	1
53-06-3550	-- Backup Lights, Whelen, LED, M62BU (Pair)	1
53-07-1208	-- (4) Light Bezel, Tail Lights, Whelen M6 (Pair), ABS Black	1
53-05-1804	Turn Signals, Mid Body, LED Marker Light TechNiq S17-AA2G0-1Black (Pair)	1
54-03-1220	-- Ground Lights, Pump Panel, LED, Pair Whelen 3SC0CDCR	1
54-03-1420	-- Ground Lights, Mid Body, LED, Whelen 3SC0CDCR, Pair	1
54-03-1620	-- Ground Lights, Rear Step, LED, Whelen 3SC0CDCR, Pair	1
54-04-1999	-- Light Switch, Ground Lights w/ Park Brake	1
54-10-1450	Step Light, Rear Tailboard, LED, Ea	2
54-11-2100	Light Switch, Step/Walkway Lights Wired Park Brake Switch	1

PART NO	DESCRIPTION	QTY
CHASSIS MODIFICATIONS		
10-02-1100	-- Label, Data, Fluid Levels	1
10-02-1300	-- Label, Data, "No Ride" Rear Step	1
10-02-1500	-- Label, Data, Height x Length, Weight - Seating	1
10-02-2500	-- Label, "Caution: Do Not Wear Helmet While Seated"	1
10-03-6000	-- Tow Plates (2), Rear Frame Rail, Under Step	1
80-43-2400	-- Painting, Tow Plates, Black	1
10-06-1600	-- Tire Pressure Indicator, Single Axle, Commercial, RWTG1235	1
10-08-2100	-- Mud Flaps, Rear Wheels, Black, w/ Body	1
MIDSHIP SPLIT-SHAFT PUMPS		
20-23-2200	-- Pump, Waterous, CXVC22, 1 Stage, Midship	1
20-23-2130	-- Pump Flow Rating, Waterous, CXC22, 1500 GPM	1
22-24-1320	-- Intake, Gated, 6" NST, 6" ELK Elec Valve, LH Side, Behind Panel, APEX-S Control	1
21-01-2500	-- Drain/Bleeder, IC Lift-Up, Manual 1/4 Turn	1
22-40-7900	-- Adapter, LW Alum, 30 Deg, 6"F x 5" Storz	1
22-41-7200	-- Cap, 5" Storz, LW Alum, Locking, w/Chain or Cable	1
22-24-3320	-- Intake, Gated, 6" NST, 6" ELK Elec Valve ,RH Side, Behind Panel, APEX-S Control	1
21-01-2500	-- Drain/Bleeder, IC Lift-Up, Manual 1/4 Turn	1
22-40-7900	-- Adapter, LW Alum, 30 Deg, 6"F x 5" Storz	1
22-41-7200	-- Cap, 5" Storz, LW Alum, Locking, w/Chain or Cable	1
20-26-2200	-- Pump Seal, Mech, Waterous	1
20-26-2300	-- Pump Impeller, Waterous, Standard Hubs	1
20-26-3200	-- Pump Shift, Waterous, Elec/Pneumatic Operated	1
20-29-1200	-- Primer, Trident Air Primer, Automatic	1
20-29-1250	-- Primer Control - Main Pump Rocker Switch	1
27-10-3500	-- Pressure Governor, FRC, In-Control, w/Body, TGA400	1
STAINLESS STEEL PUMP PLUMBING *		
21-00-2000	-- Screens/Anodes, Pump	1
21-00-3300	-- Piping, SST - 1250 GPM & Up	1
21-01-0200	-- Pump Drain, Master, Manifold, Push Pull Type	1
21-01-5500	-- Intake Manifold, Stainless Steel	1
21-01-6500	-- Discharge Manifold, Stainless Steel	1
21-01-7300	-- Unpainted, Pump & Piping	1
21-01-8100	-- Threads, National Hose (NST)	1

PART NO	DESCRIPTION	QTY
22-51-5210	-- Tank-To-Pump, Water Tank, 3" Valve/4" Piping, Midship, Pumper/Tanker	1
22-50-0100	-- Single Tank to Pump Control - Pump Operator's Panel	1
24-62-1300	-- Valve, AKR, 8000, (3")	1
22-55-4012	-- Intake Valve Control, Pull Rod, 1/4 Turn, AKR - IC	1
23-02-1300	-- Tank Fill/Cooling Line, Water Tank, 2"	1
24-62-1200	-- Valve, AKR, 8000, (2")	1
22-55-4012	-- Intake Valve Control, Pull Rod, 1/4 Turn, AKR - IC	1
20-30-3100	-- Pump Installation, Midship Split-Shaft, By Body Builder	1
20-31-3600	Dump-Relief Valve, Suction Side, TFT A18	1
20-31-4100	Pump Cooler, Bypass-To-Tank, 3/8"	1
20-31-4600	Pump Cooler, Waterous, Thermal, Overheat Manager	1
20-31-5100	Heat Exchanger, Engine, Hook-Up Only	1
20-31-1000	-- Fire Pump Testing - Pumpers/Tankers	1
20-31-1100	-- Pump Test, Pumper, UL	1
20-31-1500	-- Pump Test, Label	1
22-12-1100	Intake, Auxiliary, Gated, 2-1/2", NST, Left Side	1
21-01-2500	-- Drain/Bleeder, IC Lift-Up, Manual 1/4 Turn	1
22-41-1100	-- Plug, 2-1/2", Chrome Rocker Lug, w/Chain	1
24-62-1250	-- Valve, AKR, 8000, (2-1/2")	1
22-55-4050	-- Intake Valve Control, AKR, Manual Swing Type-Adjacent	1
DISCHARGES		
23-05-6300	-- Discharge, 2-1/2", Front Center Bumper, Swivel, NST Brass Swivel	1
21-00-3504	-- FOAM Capable Discharge	1
21-01-2200	-- Drain/Bleeder, Class 1, Automatic	1
23-05-9100	-- Hose Connection, Front Bumper, Inside Hosewell, Swivel	1
24-61-1250	-- Valve, AKR, 8000, (2-1/2")	1
24-53-0020	-- Discharge Valve Control, Pull Rod, 1/4 Turn, SM, AKR - IC w/Gauge	1
27-02-1500	-- Gauge, Discharge, IC, 2-1/2" (0-400 PSI), WF	1
23-06-2200	-- Crosslay Discharges, (2) 1-1/2", Over Pump Panel, NST w/divider	1
21-00-3504	-- FOAM Capable Discharge	2
21-00-4000	-- 200-ft of 1-3/4-in Hose Capacity	2
21-01-2500	-- Drain/Bleeder, IC Lift-Up, Manual 1/4 Turn	2
24-61-1200	-- Valve, AKR, 8000, (2")	2
24-53-0020	-- Discharge Valve Control, Pull Rod, 1/4 Turn, SM, AKR - IC w/Gauge	2
27-02-1500	-- Gauge, Discharge, IC, 2-1/2" (0-400 PSI), WF	2
23-08-3300	-- Crosslay Cover, Alum T/P, Single, W/Vinyl End Flaps (Non NFPA Walking Surface)	1

PART NO	DESCRIPTION	QTY
29-20-5600	-- Vinyl Cover, Color, RED	1
80-43-3120	-- Crosslay Cover Finish, Line-X Black, Ea	1
23-08-4130	-- Crosslay Trim, Alum Angles, Both Sides	1
23-08-5020	-- Crosslay Discharges, Over Pump Panel, Low Height	1
23-09-4100	Discharge, 2-1/2", Left Side, Pump Panel, NST	1
21-00-3500	-- NON Foam Capable Discharge	1
21-01-2500	-- Drain/Bleeder, IC Lift-Up, Manual 1/4 Turn	1
24-02-1200	-- Elbow, 2-1/2"F x 2-1/2" NST M, Chrome	1
24-03-1400	-- Cap, 2-1/2", NST Chrome, Rocker Lug, w/Chain	1
24-61-1250	-- Valve, AKR, 8000, (2-1/2")	1
24-53-0020	-- Discharge Valve Control, Pull Rod, 1/4 Turn, SM, AKR - IC w/Gauge	1
27-02-1500	-- Gauge, Discharge, IC, 2-1/2" (0-400 PSI), WF	1
23-10-1100	Discharge, 1", Right Side, Grass Line	1
21-00-3500	-- NON Foam Capable Discharge	1
21-01-2200	-- Drain/Bleeder, Class 1, Automatic	1
23-10-1200	-- Plumbed to Normal Pressure, Discharge, 1", RH, Grass Line	1
24-03-1100	-- Cap, 1", Chrome, Rocker Lug, w/Chain	1
24-61-1100	-- Valve, AKR, 8000, (1")	1
24-53-0020	-- Discharge Valve Control, Pull Rod, 1/4 Turn, SM, AKR - IC w/Gauge	1
27-02-1500	-- Gauge, Discharge, IC, 2-1/2" (0-400 PSI), WF	1
23-10-4100	Discharge, 2-1/2", Right Side, Pump Panel, NST	1
21-00-3500	-- NON Foam Capable Discharge	1
21-01-2500	-- Drain/Bleeder, IC Lift-Up, Manual 1/4 Turn	1
24-02-1200	-- Elbow, 2-1/2"F x 2-1/2" NST M, Chrome	1
24-03-1400	-- Cap, 2-1/2", NST Chrome, Rocker Lug, w/Chain	1
24-61-1250	-- Valve, AKR, 8000, (2-1/2")	1
24-53-0020	-- Discharge Valve Control, Pull Rod, 1/4 Turn, SM, AKR - IC w/Gauge	1
27-02-1500	-- Gauge, Discharge, IC, 2-1/2" (0-400 PSI), WF	1
23-10-5200	Discharge, 3" x 4"NST, Right Side, Pump Panel, NST	1
21-00-3500	-- NON Foam Capable Discharge	1
21-01-2500	-- Drain/Bleeder, IC Lift-Up, Manual 1/4 Turn	1
24-02-2600	-- Elbow, LW Alum, 5" Storz x 4"F	1
24-03-2200	-- Cap, LW Alum, 5" Storz, w/Cable	1
24-61-1300	-- Valve, AKR, 8000, (3")	1
24-53-0300	-- Discharge Valve Control, Pull Rod, 1/4 Turn, SM, AKR Slow Close - IC w/Gauge	1
27-02-1500	-- Gauge, Discharge, IC, 2-1/2" (0-400 PSI), WF	1
23-13-3200	Discharge, 2-1/2", Right Rear, NST	1
21-00-3500	-- NON Foam Capable Discharge	1
21-01-2500	-- Drain/Bleeder, IC Lift-Up, Manual 1/4 Turn	1
24-02-1200	-- Elbow, 2-1/2"F x 2-1/2" NST M, Chrome	1
24-03-1400	-- Cap, 2-1/2", NST Chrome, Rocker Lug, w/Chain	1
24-61-1250	-- Valve, AKR, 8000, (2-1/2")	1

PART NO	DESCRIPTION	QTY
24-53-0020	-- Discharge Valve Control, Pull Rod, 1/4 Turn, SM, AKR - IC w/Gauge	1
27-02-1500	-- Gauge, Discharge, IC, 2-1/2" (0-400 PSI), WF	1
24-11-3200	Monitor Discharge, 3", Over Midship Pump Enclosure, NPT	1
21-00-3500	-- NON Foam Capable Discharge	1
21-01-2500	-- Drain/Bleeder, IC Lift-Up, Manual 1/4 Turn	1
24-61-1300	-- Valve, AKR, 8000, (3")	1
24-53-0300	-- Discharge Valve Control, Pull Rod, 1/4 Turn, SM, AKR Slow Close - IC w/Gauge	1
27-02-1500	-- Gauge, Discharge, IC, 2-1/2" (0-400 PSI), WF	1
24-15-1700	-- Monitor, ELK, Cobra EXM2 1250GPM, Elec, No Nozzles 00007200X2	1
24-15-1780	-- EXM2CAN Stow Module	1
24-15-1792	-- EXM2 Panel Mount Controls 00007010X2	1
24-18-1400	-- Nozzle, Master Stream, ELK SM1250E, Elec	1
24-18-8100	-- Monitor, Tele Ext, ELK, Elec, 3", Vic x NPT, #8598	1
24-30-7000	Hose Reel, Hannay, Electric	1
24-30-7002	-- Hose Reel, Painted Steel, Silver Gray	1
24-30-7012	-- Hose Reel, Mounted Above Pump, Right	1
24-31-1100	-- Hose Reel, Alum Cover Over Reel	1
24-31-2100	-- Hose Reel, Rewind Control, Weatherproof Push Button	1
24-32-1200	-- Discharge, Hose Reel, 1"	1
21-01-2500	-- Drain/Bleeder, IC Lift-Up, Manual 1/4 Turn	1
24-32-1700	-- Discharge, Hose Reel, Plumbed to Normal Pressure	1
24-61-1100	-- Valve, AKR, 8000, (1")	1
24-53-0020	-- Discharge Valve Control, Pull Rod, 1/4 Turn, SM, AKR - IC w/Gauge	1
27-02-1500	-- Gauge, Discharge, IC, 2-1/2" (0-400 PSI), WF	1
24-33-2350	-- Hose, Water, 300#, Kocheck Lightweight, 1-in x 100-ft	1
24-33-9100	-- Roller, Hose Reel, LH Side	1
24-33-9200	-- Roller, Hose Reel, RH Side	1
27-37-3150	-- Air Blow Out, Hose Reel, Chassis Air, Manual 1/4 Turn Valve	1
FOAM SYSTEMS AND TANKS		
25-06-3100	-- Foam System, F/PRO 2001, Class A/B, 2.6G, 12V S105-2001	1
25-20-1200	-- Foam Plumbing, Single Class A Tank, 1" Manual Valve	1
25-21-1500	-- Foam Tank, Integral Poly, 30 Gallon, Class A	1
25-22-9300	-- Foam Tank, UPF	1
25-23-1000	-- Foam Tank Drain, 1" Gate Valve, Under Tank	1
25-24-3000	-- Foam Pump, FoamPro, 12V Elec, Refill Transfer	1
27-36-1100	-- Foam Tank Gauge, FRC TankVision Pro 300, Class A, Pump Panel #WLA360-A00	1
25-19-9000	-- Foam System, NFPA #1900, Install Standards	1
SIDE MOUNT PUMP ENCLOSURE		
26-02-2300	S.O.R. / Pump Enclosure, Side Mount, Extruded Alum, 50-59"W, X Lays, Line X	1

PART NO	DESCRIPTION	QTY
26-10-2100	S.O.R. / Dunnage, Open, Over Pump, SM Pump Enclosure - Line X	1
26-30-1100	Running Board, LH Pump Panel, Alum T/P, SM	1
80-43-3104	-- Running Board Finish, Line-X Black, Ea	1
26-30-1150	Running Board, RH Pump Panel, Alum T/P, SM	1
26-30-5200	-- Hosewell, Running Board, Pump Panel, RH NOTE: To be 5.5" D x 8.5" H x Full Width	1
26-30-6100	-- Hosewell, Running Board, Cover, Tread Plate, Ea	1
80-43-3104	-- S.O.R. / Running Board Lid Finish, Line-X Black, Ea	1
26-31-3340	Pump Side Access Door, Upper RH, Line X	1
26-31-4000	Front Access Pump Panel, Alum T/P, Removable, D-Ring Latches, Single Door	1
26-35-5100	Pump Panel, Line X, LH/RH, SM	1
26-35-1100	-- Pump Panel, Bolted, LH	1
26-35-1400	-- Pump Panel, Hinged, RH	1
26-36-5150	Trim Panels, IC Color, Intakes and Discharges	1
26-50-1010	Heater, Pump Enclosure, 35,000BTU	1
26-50-1230	-- Heater Fan Switch, Pump Operator's Panel	1
26-50-3100	Heat Pan, Pump Enclosure, Midship, Slide Out Panel, Galvanized Steel	1
26-50-4100	Gasket, Rubber, Pump Enclosure/Body Flex Joint	1
26-55-1100	Labels, Test Data and Safety Placards	1
26-55-2400	Labels, Innovative Controls Color Coded	1
26-56-1125	Pump Panel LED Lights, (3) Tecniq E10-W0001-1, Midship LH w/Switch on Operator P	1
26-56-1225	Pump Panel LED Lights (2), Midship RH, Tecniq E10-W0001-1	1
26-56-2000	Pump Panel Light (1), Actuated w/Pump Engagement	1
27-01-4100	Gauge, Test Taps	1
27-35-1100	Water Tank Gauge, FRC, TankVision Pro 300, Pump Panel WLA300-A00	1
27-37-1100	Air Horn, Push Button, Pump Panel	1
27-37-2000	Air Outlet, Pump Panel, Plug-in Connection, Left Side	1
27-37-2100	Air Outlet, Pump Panel, Plug-in Connection, Right Side	1

PART NO	DESCRIPTION	QTY
WATER TANKS		
25-26-1400	-- Water Tank, 750 Gallon, Pumper/Tanker, Poly	1
25-25-0062	-- Water Tank, Rectangular Tank	1
25-44-1300	-- Water Tank, Fill Tower, 10" x 10", <1500 Gals	1
25-42-1100	-- Water Tank, Base Specs, Poly	1
25-42-1200	-- Water Tank, Manufacturer, UPF, Poly	1
HOSEBED - HOSEBED COVERS - DIVIDERS - HOSE LOAD		
29-10-1000	Hosebed, Grating, Extruded Alum, <180" Long	1
29-10-5100	-- Hosebed Storage Capacity, 55 Cubic Feet, Minimum	1
29-10-5600	-- Hosebed Storage Capacity 2.5" DJ Hose (50-ft Length)	10
29-10-6000	-- Hosebed Storage Capacity 5" LDH SJ Rubber (100-ft)	10
29-10-8100	Hosebed Divider, 1/4" Alum	3
29-10-8300	-- Hosebed Divider, Handhole Cutouts	3
29-20-1200	Hosebed Cover, Vinyl, <180" L, <48" W, Velcro	1
29-20-5602	-- Vinyl Color, BLACK	1
BODY CONSTRUCTION		
30-01-1900	Body Construction - Rosenbauer FX - 3/16" Alum - SA Pumper/Tanker	1
30-02-2200	-- Smooth Alum Compt Floors	1
30-10-1100	-- Sub-Frame, Hot-Dip Galv	1
31-01-1200	-- Body, Formed Alum, Pumper/Tanker, Up to 160"	1
44-06-2200	-- Wheel Well Panel, Alum Painted, Single Axle - Alum	1
44-06-4500	-- Fenderette, Powder Coat Black SST, Real Wheels RW-160-255-BP	1
31-01-2165	102" OAW, 26" Full Depth Both Sides, SA HL/HR	1
29-00-1100	-- Hosebed, Pumper, <180" L, 48" Wide	1
32-03-0067	-- Compt Height, 67"	1
32-03-1067	-- Compt Height 67"	1
32-04-1330	Painted Roll Up, HL/HR	1
30-02-1140	-- Roll-Up Doors - Amdor	7
30-02-1260	-- Door Strap, EZ-Pull Down, Ea	7
30-02-1270	-- Door Roll Up, Drip Pans, Alum	7
30-02-1705	-- Finish, Roll Up Door Tracks Painted, Specs	7
30-02-1707	-- Finish, Roll Up Door Drip Rail, Painted, Specs	7
30-02-1709	-- Finish, Roll Up Door Bottom Rail, Painted, Specs	7
LEFT SIDE COMPARTMENTS		
32-05-1125	-- Ahead Rear Wheels - Full Height Comp't - Roll Up Door - Painted	1
45-01-1100	-- Shelving Tracks, (4) Unistrut, Alum	1

PART NO	DESCRIPTION	QTY
55-01-5114	-- Strip Light, LED Luma Bar, (2) Ea Compartment	1
55-06-1100	-- Compartment Light, Door Switch, Auto, Ea	1
32-05-1360	-- Upper High Side - Single Comp't - Roll Up Door - Painted	1
45-01-1100	-- Shelving Tracks, (4) Unistrut, Alum	1
55-01-5114	-- Strip Light, LED Luma Bar, (2) Ea Compartment	1
55-06-1100	-- Compartment Light, Door Switch, Auto, Ea	1
32-05-1725	-- Behind Rear Wheels - Full Height Comp't - Roll Up Door - Painted	1
45-01-1100	-- Shelving Tracks, (4) Unistrut, Alum	1
55-01-5114	-- Strip Light, LED Luma Bar, (2) Ea Compartment	1
55-06-1100	-- Compartment Light, Door Switch, Auto, Ea	1
RIGHT SIDE COMPARTMENTS		
32-06-1125	-- Ahead Rear Wheels - Full Height Comp't - Roll Up Door - Painted	1
45-01-1100	-- Shelving Tracks, (4) Unistrut, Alum	1
55-01-5114	-- Strip Light, LED Luma Bar, (2) Ea Compartment	1
55-06-1100	-- Compartment Light, Door Switch, Auto, Ea	1
32-06-1460	-- Upper High Side - Single Comp't - Roll Up Door - Painted	1
45-01-1100	-- Shelving Tracks, (4) Unistrut, Alum	1
55-01-5114	-- Strip Light, LED Luma Bar, (2) Ea Compartment	1
55-06-1100	-- Compartment Light, Door Switch, Auto, Ea	1
32-06-1725	-- Behind Rear Wheels - Full Height Comp't - Roll Up Door - Painted	1
45-01-1100	-- Shelving Tracks, (4) Unistrut, Alum	1
55-01-5114	-- Strip Light, LED Luma Bar, (2) Ea Compartment	1
55-06-1100	-- Compartment Light, Door Switch, Auto, Ea	1
REAR COMPARTMENT		
33-60-1100	Rear Body - Flat Back	1
32-08-0210	-- Rear Center Comp't - Full Height Roll Up/Trans- Natural Finish	1
45-01-1100	-- Shelving Tracks, (4) Unistrut, Alum	1
55-01-5114	-- Strip Light, LED Luma Bar, (2) Ea Compartment	1
55-06-1100	-- Compartment Light, Door Switch, Auto, Ea	1
33-61-1300	-- Rear Step - Pumper/Tanker Body - Bolt-On - 12"	1
EQUIPMENT - BODY MOUNTED		
90-02-1300	Ladder Mounting, Hydraulic Rack, End Mount, Passenger Side	1
90-02-0510	-- Controls, Mounting, Equipment Rack, Pump Panel	1
90-03-0226	-- Ladders, Ground, Provided By Manufacturer, RSD	1
90-03-3300	-- Ladder, Roof, Duo-Safety, 14' Aluminum 775-A	1

PART NO	DESCRIPTION	QTY
90-06-4600	-- Ladder, Extension, Duo-Safety, 24' Aluminum, 2 Section 900-A	1
90-08-2600	-- Ladder, Attic, Duo-Safety, 10' Aluminum, Folding 585-A	1
90-03-0236	-- Ladders, Folding Attic, Provided By Manufacturer, RSD	1
90-02-5300	Ladder Mounting, Folding Attic, External	1
90-16-5100	Pike Pole Mounting Tube, External, Ea	4
90-16-6100	Pike Poles - Provided by Rosenbauer	1
90-16-2300	-- Pike Pole, 6' Fiberglass, Round Handle	1
90-16-2600	-- Pike Pole, 8' Fiberglass, Round Handle	1
90-16-2800	-- Pike Pole, 10' Fiberglass, Round Handle	1
90-16-3000	-- Pike Pole, 12' Fiberglass, Round Handle	1
FRONT BODY DESIGN - PUMPER/TANKER		
33-62-9006	-- Left Front Steps	1
33-62-9110	-- Step - Folding - Black - Integral LED Lights	4
33-70-3600	-- Handrails, Pumper, Top of Body Sides, Front, 12", Pair	1
44-01-1450	-- Body Trim, Front Compt, Height of Side Compts, Alum T/P	1
80-43-3128	-- S.O.R. / Body Trim (Full Lateral) Finish, Line-X Black, Pr	1
44-01-6020	-- S.O.R. / Catwalks, Top of Side Compts, Painted D/S, T'Plate P/S	1
REAR BODY DESIGN - PUMPER/TANKER		
44-01-4000	-- Body Trim, Entire Rear Body, Smooth for Chevron Stripe	1
AUXILIARY REAR STEPS - PUMPER/TANKER		
33-62-9000	-- Left Rear Steps	1
33-62-9100	-- Step - Folding - Chrome - Integral LED Lights	4
33-62-9002	-- Right Rear Steps	1
33-62-9100	-- Step - Folding - Chrome - Integral LED Lights	4
38-90-2050	-- Access Ladder, Rosenbauer EZ Climb, Left Rear	1
80-43-3205	-- Ladder - EZ Climb Finish, Line-X Black, Ea	1
HANDRAILS - PUMPER/TANKER		
33-70-1200	-- Handrails, Rear Step, Vertical, 30" Pair	1
33-70-2100	-- Handrails, Below Hosebed, Horizontal, up to 48"	1
RUB RAILS - PUMPER/TANKER BODY		
44-02-1100	-- Rub Rails, Lower Body, Extruded Alum	1
44-02-2000	-- Rub Rails, Spacers, Nylon	1
80-43-3110	-- Rub Rail Finish, Line-X Black	1

PART NO	DESCRIPTION	QTY
WHEEL WELL PANEL - PROVISIONS		
44-11-5100	Wheel Well Provisions, Ahead of Wheels Left Side	1
44-10-9148	-- S.O.R. / Wheel Well Provisions, Single SCBA, Poly Tube, SST Door, (Fire Shopp)	1
44-10-6000	-- Wheel Well Provisions, SCBA Compt Straps	1
44-11-5300	Wheel Well Provisions, Behind Wheels Left Side	1
44-07-1702	-- Fuel Fill Door Assy, Painted, Poly Pocket, LH Wheel Well Panel, (Fire Shopp)	1
44-11-5500	Wheel Well Provisions, Ahead of Wheels Right Side	1
44-10-9148	-- S.O.R. / Wheel Well Provisions, Single SCBA, Poly Tube, SST Door, (Fire Shopp)	1
44-10-6000	-- Wheel Well Provisions, SCBA Compt Straps	1
44-11-5700	Wheel Well Provisions, Behind Wheels Right Side	1
44-10-9148	-- S.O.R. / Wheel Well Provisions, Single SCBA, Poly Tube, SST Door, (Fire Shopp)	1
44-10-6000	-- Wheel Well Provisions, SCBA Compt Straps	1
ROOF COMPARTMENTS - LEFT SIDE		
44-17-0300	-- Roof Compt, Left Side, >21"D x <90"L	2
44-22-0020	-- Roof Compartment Exterior Finish - Painted Smooth Aluminum	2
55-01-3000	-- Wall Light, LED, (1) Ea Compartment	2
55-06-1100	-- Compartment Light, Door Switch, Auto, Ea	2
80-43-3124	-- Coffin Compartment Cover Finish, Line-X Black, Ea	2
44-30-2200	-- Roof Access, Open Landing Area In Front Of Access Ladder, 24"	1
44-30-2400	-- Roof Access, Grab Rail, At Top Of Roof Area Access	1
120/240 VOLT ELECTRICAL - PUMPER/TANKER		
60-15-5100	-- Generator, Smart Power Hydraulic, 6KW, 120/240V, 1 PH, HR-6.2	1
60-15-5990	-- Digital Meter Display Gauge Panel	1
60-20-3600	-- Generator Install, Fixed, Hydraulic Driven, Base Specs	1
60-20-4100	-- Circuit Breaker Box, 6 to 8KW, 1 PH	1
60-20-5100	-- Generator Breaker Location, Side Compartment	1
60-20-7100	-- Generator Instrument Panel Location, Side Compartment	1
60-15-9300	-- Generator, Hydraulic, Engage By PTO Switch in Cab	1
60-20-1450	-- Generator Mounting, Front of Hosebed	1
60-20-8100	-- Generator Wiring, Type SO Cable, Rubber Covered	1
60-17-0001		1
60-25-1410	-- Receptacle, 120V, 20 Amp, Straight Blade, Duplex w/USB	5
60-30-2300	-- Receptacle Location, Left Side, Ahead Rear Wheels Compartment, Ea	1

PART NO	DESCRIPTION	QTY
60-30-2350	-- Receptacle Location, Left Side, Over Wheel Compartment, Ea	1
60-30-2370	-- Receptacle Location, Left Side, Behind Rear Wheels Compartment, Ea	1
60-30-5400	-- Receptacle Location, Inside Cab, Front Area, Ea	1
60-30-5500	-- Receptacle Location, Inside Cab, Crew Area, Ea	1
61-01-1550	Cable Reels, Provided by Body Builder	1
61-01-3100	-- Cable Reel, Hannay ECR1600, Electric Rewind, 120V 50A 3 Wire	1
61-02-2050	-- Cable Reel Location, Rear Upper Compartment	1
61-03-3500	-- Cable, Electric, 120V, 200' 10/3 Yellow	1
61-04-7200	-- Cable Receptacle, 120V L5-20R, 3-Prong, Twist Lock	1
61-04-9100	-- Ball Stop, Cable, Orange	1
61-05-1120	-- Junction Box, AKR, (4)120V 5-20R SB, L5-20P Pigtail, Gray	1
NOTE: (3) L5-20 outlets and (1) 5-20 Duplex		
61-05-4000	-- Junction Box, Holder, Brushed Alum	1
61-04-8200	-- Roller Assembly, Cable Reel, 4-Way, SST Rollers	1
62-03-5510	S.O.R. / Floodlight, FRC, Spectra, SPA260-K20 Surface Mount LED Scene Light - Bl	3
63-14-1430	-- Floodlight Location, Rear Body, Fixed, Both Sides	1
63-15-3620	-- 3-Way Floodlight Control Switch, Left Quartz Lights, Cab Dash/Pump Panel	1
63-15-3630	-- 3-Way Floodlight Control Switch, Right Quartz Lights, Cab Dash/Pump Panel	1
63-14-1434	-- S.O.R. / Floodlight Location, Rear Body, Fixed,	1
63-15-3640	-- 3-Way Floodlight Control Switch, Rear Quartz Lights, Cab Dash/Pump Panel	1
PAINT		
80-22-1504	Body Paint, Single Axle, Pumper/Tanker - Single Color	1
80-06-1100	-- Apparatus Color	1
80-34-1200	Compt Finish, Line-X Up to Eight (8) Compts	1
80-34-9012	-- Compt Finish, Line-X, Black	1
80-40-1100	Wheels, Aluminum, By the Chassis Manufacturer	1
80-42-1500	Body Paint, Touch Up, 2 oz. Bottle, One Color	1
LETTERING AND STRIPING		
80-50-2000	Lettering, 4" Scotchlite Reflect, Seventy-Five (75) Letters	1
80-70-1900	Stripe, Single Reflective, 6", Large "S" Design	1
80-75-1600	-- Reflective Stripe Material, White	1
80-72-1000	Stripe, Reflective, Chevron Pattern Front Bumper	1
80-75-1500	-- Reflective Stripe Material, Red	1
80-75-1100	-- Reflective Stripe Material, Black	1
80-72-1100	Stripe, Reflective 3M, Chevron Pattern Entire Rear, Body Only	1
80-75-1500	-- Reflective Stripe Material, Red	1
80-75-1100	-- Reflective Stripe Material, Black	1

PART NO	DESCRIPTION	QTY
80-79-1000	NFPA Standing / Walking Surfaces Yellow Safety Tape (NFPA 1901 15.7.1.6)	1
	EQUIPMENT - LOOSE	
90-01-5900	Wheel Chocks Pair Zico #SAC-44 Folding w/ Mounts	1



COMMANDER™

WORLD CLASS CUSTOM FIRE CHASSIS

WWW.ROSENBAUERAMERICA.COM



COMMANDER™

WORLD CLASS CUSTOM FIRE CHASSIS

DURABLE CONSTRUCTION

- ❖ Heavy-Duty 3/16 Aluminum Plate
- ❖ Heavy-Duty Aluminum Extrusion Framing
- ❖ Stamped Corners and Front Fascia
- ❖ Surpassed NFPA Standardized Side, Front and Roof Testing
- ❖ Industry Leading Floor Space for Driver and Officer



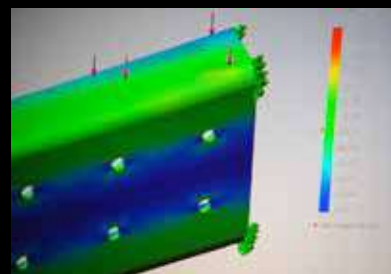
FULL LENGTH OR BARRIER STYLE DOORS

Your choice of door length and style



STATE-OF-THE-ART

- ❖ Finite Element Analysis
- ❖ State-of-the-Art Computer 3-D Engineering



TESTING

Rigorous testing ensures peak performance in the field.



Frontal Impact Test



Airbag Deployment Testing



HVAC Test



100,000 Mile Track Test



120,000 lb. Crush Test



Air Ride Cab Optional



Optimized Steering Geometry

COMMANDER™

WORLD CLASS CUSTOM FIRE CHASSIS



INTERIOR

Complete and accessible interior

- 1 Single Bonded Windshield
- 2 Point-to-Point or V-mux Wiring System
- 3 In-Dash HVAC Vents
- 4 Automotive Style Wrap-Around Dash
- 5 Industry-Leading Hip Room
- 6 Customizable Center Console
- 7 Great Forward Visibility



Heated Windshield Optional



COMMANDER™

WORLD CLASS CUSTOM FIRE CHASSIS

ERGONOMICS

Everything designed around you.



Wrap-Around Dash, Conveniently Located Controls, and in Dash HVAC Vents



Point-to-Point Electrical System (Pictured)
(Multiplexing Optional)



Controls Located in Steering Wheel (Optional)



Outboard HVAC for Crew



Front Fluids Access Through Grill



Flat Crew Floor with One O'Clock PTO



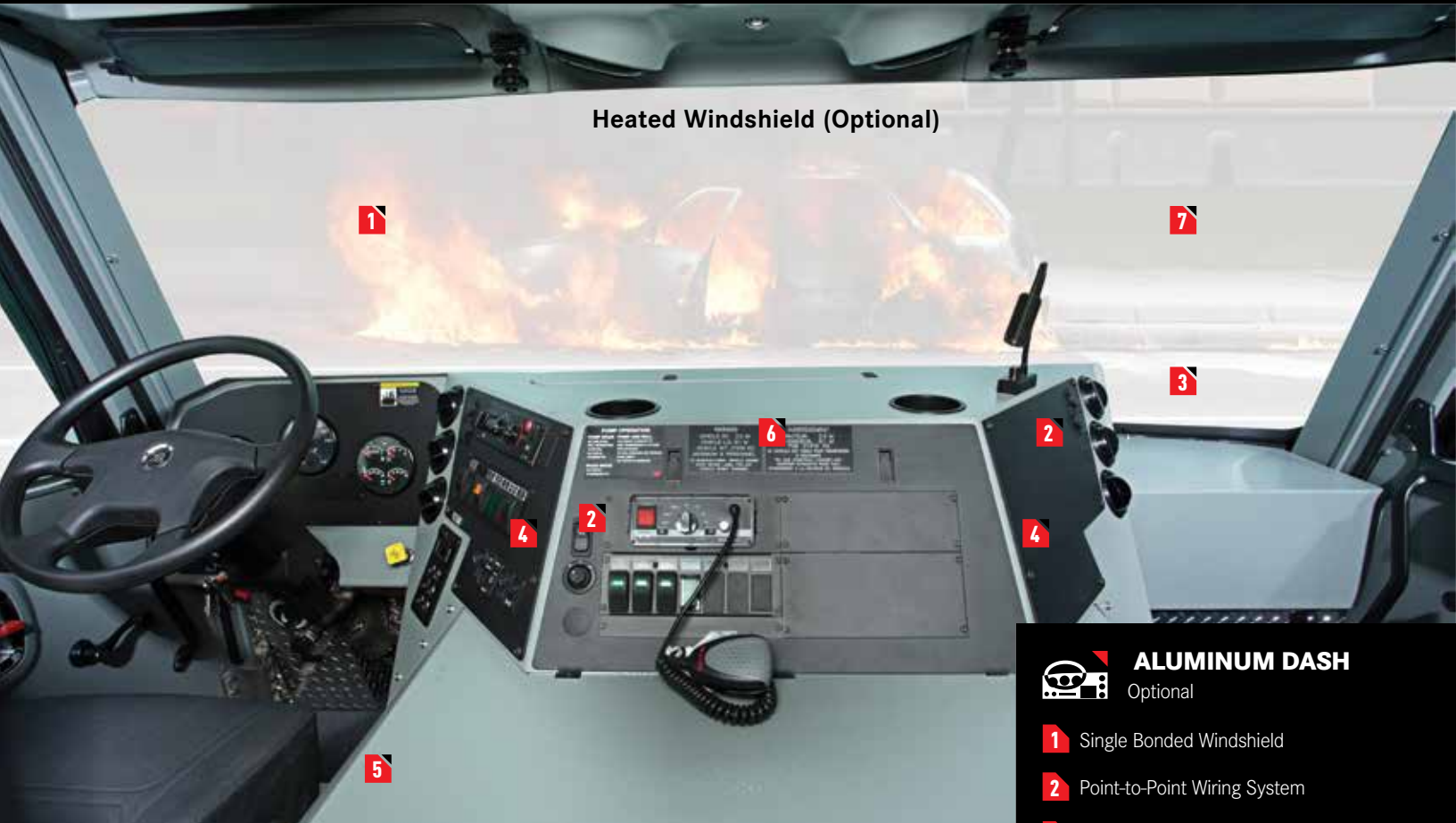
Wide Door Openings and Low Steps



Independent Front Air Suspension (Optional)

COMMANDER™

WORLD CLASS CUSTOM FIRE CHASSIS



Heated Windshield (Optional)

Easy Access to In-Dash Components

Engine Tunnel Mounted HVAC



ALUMINUM DASH

Optional

- 1 Single Bonded Windshield
- 2 Point-to-Point Wiring System
- 3 In-Dash HVAC Vents
- 4 Automotive Style Wrap-Around Dash
- 5 Industry Leading Hip Room
- 6 Customizable Center Console
- 7 Great Forward Visibility

ADDITIONAL OPTION



FOCUSING ON FIREFIGHTER HEALTH

Our in-cab Clean Air re-circulation air scrubber reduces carcinogenic toxins, including large particulates and VOCs, with a 50% reduction in VOC concentrations occurred in approximately 2 minutes. Furthermore, an 80% reduction in VOC concentration occurred in approximately 5 minutes.



FRAME



PROTECTIVE COATINGS

Ultimate in Corrosion Resistance



**Powder Coated Rail
and Cross-Members
(Standard)**



Hot Dip Galvanizing (Optional)

COMMANDER™

WORLD CLASS CUSTOM FIRE CHASSIS

COMMANDER SPECS



COMMANDER PERFORMANCE OPTIONS

ENGINES

TYPE	RATINGS
Cummins L9	380-450 hp 1000-1250 ft-lbs. torque
Cummins X12	455 hp & 500 hp 1695-1700 ft-lbs. torque
Cummins X15	505-600 hp 1850 ft-lbs of torque

TRANSMISSIONS

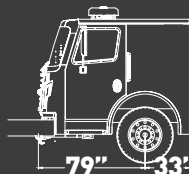
TYPE	RATINGS
Allison	3000 EVS
Allison	4000 EVS

AXLES

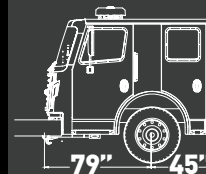
TYPE	RATINGS
Steer	18k, 20k, 23k, 24k IFS 20k & 24k
Drive	24k, 27k, 31.5k, 33k, 35k
Tandem	40k, 44k, 48k, 52k, 54k, 60k, 63k
4x4 Options: Transfer Case or Power Divider	Front Axle Marmon Herrington MT-22 & MT-17 EZ-Trac System 20k Front Power Divider Axles: 23K, 27K, 31K

FLAT ROOF

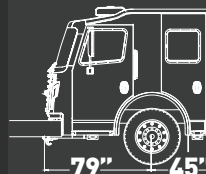
33" 2-DOOR CAB



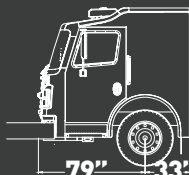
45" CAB



8" RAISED ROOF



11" RAISED ROOF



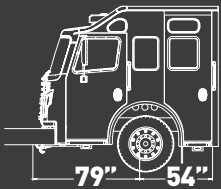
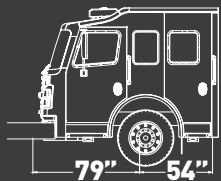
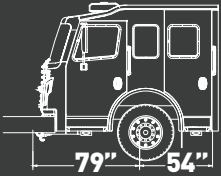
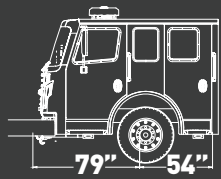
18" RAISED ROOF

24" RAISED ROOF

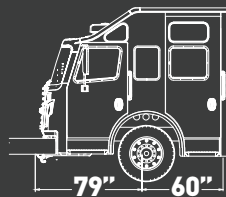
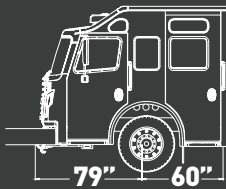
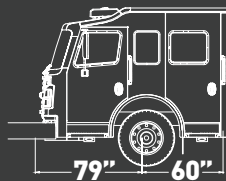
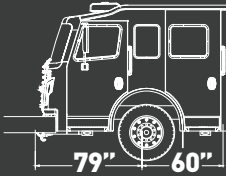
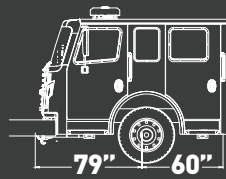


Cummins Powered L9, X12, X15

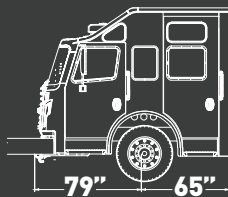
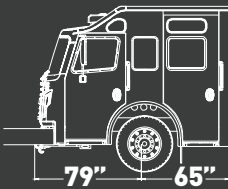
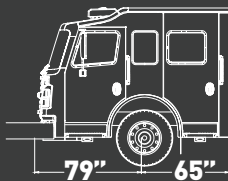
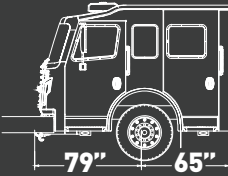
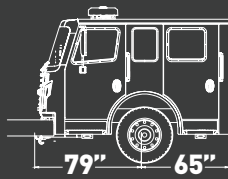
54" CAB



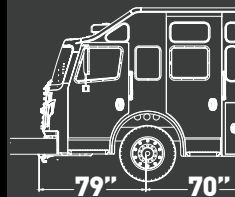
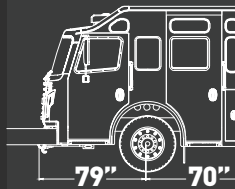
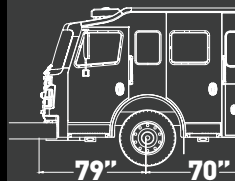
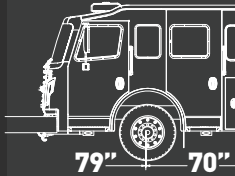
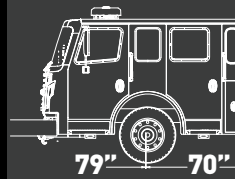
60" CAB



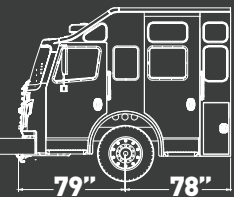
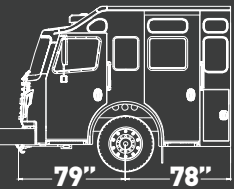
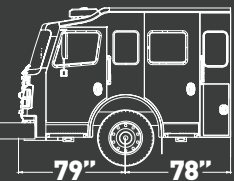
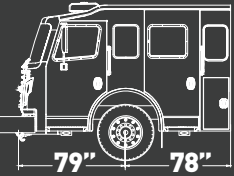
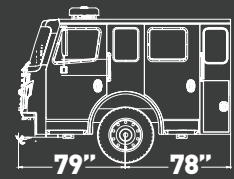
65" CAB



70" CAB



78" CAB



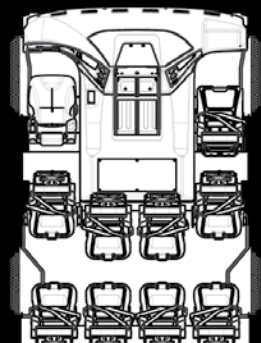
79" dimension is from face of grille to centerline of front axle.



Round Headlights



Square Headlights



Seating for up to 10

 **ROSENBAUER GROUP**

 **@ROSYFIRE**

 **ROSENBAUERFIRE**

 **ROSENBAUERUS**

Rosenbauer South Dakota, LLC

100 Third Street
Lyons, SD 57041
605.543.5591

Rosenbauer Motors, LLC

5190 260th Street
Wyoming, MN 55092
651.462.1000

Rosenbauer Minnesota, LLC

5181 260th Street
Wyoming, MN 55092
651.462.1000

Rosenbauer Aerials, LLC

870 S Broad Street
Fremont, NE 68025
402.721.7622

ROSENBAUERAMERICA.COM | INFO@ROSENBAUERAMERICA.COM



CONTRACT #022818 | ROSENBAUER AMERICA, LLC
DBA ROSENBAUER SOUTH DAKOTA, LLC & ROSENBAUER MINNESOTA, LLC



ADDITIONAL SUPPLIED ITEMS

- 1) \$ 50,000 for changes

INSPECTIONS

A preconstruction trip for three (3) members of the BDPS shall be provided. Travel to be by commercial air. All expenses to be included (meals, single occupancy hotels, etc)

A final inspection for three (3) members of the BDPS shall be provided. Travel to be by commercial air. All expenses to be included (meals, single occupancy hotels, etc)

STATEMENT OF DELIVERY & ORIENTATION

As the selling dealer, Front Line Services, Inc shall be responsible for delivering the vehicle to the fire department, full of fuel, at the mutually agreed upon time.

Additionally, as an authorized Rosenbauer Dealer, we shall provide to the fire department in service orientation on the vehicle, per your specifications, at a mutually agreed upon time. The inservice walk around can be done with as many members as you would like. However, for the sake of thoroughness, the pumping session shall be limited to six (6) members of the STFD.

WARRANTY SERVICE

FLSI shall be the warranty service provider for any item that does not have its own dealer (ie Ford).

FLSI shall perform all our warranty work at your station. In the unlikely event we cannot, we will come and get the vehicle and return it to you once repairs are completed.

**Solicitation Number: RFP #113021****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Rosenbauer America LLC, 100 Third St., Lyons, SD 57041 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Firefighting Apparatus and Fire Service Vehicles from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires February 10, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out, refurbished, or remounted Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities.

Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcwell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcwell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcwell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcwell Price and Product Change Request Form to the assigned Sourcwell Supplier Development Administrator. This approved form is available from the assigned Sourcwell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcwell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and

- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity

payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. **ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM.** Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum; the terms of which will be negotiated directly between the Participating Entity and the Supplier. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. **SPECIALIZED SERVICE REQUIREMENTS.** In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. **TERMINATION OF ORDERS.** Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. **GOVERNING LAW AND VENUE.** The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. **PRIMARY ACCOUNT REPRESENTATIVE.** Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and

- Business reviews to Sourcwell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcwell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcwell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcwell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcwell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcwell, the Supplier will pay an administrative fee to Sourcwell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcwell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcwell-assigned contract number in the memo; and must be

mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. **AUDIT.** Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. **ASSIGNMENT.** Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. **WAIVER.** Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. **CONTRACT COMPLETE.** This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:

- a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.
- b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.

2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in

advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. Use; Quality Control.

- a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.
- b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. As applicable, Supplier agrees to indemnify and hold harmless Sourcewell and its Participating Entities against any and all suits, claims, judgments, and costs instituted or recovered against Sourcewell or Participating Entities by any person on account of the use of any Equipment or Products by Sourcewell or its Participating Entities supplied by Supplier in violation of applicable patent or copyright laws.

5. Termination. Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. **PUBLICITY.** Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. **MARKETING.** Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. **ENDORSEMENT.** The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. **PERFORMANCE.** During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. **DEFAULT AND REMEDIES.** Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for Products-Completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms

no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000

5. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:

\$2,000,000 per occurrence

\$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is

primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. **WAIVER OF SUBROGATION.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. **UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION.** The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. **LAWS AND REGULATIONS.** All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. **LICENSES.** Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier’s Equipment, Products, or Services with United States federal funds.

A. **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.

B. **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names

of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation

and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier not use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by an Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

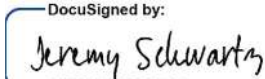
T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION

Sourcwell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcwell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcwell

Rosenbauer America LLC

DocuSigned by:

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By: _____
Jeremy Schwartz
Title: Chief Procurement Officer
2/7/2022 | 9:21 PM CST
Date: _____

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E81F80B2D7494FA...
By: _____
Brian Kueter
Title: CFO
2/11/2022 | 11:16 AM CST
Date: _____

Approved:

DocuSigned by:

7E42B8F817A64CC...
By: _____
Chad Coauette
Title: Executive Director/CEO
2/11/2022 | 12:54 PM CST
Date: _____

RFP 113021 - Firefighting Apparatus and Fire Service Vehicles

Vendor Details

Company Name: Rosenbauer South Dakota LLC

Does your company conduct business under any other name? If yes, please state: Rosenbauer America, Rosenbauer Minnesota

Address: 100 Third St
Lyons, SD 57041

Contact: Mike Harstad

Email: mharstad@rosenbaueramerica.com

Phone: 605-543-5591 9720

HST#:

Submission Details

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Submitted By: Mike Harstad

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Submitter's IP Address: 66.231.27.100

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	Rosenbauer America LLC	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	Rosenbauer South Dakota LLC, Rosenbauer Minnesota LLC, Rosenbauer Motors, Rosenbauer Aerials	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	Rosenbauer South Dakota, Rosenbauer Minnesota	*
4	Proposer Physical Address:	100 Third St. Lyons, SD 57041	*
5	Proposer website address (or addresses):	www.rosenbaueramerica.com	*
6	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Brian Kueter CFO 100 Third St, Lyons, SD 57041 bkueter@rosenbaueramerica.com 605-543-5591	*
7	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Mike Harstad Consortium Purchasing Manager 100 Third St. Lyons, SD 57041 mharstad@rosenbaueramerica.com 605-543-9720	*
8	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Tague Johnson ARFF Sales Manager 5240 257th St Wyoming, MN 55092 tjohnson@rosenbaueramerica.com 651-462-8037	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *	
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9	<p>Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.</p>	<p>With more than 150 years of manufacturing experience, Rosenbauer is a global leader in firefighting technology and resources. We are the world's largest manufacturer of fire equipment with eleven manufacturing locations worldwide. A family-owned business that was founded in 1866, Rosenbauer has built global partnerships that have helped us build the most innovative and safest firetrucks on the market.</p> <p>At Rosenbauer, we develop the latest technology and build the toughest vehicles. That's because when lives are at stake, anything less can be catastrophic. Our vehicles, production teams and service personnel are ready to do whatever it takes to ensure your community's safety and satisfaction.</p> <p>Every detail counts. Every time.</p> <p>Every apparatus at Rosenbauer is manufactured by skilled craftsmen who genuinely care about the final product. Every option, from body style to the way the unit is finished, is tailored to individual needs.</p> <p>Rosenbauer's sales and engineering departments work as a team. The company's estimating, engineering, sales staff, floor managers and supervisors have a depth of experience and can draw on worldwide resources to ensure the best customer experience and a rock-solid product.</p> <p>The Strength of Rosenbauer</p> <p>The quality of our firefighting vehicles is reason enough to choose Rosenbauer for your firefighting needs. But there are even more advantages to doing business with us.</p> <ul style="list-style-type: none"> • World's largest producer of firefighting vehicles and solutions • Over 140 years of continued manufacturing experience • Over 2,000 employees worldwide, including 850 in North America • Over 2,000 vehicles produced worldwide annually including 700 in North America • Sold and serviced by 40 independent dealerships with over 250 sales and service professionals! <p>FAMILY-OWNED, FAMILY CULTURE</p> <ul style="list-style-type: none"> • Rosenbauer America is a 50-50 partnership between North American and European families • Family members still control the majority of Rosenbauer stock • Decisions about investments in product, facilities and research are based on long-term goals – not short-term profits • Rosenbauer is still managed by family members • You can still speak with a family member <p>WORLDWIDE RESOURCES AND INNOVATIONS</p> <ul style="list-style-type: none"> • 11 production facilities on four continents • Ability to share cutting-edge global technology with all firefighters • Open space cabs • Roll-up doors • Rear-mount pumps • Equipment storage systems <p>INNOVATION AND CUSTOMIZATION</p> <ul style="list-style-type: none"> • Ability to manufacture to your needs • Latest 3D engineering programs • Widest range of products available • Innovation • Smart aerial controls • High pressure foam • Green Star Idle Reduction Technology • EZ Load hose bed • Safe Scene control panel • Self-leveling aerial turntable • Simultaneous normal and high pressure pumping systems <p>Robotic Welding</p> <p>FINANCIAL STABILITY</p> <ul style="list-style-type: none"> • Over 150 years of financial stability • Rated by Dunn and Bradstreet • Excellent financial ratios show longevity • Long-term parts and service • No concern of losing your investment
10	<p>What are your company's expectations in the event of an award?</p>	<p>Rosenbauer expects to continue leading the way in consortium purchasing once we are awarded a new contract. We have been diligent in the last 8 years training and educating our extensive dealer network on the advantages of utilizing Sourcewell in all of their customer dealings. We expect that our usage of the Sourcewell contract will continue to grow.</p>

11	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	We have uploaded D&B reports for all of our companies in the uploads section.	*
12	What is your US market share for the solutions that you are proposing?	Our current market share in the US market is 13%	*
13	What is your Canadian market share for the solutions that you are proposing?	Our current market share in the Canadian market is 17%	*
14	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No	*
15	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	We are a manufacturer. Our sales staff are based in individual dealers throughout North America. Each individual dealer is the employer of their specific staff. Our dealer network consists of 32 partners that cover every corner of North America. 29 dealers work US territories while an additional 3 dealers cover Canada. Each dealer has exclusive territory within the Rosenbauer family to ensure no overlap. Each dealer has sales staff as well as service staff. Each Rosenbauer dealer is a fully authorized service center to handle not only warranty repair but ongoing maintenance on every product we offer. Once a sale is made our individual dealer sales personnel work between the customer and the manufacturing facility to ensure a detailed set of buildable specifications are developed and agreed upon. Once the vehicle is completed the dealer sales rep travels to the manufacturing facility with the customer to complete a final inspection and arrange for delivery. Once the truck is delivered the dealer is the prime contact for all warranty and service issues.	*
16	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	Rosenbauer holds dealer and / or manufacture licenses in all US states and Canada where legally required and Rosenbauer is a licensed by the Free Trade Zone. Rosenbauer has the ability to sell in all 50 US states as well as every Canadian providence. All Rosenbauer manufacturing facilities are ISO 9001 Certified. We build all fire apparatus to the NFPA 1901 standard.	*
17	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	None.	*

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *	
18	Describe any relevant industry awards or recognition that your company has received in the past five years	Rosenbauer is a FAMA member company, Rosenbauer past president held the position of president and vice president. Rosenbauer continues by having the Rosenbauer team to hold positions as co-chairs of committees and other personnel taking part in committees. Rosenbauer has received awards from FAMA for the over achievers award to the past president and the good egg for our marketing team. The Better Business has given Rosenbauer accreditation for our ISO9000 and ISO9001. Rosenbaur has been recognized as a Free Trade Zone: registered non-resident importer in Canada; the Secretary of Commerce awarded Rosenbauer America with the Presidents E-Certificate for Exports.	*
19	What percentage of your sales are to the governmental sector in the past three years	99%	*
20	What percentage of your sales are to the education sector in the past three years	1%	*
21	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	HGAC Average sales volume per year is \$44,000,000 NASPO Valuepoint Average sales volume per year is \$11,000,000 Florida Sheriff's Association Average sales volume per year is \$4,000,000	*
22	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Rosenbauer America has a current contract with GSA. Our average annual sales volume is \$22,000,000	*

Table 4: References/Testimonials

Line Item 23. Supply reference information from three customers who are eligible to be Sourcwell participating entities.

Entity Name *	Contact Name *	Phone Number *	
Sioux Falls Fire & Rescue	Mark Bukovich	605-367-8092	*
Canby Fire District #62	Matt English	503-266-5851	*
Hillsdale-Copake Fire District	Robert Briggs	518-325-4721	*

Table 5: Top Five Government or Education Customers

Line Item 24. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
US Air Force	Government	District of Columbia - DC	We currently build pumpers, tankers, rescues, aerals and ARFF vehicles for the US Air Force that are delivered all over the world.	The size of the transaction varies by contract. Over the last 3 years we have received a total of 29 contracts for 122 trucks	\$42,156,976	*
US Army	Government	District of Columbia - DC	We have built pumpers, tankers, aerals, rescues and ARFF units for the US Army that are delivered all over the world.	The size of the transaction varies by contract. Over the last 3 years we have received a total of 12 contracts fo28 trucks	\$11,667,424	*
US Army Reserve	Government	District of Columbia - DC	We have built pumpers, mini pumpers and rescues for the US Army Reserves that have been delivered to several locations across the United States	The size of the transaction varies by contract. Over the last 3 years we have received a total of 10 contracts for 34 trucks	\$7,833,538	*
Department of the Interior	Government	District of Columbia - DC	We have built pumpers and tankers for several Department of the Interior instillations across the United States.	The size of the transaction varies by contract. Over the last 3 years we have received a total of 6 contracts for 9 trucks	\$5,285,412	*
Veterans Administration	Government	Virginia - VA	We have designed and delivered pumpers to several VA facilities across the United States	The size of the transaction varies by contract. Over the last 3 years we have received a total of 6 contracts for 6 trucks	\$3,489,447	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcwell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
25	Sales force.	Rosenbauer America's sales is made up of our worldwide, third-party dealership network augmented by Rosenbauer direct employees. The Rosenbauer dealer network is 32 independent dealers with Rosenbauer exclusive territory that cover all the United States and Canada. The dealer network is supported by a Rosenbauer America affiliated sales manager, a group of regional sales managers in California, South Dakota, and Ohio; a group of aerial specialists in Pennsylvania, Nebraska, Georgia, New Jersey, and Minnesota; and in-house sales support staff in South Dakota and Minnesota. ARFF vehicles are sold by our Rosenbauer America sales force in Pennsylvania, Texas, and Minnesota, with support of the factory due to the complexity of the apparatus. Government sales, Army, Navy, Airforce, etc. is also sold by a Rosenbauer America sales force in Virginia and Rhode Island with support from the factory.	*
26	Dealer network or other distribution methods.	Rosenbauer America has an extensive dealer network that consists of 32 dealers throughout the United States and Canada. These individual dealer companies employ a total of 196 salespeople. This group is supported by Rosenbauer staff that includes a VP of Sales and Marketing, three regional sales managers, and four aerial specialists that travel to assist our dealers in sales. In-house this group is supported by an internal sales group including pre-bid engineering, sales coordinators, chassis specialists, marketing team, scrub team, and other internal sales assistants.	*

27	Service force.	At Rosenbauer service is provided either locally by one of our 32 dealers or from the factory directly at one of our four manufacturing facilities. To assist our dealers in repairs, we have mobile service trucks located in Florida, South Dakota, Minnesota, and Nebraska that will travel to any location in the continental United States and Canada. For Alaska and Hawaii, we fly personnel by air when necessary. We also provide our customers with a 24-hour 800-number that will contact our service personnel for chassis, body, and aerial problems. We provide an in-house service system (called SRS) that will allow a portion of the larger fire departments and all our dealers to submit warranty and service items online, 24-hours a day. The SRS has an accountability system incorporated within it which is continually monitored by upper management to make sure the service repairs or warranty issues are completed in a timely manner. Rosenbauer has a total of 30 service personnel internally. These 30 include a Rosenbauer America service manager and three regional service managers that oversee their region. Our dealer network employs a total of 167 service personnel. We offer training seminars several times each year that focus on individual areas. Some of those classes include pumps, chassis and body electrical, aerial maintenance and ARFF service. We make these classes open and free to all of our dealer network service technicians as well as any customer that has service or maintenance personnel. At all these seminars we offer EVT testing for convenience to the mechanics.	*
28	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	<p>Rosenbauer's dealers will work with a customer to develop custom specifications for their apparatus. The dealer will build the specification in our quote building software and send it in to the appropriate factory for engineering and feasibility review. In that process Rosenbauer will create a two-dimensional line drawing of the proposed vehicle as well as assign it an appropriate price. When the dealer submits this proposal for review and pricing, they also alert us if the end user will be using a buying program such as Sourcewell. Rosenbauer can ensure that the pricing is appropriate. The dealer will then take the proposal with drawing and price back to the customer for final approval.</p> <p>The customer will write a purchase order to one of the Rosenbauer America factories (Rosenbauer South Dakota LLC or Rosenbauer Minnesota LLC). The dealer will then submit the original purchase order and cost analysis sheet to the appropriate factory. Once submitted it is reviewed for accuracy and completeness and a thank you letter is sent. If the dealer is able (see list below) to receive a purchase order, they send the order documents to the factory. Those documents include: the buying program that they are using, a copy of the purchase order they received and a purchase order from the dealer to Rosenbauer America for the product. Regardless whom accepts the purchase order (Rosenbauer or its dealer) Rosenbauer absorbs the administrative fee for Sourcewell and this fee is not added to the price of the truck for the customer or dealer to pay.</p> <p>Within 30 days the dealer will submit a Rosenbauer order form and an approved chassis specification.</p> <p>Within 60 days the dealer will submit final production specifications that will be approved for production by a Rosenbauer factory staff member.</p> <p>The dealer that will receive purchase order are the dealers in the states of Texas, New York, California, Hawaii and all of the provinces of Canada.</p> <p>Dealer reference to location:</p> <p>California and Hawaii</p> <p>Burtons Fire Inc – 101 Doker Dr, Modesto, CA & JT&T – 311 Pacific St, Honolulu, HI</p> <p>New York</p> <p>Empire Emergency 3995 Lockport Rd, Niagara Falls, NY</p> <p>Garrison Fire & Rescue Corp 3334 Route 23A, Palenville, NY</p> <p>Texas</p> <p>DACO Fire Equipment Inc 6000 Huddleston St, Haltom City, TX</p> <p>Canada</p> <p>Rocky Mountain Phoenix 6415 Golden West Ave, Red Deer, AB</p> <p>Res-Q-Tech 189 Bysham Park Dr, Woodstock, ON</p> <p>Areo-Fue 5205 J-A Bombardier St, Hubert Longueuil, QC</p>	*
29	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	All customer service requests are dealt with on a first-come, first-served basis, and scheduling is adjusted accordingly when considering factors such as location of apparatus, severity of issue, truck out of service status, and availability and current location of mobile service units. Any request for service will receive a response within two hours. We also have systems in place to enable support and reimbursement of repairs completed by the customer's own technicians, if required.	*
30	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	Rosenbauer is fully able and willing to provide our services to all of the United States.	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	Rosenbauer is fully able and willing to provide our services to all of Canada.	*

32	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	There are no areas of the United States or Canada that we will not be fully services through the proposed contract.	*
33	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	There are no participating entitles or sectors that we will not be fully servicing though the proposed contract.	*
34	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	There are no requirements or restrictions on participating entities in Alaska or Hawaii.	*

Table 7: Marketing Plan

Line Item	Question	Response *	
35	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	Rosenbauer will continue to include the Sourcewell logo on all literature, and website. The Sourcewell logo will continue to be included in the proposal books that all our customers receive. The Sourcewell logo will be included in the company newsletter that go to 600 plus people monthly and quarterly. Sourcewell logo is also included in the semi-annual newsletter to our customers. Training is provided to our dealers at the annual dealer meeting, it is also a part of the training course that is offered to our dealers in both the spring and fall. Rosenbauer will continue to have adds in the Western Fire Chiefs including the Sourcewell logo.	*
36	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	We have an active company Facebook and Twitter account, as well as maintain our own company website. We have immediate access to each of the web mediums and can make changes and post items at will. We have a national web campaign as well that utilizes e-mail blasts, drop-down banner web marketing and iPad ads. In addition, most of our dealers have begun making presentations using iPads instead of personal computers or laptop computers. All the content on our website is optimized for mobile devices and we put a specific focus on photo and video content to make it more appealing to customers searching for fire apparatus. We have also developed our own CRM. For marketing purposes this CRM allows us to focus products to people that area interested and track the effectiveness of a marketing campaign.	*
37	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	<p>Rosenbauer America feels that the role of Sourcewell in promoting contracts is to continue to market the Sourecewell brand and to expand the membership base. Rosenbauer America believes that our dealer network and staff's responsibility is to market and promote our product in combination with the Sourcewell brand to the customer.</p> <p>The dealer sales packet is offered to the dealer network to use when presentin aSourcewell solution. Included in the packet are the following items to assist in the sales process:</p> <ul style="list-style-type: none"> a) Rosenbauer America supplied one page flyer about Sourcewell, b) A sample letter that they can use when the fire chief is requesting his board use a buying program, c) Sourecewell literature: Contract Directory, d) Sourecewll one page flyer: The Real Value, e) Sourcewell Literature: About Us, f) Kelly McAllister's, Mike Harstad's, and the dealer representative's business cards, - g) Dealers also have available, on Rosenbauers web site, a short video of the Rapid City, SD testimonial for Sourecewll h) They are shown how to access the member list, i) They are shown where the membership application is, if the customer is not a member already 	*
38	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	Yes. Rosenbauer America currently utilizes several e-procurement systems in the marketplace, including GSA e-buy, Texas Multiple Award, HGAC, and NASPO Value Point. Each of these systems has proven successful along with all orders through the US government. We have been using HGAC as a part of our Texas orders for the past 13 years or more, and il has been growing in popularity in many states within the US	*

Table 8: Value-Added Attributes

Line Item	Question	Response *	
39	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	Training is provided on each and every vehicle we sell. That training can be completed by factory authorized field sales men or Rosenbauer factory personnel. In order for a dealer level individual to be authorized to train recipients of a new vehicle they must demonstrate to Rosenbauer factory training staff that they are competent and proficient in all aspects of the vehicle in which they intend to deliver. Rosenbauer also has a training department that provides delivery training and on going training on all of our products. This training is provided without further charge to our customers.	*
40	Describe any technological advances that your proposed products or services offer.	Rosenbauer prides itself on being the most technologically advanced builder in the fire apparatus market. We've made technological advances in our aerial product line that make it safer and more effective to operate. We've made advances in our chassis lineup that make them more fuel efficient and safer to drive. All of our design and development work revolves around making a firefighters job safer and easier.	*
41	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	Rosenbauer has developed the world's first and only fully electric fire truck. This revolutionary technology will allow firefighters to do their job without any harmful diesel fuel emissions. This project was developed over a 5 year span and has been completely tested and proven. We are currently waiting on EPA and DOT certifications.	*
42	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Rosenbauer has not received any awards.	*
43	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	Rosenbauer does not have any of these certifications.	*
44	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	Rosenbauer brings the widest array of products to the table. We are truly a one stop shop for all of your fire apparatus needs. We have more unique models of apparatus than anyone in the industry. All of those models are available to Sourcewell participating agencies.	*

Table 9: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
45	Do your warranties cover all products, parts, and labor?	Yes. A sample of our warranties will be provided in the uploads section.	*
46	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	Our bumper to bumper warranty is limited to the first year and 100,000 miles whichever occurs first. We have several other warranties that cover specific parts of the apparatus (body warranty of 5 years with no millage restriction, paint warranty of 5 years, frame rails for lifetime of the vehicle).	*
47	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Yes.	*
48	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	There are no geographic areas of the United States or Canada that are not covered by a Rosenbauer certified technician.	*
49	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	Rosenbauer is the sole handler of all warranty items. If parts supplied by a 3rd party require warranty repair or replacement Rosenbauer handles all of the work. The end user only has to deal with Rosenbauer.	*
50	What are your proposed exchange and return programs and policies?	Any item that needs warranty repair or replacement is handled through our internal service program (SRS). A service technician will make a request for repair or replacement within the service system. It will be analyzed by Rosenbauer personnel. Once the appropriate course of action is determined the part is sent to the appropriate location for repair or replacement. Rosenbauer pays for the shipping cost if the parts are still under warranty. New or repaired products are then returned to the appropriate service technician so the repair can be completed.	*
51	Describe any service contract options for the items included in your proposal.	We receive many requests for different levels of service contracts from our customers. Those elevated levels of contracted service are negotiated by our certified dealer who handles that customer and is a contract between them.	*

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
52	Describe your payment terms and accepted payment methods.	Rosenbauers payment terms are 100% payment due upon delivery and acceptance of the vehicle. If a customer requests any sort of payment delays we consider it on a case by case basis and then require them to insure the truck and name Rosenbauer as a loss payee.	*
53	Describe any leasing or financing options available for use by educational or governmental entities.	Rosenbauer offers leasing and financing options through third party agreement. It is the responsibility of the purchasing entity to make those arrangements.	*
54	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	Outside of our normal ordering procedure Rosenbauer proposes to utilize a Sourcewell specific purchase agreement that we have used in the past. The PO would be issued directly from the end user to Rosenbauer South Dakota or Rosenbauer Minnesota and becomes the official contract document. The PO captures all the required reporting information from the customer to include their Sourcewell ID number. Rosenbauer will keep this on file for the duration of the contract. A copy of this purchase agreement form is attached in the documents section.	*
55	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Yes, Rosenbauer does accept the P-card procurement and payment process. There is an additional 4% fee added to the final cost of the vehicle if this process is used.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *	
56	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Rosenbauer is proposing a ceiling price of 15% off of MRSP specification. The fire truck will not be sold for any higher amount than it is listed for. The model of truck that is submitted can and will have many features on it. There are over 20,000 options listed for each model of apparatus. Due to this complexity each option picked will have a credit or deduct affect on the proposed ceiling price. All of our proposed pricing is listed in the uploaded documents section. There is a master price document as well as a detailed price document.	*
57	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Rosenbauer is offering a 15% discount from MSRP.	*
58	Describe any quantity or volume discounts or rebate programs that you offer.	Volume discounts are evaluated on a case by case basis. Rosenbauer will examine them from a stand point of difficulty of the build and component availability. If it is reasonable that the multiple units can be built at the same time then an additional 1% price reduction will be offered.	*
59	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	Rosenbauer views any "non-standard" option as a special option. These items require special review by our engineering and sales departments to determine feasibility. If a "special option" needs to be used it will be priced at up to 20% of standard cost. All of these options will be noted in the specification with a "S" code.	*
60	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	The only fees not captured by our pricing proposal would be local taxes. Most areas of North America treat fire truck purchases as tax exempt. There are exceptions and when we make a sale in an area that requires tax to be paid on the purchase then that fee is 100% the responsibility of the purchasing entity.	*
61	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	Delivery is included with the truck purchase.	*
62	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	We have several options when choosing freight to Alaska, Hawaii and Canada. We utilize several off shore shipping companies that area available from almost every shipping port in the Unites States. Our typical plan would include contracting with a 3rd party shipping company and delivering the fire truck to the port of shipping. We utilize our dealer network to provide transportation of the truck from the receiving port the end user.	*
63	Describe any unique distribution and/or delivery methods or options offered in your proposal.	We do allow for customers to pick up their completed apparatus directly from the manufacturing facility. The vehicle must be completely paid for and the department must prove they have adequate insurance.	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
64	a. the same as the Proposer typically offers to an individual municipality, university, or school district.	

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
65	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	When pricing a proposal for our customer we use simple formula to verify the price of the apparatus compared to the price submitted in this RFP. When the order is reviewed, Rosenbauer staff calculates each order to ensure that the pricing is within the proposed ceiling price. If the customer requests we will provide a price comparison sheet for their review. There will be an example of this comparison uploaded in the documents section.	*
66	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	All incoming orders are tracked via their purchasing method (ie bid, negotiated sale via consotrium ect) We using this tracking for several different purposes. It helps us identify specific dealers that are proficient and those that need additional help utilizing Sourcewell. We use this data to compile our quarterly reports to Sourcewell and we also track and report to our sales force market share and overall sales volume.	*
67	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	The proposed administrative fee that Rosenbauer is proposing to Sourcewell is \$2,000 per unit.	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *
68	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	<p>Outlined in our pricing detail document, Rosenbauer's has designed our offerings so a customer may pick their choice of body, chassis and/or aerial that best fits their needs. Each part (body, chassis and aerial) comes with an options page that is part of Rosenbauer's complete quoting system. This allows the customer to customize the apparatus to their needs without being locked in on pre-selected specifications.</p> <p>Our body choices consist of 4 distinct pumper bodies, five different aerial bodies, two water supply or tanker/tender bodies (one for single axle and the other for tandem axle) a rescue body a wildland body and a mini-pumper body.</p> <p>The chassis proposal section consists of Commander, Warrior and Avenger custom chassis (manufactured by Rosenbauer) and multiple commercial chassis options.</p> <p>The aerial proposal section consists of five unique aerials our 78-foot Viper, 109-foot Viper, 101-foot Cobra platform, the Roadrunner and 100-foot tillered aerials. There are also two specialty aerials listed which include our Raptor body and aerial as well as the T-Rex body and aerial. Each of the aerial types (standard and specialty) have option pages listed.</p> <p>The ARFF proposal pages include our Airwolf C2 and C3 products as well as our Panther 4x4, 6x6 and 6x6 with HRET.</p>
69	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	<p>Our proposal consists of pricing breakdowns for bodies, chassis and aerial all priced separately. This allow our customer to customize those individual pieces to best fit the needs of their specific area. To best accomplish this customization we have included option pages for each of these categories which allow our customers the ability to add items, change body styles and further customize the specifications.</p> <p>In the body section there are four pumper bodies. The FX is a customizable aluminum or stainless steel body that is made from formed material and extrusions. The EXT is a customizable aluminum or stainless steel body the is made entirely from extrusions. The CT is an aluminum or stainless steel body that is made by laser cut, tab and slot assembly. The CRT body is a stainless steel body that has limited option content.</p> <p>Tankers/tenders can be built with either the FX or EXT body and with the single axle version have up to 2,000 gallons of water or up to 3,500 gallons of water with the tandem axle version.</p> <p>Rescues can be built with either the FX or EXT body. These vehicles can range from small and mid-sized rescues to larger walk-in rescues and command centers.</p> <p>Brush trucks and mini-pumpers can utilize any of the body options and additional have options for flat bed style or full body. Either are customizable using the options page.</p> <p>In the chassis proposal pages we haver the Commander, Warrior and Avenger custom chassis which are manufactured by Rosenbauer. These chassis have an options page that features our entire quoting system for chassis so every option is available for our customers. There are also commercial chassis listed. This listing shows all available commercial chassis options for Rosenbauers product line.</p> <p>The aerial section includes our 78 and 109-foot Vipers, 101-foot Cobra platform, 100-foot mid mount Cobra platform, Roadrunner extending waterway boom and 100-foot tillered Viper. There is an option page for these models that allows for customization.</p> <p>There is a specialty aerials section of our proposal with includes our Raptor aerial which is a 105-foot tactical aerial ladder with removable rescue basket and our T-Rex aerial which is a 115-foot articulating platform. These aerials are only available with our EXT extruded body.</p> <p>The ARFF section of our proposal consists of the Airwolf C2 and C3 which are rapid intervention vehicles and our Panther 4x4, 6x6 and 6x6 with HRET. The 4x4 Panther has 1,585 gallons of water and 500-lb. dry chemical system. The 6x6 Panther has 3,170 gallons of water and 500-lb. dry chem system and the Panther 6x6 with HRET has the same features but also includes a High Reach Extendable Turret.</p>

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments	
70	Firefighting apparatus and service vehicles, of all types, such as: pumper/engine, initial attack, mobile water supply, aerial, quint, special service, mobile foam, command and communications, and purpose-built firefighting or rescue trailers	<input checked="" type="radio"/> Yes <input type="radio"/> No	Rosenbauer offers the most complete line up of equipment in the industry.	*
71	Wildland fire apparatus, of all types, such as: fire suppression equipment, mobile water supply, and crew carriers	<input checked="" type="radio"/> Yes <input type="radio"/> No	We offer a full line of wildland fire suppression equipment.	*
72	Aircraft rescue and firefighting vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No	We have several models of ARFF vehicles that are detailed in our offerings pages.	*
73	Purpose-built chassis and vehicle components for firefighting apparatus and fire service vehicles	<input checked="" type="radio"/> Yes <input type="radio"/> No	We build three separate custom chassis.	*
74	Equipment, options, accessories, and supplies complementary or incidental to the purchase of a turnkey or complete unit of the types described in Lines 70-72 above	<input checked="" type="radio"/> Yes <input type="radio"/> No	Each of of bodies, chassis and aerials have a full listing of available options.	
75	Services related to the offering of the solutions described in Lines 70-74, including installation, customization, remount, refurbishment, inspection, repair, maintenance, training, and support	<input checked="" type="radio"/> Yes <input type="radio"/> No	Rosenbauer has full service capabilities that include pump testing, remount and refurbishment of old equipment and inspection, repair and maintenance of everything we sell.	*

Table 15: Industry Specific Questions

Line Item	Question	Response *	
76	Describe available service and repair options for the equipment and products offered in your proposal.	Rosenbauer's dealer network is fully capable of handling most service and repair from a basic oil change to major pump rebuilds. In the event that damage to a vehicle is too extensive for a local dealer to handle Rosenbauer always has the option to have the vehicle returned to the manufacturing facility for repairs.	*
77	Describe available remount or refurbishing services included within your proposal, the pricing method for such services, and any related order processes.	Rosenbauer does offer remount and refurbishing of existing customer apparatus. Because of the complexity involved these procedures are only handled at the manufacturing facility. Each remount or refurbishment is extremely unique. Pricing for a remount or refurbishing project would be done through the options pages in our proposal and would follow the same ordering process as well.	
78	Describe your compliance with US standards for the equipment and products offered in your proposal, including applicable federal and state requirements.	All trucks manufactured for the United States have to conform to DOT, FMVSS and NFPA 1901 standards. All Rosenbauer vehicles built for customers within the United States are audited by Underwriters Laboratories (UL) personnel to ensure compliance.	
79	Describe your compliance with Canadian standards for the equipment and products offered in your proposal, including applicable federal and provincial requirements.	Any vehicle built to be delivered in Canada is built to the CMVSS and ULC standards. Rosenbauer works with Underwriters Laboratories (UL) as a third party independent audit and inspection to ensure all trucks going to Canada meet these standards.	

Table 16: Exceptions to Terms, Conditions, or Specifications Form

Line Item 80. NOTICE: To identify any exception, or to request any modification, to the Sourcewell template Contract terms, conditions, or specifications, a Proposer must submit the exception or requested modification on the **Exceptions to Terms, Conditions, or Specifications Form** immediately below. The contract section, the specific text addressed by the exception or requested modification, and the proposed modification must be identified in detail. Proposer's exceptions and proposed modifications are subject to review and approval of Sourcewell and will not automatically be included in the contract.

Contract Section	Term, Condition, or Specification	Exception or Proposed Modification

Documents**Ensure your submission document(s) conforms to the following:**

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
 2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
 3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
 4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."
- [Pricing](#) - Master Price list.pdf - Monday November 29, 2021 10:39:24
 - [Financial Strength and Stability](#) - Dunn and Bradstreet reports.pdf - Monday November 29, 2021 10:15:09
 - [Marketing Plan/Samples](#) - Literature.pdf - Monday November 29, 2021 10:54:25
 - WMBE/MBE/SBE or Related Certificates (optional)
 - [Warranty Information](#) - Warranty forms.pdf - Monday November 29, 2021 10:15:46
 - [Standard Transaction Document Samples](#) - Sourcewell PO.pdf - Monday November 29, 2021 11:24:47
 - [Upload Additional Document](#) - Rosenbauer Ceiling Price 2022.xlsx - Monday November 29, 2021 10:39:34

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.
3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.
5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.
6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.
7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.
8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
11. Proposer its employees, agents, and subcontractors are not:
 1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
 2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
 3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Brian Kueter, CFO, Rosenbauer America LLC

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

☒ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum**" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_4_Fire_Apparatus_RFP_113021 Sat November 20 2021 12:53 PM	<input checked="" type="checkbox"/>	5
Addendum_3_Fire_Apparatus_RFP_113021 Thu November 11 2021 02:09 PM	<input checked="" type="checkbox"/>	1
Addendum_2_Fire_Apparatus_RFP_113021 Fri October 29 2021 09:20 AM	<input checked="" type="checkbox"/>	1
Addendum_1_Fire_Apparatus_RFP_113021 Fri October 29 2021 09:20 AM	<input checked="" type="checkbox"/>	1

**AMENDMENT #1
TO
CONTRACT # 113021-RSD**

THIS AMENDMENT is effective upon the date of the last signature below by and between **Sourcewell** and **Rosenbauer America LLC** (Supplier).

Sourcewell awarded a contract to Supplier to provide Firefighting Apparatus and Fire Service Vehicles to Sourcewell and its Participating Entities, effective February 11, 2022, through February 10, 2026 (Contract).

NOW, THEREFORE, the Contract's Proposal is amended to delete Line item 28 of "Table 6: Ability to Sell and Deliver Service" in its entirety and replace it with the following:

Rosenbauer's dealer will work with a customer to develop custom specifications for their apparatus. The dealer will build the specification in our quote building software and send it into the appropriate factory location for engineering and feasibility review. In that process Rosenbauer will create a two-dimensional line drawing of the proposed vehicle as well as assign it an appropriate price. When the dealer submits this proposal for review and pricing, they also alert us if the end user will be utilizing the Sourcewell contract for the purchase. Rosenbauer then ensures that the pricing is in line with the Sourcewell contract parameters before returning it to the dealer. The dealer will then take the proposal with drawing and price back to the customer for final approval. The customer will write a purchase order to one of the Rosenbauer America facilities (Rosenbauer South Dakota, LLC or Rosenbauer Minnesota, LLC) or to one of our authorized dealers. Our dealer then submits the original purchase order and cost analysis sheet to the appropriate facility. Once submitted, the purchase order is reviewed for accuracy and completeness and a thank you letter is sent to the purchasing department. The dealer will submit the following documents to Rosenbauer: full specifications for the purchased product, signed engineering drawings, original purchase order from customer or a purchase order from the dealer to Rosenbauer if the dealer will hold the contract. Regardless of whom accepts the purchase order (Rosenbauer or it's dealer) Rosenbauer is responsible for all reporting of contract purchases to Sourcewell and Rosenbauer is responsible to pay all fees for associated purchases on our Sourcewell contract.

Except as amended by this Amendment, the Contract remains in full force and effect.

Sourcewell

Signed by:
By: Jeremy Schwartz
C0FD2A139D06489...
Jeremy Schwartz, Chief Operating Officer

Date: 4/1/2025 | 8:55 AM CDT

Rosenbauer America LLC

Signed by:
By: Joe Lichtscheidl
DAFA4EBE5A014DA...
Joe Lichtscheidl, Director of Inside Sales

Date: 4/1/2025 | 8:20 AM CDT



BERKLEY

4

8-3640

RECOVERY
TRANSPORT

A&M
TOWING
EMERGENCY
RESPONSE UNIT

DOT 1534440
MPSC-L24612





AURAGEN

U.S. PATENT NO. 5,734,217

CAUTION
HIGH VOLTAGE

MODEL NO.

LRU NO.

SERIAL NO.





July 21, 2025 Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve an application for transfer of a Class C liquor license for Slows Berkley LLC, 3087 12 Mile Road, Berkley, MI.

Ayes:

Nays:

Absent:

Motion:



MEMORANDUM

To: Mayor Dean and City Council
From: Victoria Mitchell, City Clerk

Date: *July 21, 2025*
Subject: Slows Berkley LLC Liquor License Approval

Madam Mayor and Members of City Council,

Background

- Slows Berkley LLC is opening in its new location at 3087 12 Mile Road.
- The entity is transferring a Class C Liquor License and has already received its MLCC License.
- In 2012, the MLCC changed the procedures for liquor license transfers. While the Michigan Liquor Control Code no longer requires local legislative approval, the City's ordinance, Sec. 14-33(e), still provides: ... "City Council, upon recommendation of administration, shall consider the application. The city council may grant or deny approval."
- The Clerk's Office circulated the liquor license application and received unanimous approval from applicable staff.
- Slows Berkley LLC is targeting a September opening date, following Labor Day.

Summary

- Slows Berkley LLC is opening a new location at 3087 12 Mile Road and is transferring a Class C Liquor License.
- The Clerk's Office circulated the application, which received unanimous staff approval.
- Although the Michigan Liquor Control Code no longer requires local legislative approval for transfers, the City of Berkley ordinances still mandate that the City Council review and decide on such applications.

Recommendation

Approval of an application for transfer of a Class C liquor license for Slows Berkley LLC, 3087 12 Mile Road, Berkley, MI.

City of Berkley
Application for On-Premise Liquor License

Applicant:

Name: SLOWS BERKLEY LLC Phone: 313-242-1299

Complete Address: 1927 Rosa Parks Blvd, Suite 130, Detroit, MI 48216

Property Owner: (If different than above)

Name: WEST 12 MILE VENTURES Phone: [REDACTED]

Complete Address: [REDACTED] Huntington Woods, MI 48070

Building Information:

Address of proposed use: 3087 12 Mile Rd, Berkley, MI 48072

Is this a new building or rehabilitation of an existing building? Existing Building

Amount of investment per square foot: \$8 - \$10? We have budgeted \$250k for the project.

Will meals be prepared and consumed on premises? YES

Hours of operation: Max Hours = 11AM - 2AM 7 Days/ Week (likely 11AM - 10PM Sun-Thu, 11AM - 11PM Fri & Sat)

Seating capacity: (minimum 50 persons) 75 seats first floor / second floor is flexible/event space

Number of parking spaces provided: Public Lot Behind Building

Type of Application: ☒ Transfer ☐ Quota ☐ Development District ☐ Amendment to Existing

Please include the following with your application:

- A resume from the applicant and any individual having ownership interest or management responsibilities. The resume shall outline educational background and employment history, including previous liquor licensed establishment experience
- Any criminal charges or convictions involving the applicant or any person having ownership interest or management responsibilities for the applicant;
- Any civil actions and/or judgments involving the applicant or any person having ownership interest or management responsibilities for the applicant;
- Credit history and any history of bankruptcy associated with the applicant and any person having ownership interest or management responsibilities for the applicant;
- The source of all funding, including verification through furnishing bank records;
- Detailed plans, including a site plan and interior layout showing bar and seating locations and an architectural elevation (12 folded copies required). In lieu of such plans, the application must include a narrative detailing future building renovation plans.
- The date any and all construction or other improvements will commence.
- The date any and all construction or improvements will be completed and business operations will commence.



Signature of Applicant

June 19, 2025

Date

Office use only

Date Application was received 6/20/25 Fee \$200 Receipt Number 120700213

Approved _____ Not approved _____ Date 7/10/25

Fee Schedule

☐ Quota License: \$300

☒ Transfer Licenses: \$200

☐ Development District Licenses: \$300

☐ Amendments to Existing License: \$100

☐ Annual Inspection: \$100

Fee Paid: \$200 Date Paid: 7/14/25

Signature of Approval – City Clerk: Victoria Mitchell Date: 7-14-25

Reasons for Denial:

Signature of Approval – City Planner: LA Yoon Date: 6-30-25

Reasons for Denial:

Signature of Approval – Public Safety Director: Officer 3m Date: 7-7-2025

Reasons for Denial:

IMPORTANT

Denial or Revocation may occur:

- A. for any misrepresentations or inaccuracies on the application;
- B. for failure to timely commence or complete construction or improvements to the establishment or failure to comply with the plans for establishment submitted with this application, unless plan changes have been expressly authorized and approved by the City Council as part of the application process; and
- C. if there is a conviction of a crime or the filing of any bankruptcy proceedings.



June 19, 2025

City of Berkley
Clerk's Office
3338 Coolidge Hwy
Berkley, MI 48072
(248)658-3310

Please find enclosed our application for a liquor license for SLOWS BERKLEY located at 3087 12 Mile Rd. We intend to start approved demolition and remodeling in July. Our target date to open is September, ideally the week after Labor Day. As such, we would want to complete our renovations to the space by mid-August.

We do not have finalized plans at this time, but I have attached our initial architectural drawings. The renovations to the space are minor and detailed below:

DINING ROOM (FIRST FLOOR)

1. Remove and replace current first floor flooring
2. Remove current tables and chairs
3. Install a row of booths along the center (North / South) of the dining room
4. Paint walls
5. Replace light fixtures
6. Remove tile at rear of dining room, replace with SLOWS wood wall
7. Remodel back bar

KITCHEN – Everything on the attached equipment schedule will fit in the existing space, with required appliances placed under the existing hood.

1. Remove range
2. Remove chargrill
3. Add 24" griddle on an equipment stand
4. Add 30" cheese-melter
5. Add two fryers
6. Add two (stacked) Alto-Shaam Combi Ovens
7. Add a cook and hold CVAP oven
8. Add an electric hot holding cabinet
9. Add undercounter CVAP hot holding drawers
10. Replace dish machine in current footprint

SECOND FLOOR

1. Remove wallpaper and repaint
2. Convert office space to catering prep room with electric hot holding and a chest freezer (no ventilation needed)

EXTERIOR

1. Apply for and install approved signage
2. Apply for and paint logo on west wall of building

Please let us know if you need any additional information. Thank you for your consideration of our application.

Sincerely,

A handwritten signature in black ink, appearing to read 'Terry Perrone', with a stylized, cursive script.

Terry Perrone
Managing Director / Member LLC
SLOWS BAR BQ

REVISED

FOODSERVICE EQUIPMENT
FLOOR PLAN

SLOWS
BERKELEY, CA

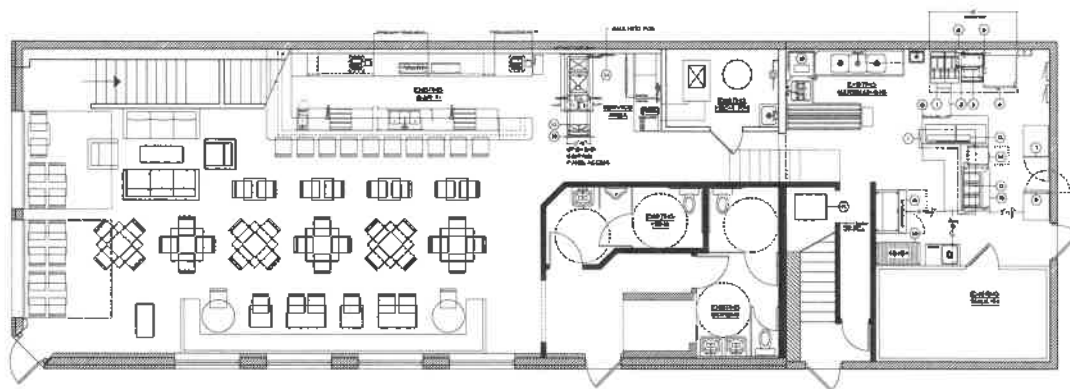
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DATE: 08/20/75
CHECKED BY: JOC
SCALE: 1/4" = 1'-0"

1011 Broadway, N.E.
Portland, Oregon 97232
503/228-8800

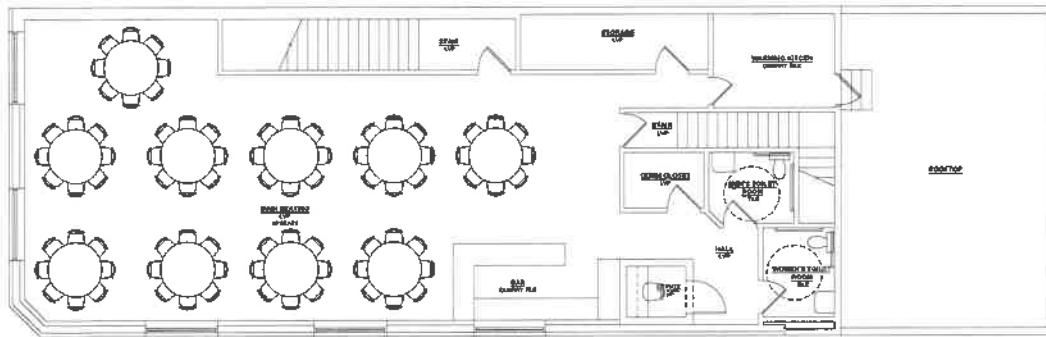
MILLER
EQUIPMENT
CORPORATION

JOB NO. 100
PRELIM
SHEET
PSE-1
OF 2

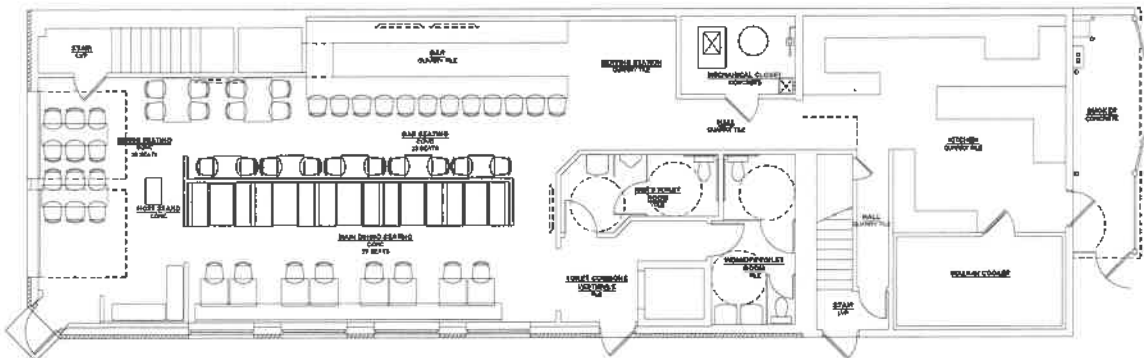
ITEM #	QTY	UNITS	CATEGORY	EQUIPMENT SCHEDULE	TYPE	MODEL	EQUIPMENT REMARKS	SUPPLIED BY
1	2		FLOOR FRYER - GAS		FREG (WOODLESS)	3014-5		
2	1		EQUIPMENT STAND		ADVANCE TADCO	30-2871		
3	1		SLAWMINDER BROILER - GAS		SCOUTBEND (WOODLESS)	P33-187R		
4	1		SLAWMINDER BROILER SHELF		R E D FABRICATING	CUSTOM 816		
5	1		GRIDDLE - GAS		ROSLINBEND (WOODLESS)	400P-34		
6	1		CONVEYOR - GAS		ALTO-SHAAM	8-180 PRO		
7	1		COOK-HOLD CABINET		BRISTON	CHV3000V-8T		
8	1		POSSIBLE HEATED CABINET		ORION COR	LA-100000D		
9-10			SPARE PARTS					
11	1	LOT	CHEF LINE OVERSHELF W/ SUPPORT PANELS		R E D FABRICATING	CUSTOM 815		
12	1		FRSA TOP SANDWICH / SALAD PREPARATION REFRIGERATOR		TRUE MFG. - GENERAL FOODSERVICE	DPP-10-MFPD-6		EXISTING/RELOCATED
13	2		HEAT LAMP		HATCO	064A-45		
14	1		DRINKER WARMER		HATCO	400W-1804		
15	1		HOT FOOD TABLE - ELECTRIC		DELUMED	800HRC		EXISTING/RELOCATED
16	1		DRY BROSURE SHELVING		PETRO	SUPER ERCTA BENTE		
17	1		SANDWICH PREPARATION REFRIGERATOR		AVANTCO	19AFT48		EXISTING/RELOCATED
18	1		DEHUMIDIFIER		AMERICAN DSH	APC-30-5	LOW TEMP	BY CLIMBER - LEASED
19	1		HEATED CASHIER		ORION COR	MT1000V20	5'4" HEIGHT	
20-21			SPARE PARTS					
22	1		PAN-FLY COCKTAIL STATION		R E D FABRICATING	CUSTOM 815		
23	1		ROTARY GLASSWARMER		FOYER DISTR.	DP		
24	1		KID-KITCHEN DISPLAY SCREEN		CUSTOM			



PRELIMINARY #2



2 SECOND FLOOR SEATING PLAN



1 FIRST FLOOR SEATING PLAN

GENERAL FLOOR PLAN NOTES:

1. THIS DRAWING IS A GENERAL LAYOUT OF THE FLOOR PLAN. IT IS NOT TO BE USED FOR CONSTRUCTION. THE ARCHITECTURE SHALL BE RESPONSIBLE FOR THE FINAL DESIGN AND CONSTRUCTION OF THE PROJECT.
2. ALL DIMENSIONS ARE IN FEET AND INCHES. DIMENSIONS SHALL BE GIVEN IN FEET AND INCHES TO THE NEAREST 1/4".
3. ALL DIMENSIONS ARE TO THE CENTERLINE OF THE WALLS UNLESS OTHERWISE NOTED.
4. ALL DIMENSIONS ARE TO THE CENTERLINE OF THE WALLS UNLESS OTHERWISE NOTED.
5. ALL DIMENSIONS ARE TO THE CENTERLINE OF THE WALLS UNLESS OTHERWISE NOTED.
6. ALL DIMENSIONS ARE TO THE CENTERLINE OF THE WALLS UNLESS OTHERWISE NOTED.
7. ALL DIMENSIONS ARE TO THE CENTERLINE OF THE WALLS UNLESS OTHERWISE NOTED.
8. ALL DIMENSIONS ARE TO THE CENTERLINE OF THE WALLS UNLESS OTHERWISE NOTED.
9. ALL DIMENSIONS ARE TO THE CENTERLINE OF THE WALLS UNLESS OTHERWISE NOTED.
10. ALL DIMENSIONS ARE TO THE CENTERLINE OF THE WALLS UNLESS OTHERWISE NOTED.



SLOWLY BBQ
BERKLEY RENOVATION
3087 12th AVE. S.W.
BERKLEY, MI 48072
2020-02-22

ISSUE:
REVISION
06.10.20

DRAWN BY:
CHECKED BY:
SHEET:
A1.0
DO NOT SCALE DRAWING

July 21, 2025 Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the employment contract for the Downtown Development Authority director.

Ayes:

Nays:

Absent:

Motion:



MEMORANDUM

To: Mayor Dean and City Council
From: Crystal VanVleck, City Manager

Date: *July 21, 2025*
Subject: Downtown Development Authority Director Contract

Madam Mayor and Members of City Council,

Background

The resignation of Mike McGuinness as DDA Director in February of this year left a vacancy in the position that has been filled temporarily by Jennifer Finney, Interim Director. We have been incredibly lucky to have Jennifer during this time of transition, as she has brought stability, experience, and a wealth of institutional knowledge to the role. During her short time, she has helped the Board navigate a number of things including the next fiscal year budget. The DDA Organizational Committee, with the help of the City's Human Resources Director, Jessica Stover, lead a search for the next director that started in January of this year. Interviews were conducted, and a selection was made. While the selection was made earlier this year, the applicant was not available until August, so the contract approval was put on hold until this month.

Summary

I am happy to finally announce the Organizational Committee chose to recommend Nate Mack as our next Director. We brought the recommended contract to the DDA Board on July 9th, and it was approved unanimously. Nate comes to us most recently from the city of South Lyon, where he has served as the DDA Executive Director and Economic Development Director for the last five years. Prior that, Nate served as the Development Coordinator for the Michigan Theatre of Jackson, and the Executive Director for the Jackson DDA. Nate is a Certified Farmers' Market Manager, holds a Professional Downtown Management Certificate, and sits on several boards and committees including the Michigan Downtown Association Board of Directors. With a wealth of experience and knowledge, I'm excited to see what Nate has to bring to this role.

While the Downtown Development Authority Director is overseen by the DDA Board, and they are responsible for carrying out the goals of the Board, the position is employed by the City and operates as part of the Merit System. The DDA budget reimburses the City's General Fund for all the costs associated with the position's employment.

Recommendation

Motion to approve the employment contract for the Downtown Development Authority Director.

Employment Contract

This Employment Contract (the "Agreement") is made and entered into as of August 18, 2025 by and between the City of Berkley ("Employer") and Nathan Mack ("Employee").

1. Position and Responsibilities

The Employer agrees to employ the Employee in the position of DDA Executive Director. The Employee agrees to perform the duties and responsibilities set forth in the job description, which may be amended by the majority vote of the DDA Board, and to comply with all policies and procedures established by the Employer.

2. Term of Employment

The term of this employment shall begin on August 18, 2025. The Employee's regular schedule will be Monday-Friday with flex time offered for covering special events to be used within the same payroll cycle with approval from the City Manager. The employee will reasonably endeavor to have office hours at City Hall during standard business hours between 8:30AM-5:00PM.

3. Compensation

The Employee will be paid an annual salary of \$85,000, payable in accordance with the Employer's standard payroll practices. This is a permanent, full-time position. The Employee shall be entitled to benefits in accordance with the policies and provisions governing the Merit Employee Group.

4. Duties and Obligations

The Employee agrees to perform the duties and responsibilities of the position as set forth in the job description, in a timely, efficient, and professional manner. The Employee shall also:

- Report to the City Manager
- Attend all relevant meetings as required by the Employer.
- Comply with all applicable laws, policies, and regulations.

5. Confidentiality

The Employee agrees to maintain the confidentiality of all proprietary and sensitive information belonging to the Employer, and shall not disclose such information to any third parties without prior written consent, both during and after the term of employment.

Any documents, records, recordings, or other information acquired or prepared by the Employee in the course of performing services for the Employer will remain the property of the Employer and must not be destroyed, discarded, reproduced or distributed without the Employer's consent. Upon termination, the Employee must return and turnover to the Employer any property, documents and records that belong to the Employer.

6. Termination

This position shall be at-will and may be terminated at any time by the Employee, by the City, or by a majority vote of the DDA Board with or without cause. In the event the Employee elects to terminate this position they shall provide at least a two-week advance notice to the City. The City may chose to voluntarily waive this requirement.

7. Entire Agreement

This Agreement contains the entire understanding between the parties with respect to the subject matter hereof and supersedes any prior or contemporaneous oral or written agreements or understandings related to the Employee's employment with the Employer. Any amendments to this Agreement must be in writing and signed by both parties.

8. Miscellaneous

- If a dispute arises concerning this Agreement or Employee's employment with the Employer, such dispute can be resolved only through binding arbitration pursuant to the terms of this arbitration provision. Within one hundred eighty (180) days of the event or occurrence which gives rise to the dispute, either Employee or the Employer may file a demand for arbitration with the American Arbitration Association ("AAA"). Such arbitration shall be conducted in accordance with AAA's employment arbitration rules (except as modified herein). Such arbitration shall be heard by a single Michigan arbitrator. The determination of the arbitrator shall be binding upon both the Employer and Employee. All expenses, costs, administrative filing fees and arbitrator's fees shall be shared equally by the Employer and Employee. The parties further agree that they will comply with the terms of this arbitration provision and any award rendered by the arbitrator, and that a judgment of a court having jurisdiction may be entered upon the award as long as the arbitrator does not exceed their authority or jurisdiction. This arbitration agreement specifically includes, but is not limited to, statutory claims of employment discrimination.
- **Indemnification:** The Employer and Employee mutually agree to hold harmless and indemnify each other and their members, officials, officers, directors, boards and commissions, and employees from and against any and all claims, liabilities, loss, costs and expenses (including, without limitation, reasonable attorney's fees and costs of litigation) relating to any alleged error or omission in connection with the performance of, or failure to perform, services under this contractual arrangement, including without limitation, any fines or penalties imposed by any state or federal government agency, unless it is determined that such claim, liability, cost or expense was caused by the Employee's bad faith, negligence, nonfeasance, misfeasance, malfeasance or willful misconduct. Notwithstanding the foregoing, nothing in this paragraph shall be construed to waive or negate any governmental immunity defense from tort liability that may apply to the City.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

Crystal VanVleck
Title: City Manager

Nathan Mack
Title: DDA Executive Director

Signature: _____

Signature: _____

Date: _____

Date: _____

July 21, 2025 Council Meeting

Moved by Councilmember _____ and seconded by Councilmember
_____ to approve the BPSOA tentative agreement.

Ayes:

Nays:

Absent:

Motion:



MEMORANDUM

To: Mayor Dean and City Council
From: Crystal VanVleck, City Manager

Date: *July 21, 2025*
Subject: BPSOA Tentative Agreement

Madam Mayor and Members of City Council,

Background

We have been in negotiations over a new contract for several months now, as the existing contract expired June 30, 2025. Through the guidance of our labor attorney, Brandon Fournier, we have come to a tentative agreement with BPSOA (Berkley Patrol Officers) union representation that has been approved by their membership

Summary

I'm proud of both the union representation and the City's team, which included Deputy City Manager of Public Services Shawn Young, Human Resources Director Jessica Stover along with myself. I believe both sides took a thoughtful approach that balanced our fiscal responsibilities and restrictions, as well as a fair benefit package to employees that will keep us competitive throughout the recruitment and retainment of employees. The specifics of the agreement can be found in the tentative agreement, but the highlights are as follows:

- 3-year contract
- Wage increases:
 - Year 1 (2025) 3% with \$1,000 signing bonus (increase will be retroactively applied to July 1, 2025)
 - Year 2 (2026) – 4% increase
 - Year 3 (2027) – 4% increase
- Employee Healthcare Premium Sharing:
 - \$25/month – single coverage
 - \$50/month – two-person coverage
 - \$100/month – family coverage
- Increase to the earned rate of sick time to 10 hours a month
- A shift premium to those assigned to midnight shift at a rate of 2%
- The increase in the accumulation of compensatory time from 200 to 300 hours a year

Further, I am recommending we continue the past practice of carrying the wage and healthcare terms of the MAPE contract to MERIT employees.

Recommendation

Motion to approve the BPSOA tentative agreement.

THE CITY OF BERKLEY

-AND-

**THE CITY OF BERKLEY PATROL
OFFICERS/MAP**

TENTATIVE AGREEMENT

June 16, 2025

8. All POLC references in the Collective Bargaining Agreement shall be updated to the Michigan Association of Police (MAP).

9. The parties agree that they shall update the Collective Bargaining Agreement's format subject to approval of both parties and the agreement to delete obsolete language.

10. Sick Time.

Sick time shall be earned at a rate of ten (10) hours per month.

11. Shift Premium.

Shift premium will be paid for bargaining unit members assigned to midnight shift for their normal shift and overtime worked at a rate of 2% percent base hourly rate.

12. Comp Time.

An employee may accumulate up to 300 hours of overtime as compensatory time. This shall be limited to 300 hours in any single calendar year.

13. In the event a PSO spot is open on a shift due to a sick call, vacation, training, the lowest senior PSO will be ordered at a rate of two (2) times per pay.

14. Long-Term Disability.

Similar to the language in the agreement between Local Union No. 121 and the City of Berkley (Section 12.14). Employees shall receive long-term disability (LTD) coverage at the City's expense. After the expiration of a 90-day elimination period, the LTD benefit shall pay a totally disabled eligible employee 60% of his or her base monthly earnings. Additional definitions, terms and conditions shall be provided in the coverage document for the specific LTD program selected by the City.

A totally disabled employee receiving LTD benefit payments shall continue to receive the health and welfare benefits described in Section 1501 but shall not be credited with any additions to the paid leave times. If an employee retires and continues to receive a full or reduced LTD benefit, the employee shall receive health and welfare benefits to retired employees as described in Section 1702. An employee who works and receives partial disability LTD payments shall receive such benefits as would normally accrue to an able-bodied person doing the same work with the same work schedule.

15. USERRA (Uniformed Services Employment and Reemployment Rights Act) – protects individuals from employment discrimination due to their military service. It ensures that service members can return to their civilian jobs after military service and are not disadvantaged due to their service.

Proposed Contract Language – Employees that are in the “Uniformed Services” shall not lose seniority rights or benefits due to:

1. Duration: 3 years
July 1, 2025 – June 30, 2028
2. Wages:
July 1, 2025: 3%. This shall be subject to retroactive payment.
The City shall issue payment of a one-time signing bonus of \$1,000.00 upon ratification.
July 1, 2026: 4%
July 1, 2027: 4%
3. Article XV: Insurance
07-02-2025 The Employee Premium Sharing will be \$25.00 for a single person, \$50.00 for two-person coverage and \$100.00 for family coverage per month.
4. Twelve (12) hour shifts:
All classifications (detective/patrol) shall be assigned 84 hour work week. The City agrees to incorporate the twelve (12) hour shift schedule into the collective bargaining agreement. Effective each December a bargaining unit member shall select to receive the E/L time as pay or compensatory time. In the event the member selects to receive the 104 hours as compensatory time twenty-four (24) hours shall be treated as personal time, with one (1) as an EPL Day. The remaining eighty (80) hours shall be subject to compensatory time rules including the annual accrual limit.
6. ACT 345 PENSIONS:
¹²⁰⁶
Up to ~~800~~ hours of any accumulated time shall be included in final FAC. This shall include sick, vacation, personal, compensatory time or other.
7. 1204: BUY-BACK AT SEPARATION OF DEATH
Should state separation or death
1105 SICK LEAVE ACCUMULATION AND BUY-BACK
1105.3 Upon retirement, an employee shall be paid wages for all accumulated sick leave up to and including 320 hours at one-fourth (1/4) her/his wage rate computed on an average of her/his base pay over the last five (5) years; for all accumulated sick leave between 320 hours and 600 hours, he/she shall be paid at one-half (1/2) her/his wage rate computed on an average of her/his base pay over the last five (5) years; for all accumulated sick leave between 600 hours and 960 hours, he/she shall be paid at three-quarters (3/4) her/his wage rate computed on an average of her/his normal salary rate, all hours above (960) shall be paid at the prevailing wage at separation.

CITY / MAP
OV
SS
MAY 1 2024

Active duty and active duty training

Initial active duty for training

Inactive duty training

Full-time National Guard duty



Absence from work for an examination to determine a person's fitness for any of the above types of duty

Funeral honors duty performed by National Guard or Reserve members

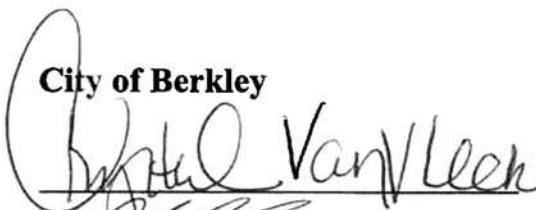

Duty performed by intermittent employees of the National Disaster Medical System (NDMS), which is part of the Department of Health and Human Services, when activated for a public health emergency, and approved training to prepare for such service

An Employee eligible for leave under the USERRA shall be paid the difference between the pay received for his/her military service and the employee's base wage at the time of the leave.

Michigan Association of Police

 N.A.P.
 M.A.P.

City of Berkley

 Michael VanVleet


Tentative Agreement Appendix

1701.25: Average Final Compensation for vested bargaining unit members shall include base wage at the applicable wage rate to a maximum of 2,184 hours per year, for the three highest consecutive years . Holiday buyback and sick leave buyback paid within the three highest consecutive years of earnings. Officer in pay charge actually paid within the three highest consecutive years or earnings. Up to 1,068 hours of any accumulated time paid shall be included in final AFC. This shall include, sick, vacation, compensatory time and holiday time.

All values are added together in one calculator and then dived by three (3) years to determine Average Final Compensation.

EW
JS
MR 404

MAAP
S
4342
LB

July 21, 2025 Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the MAPE tentative agreement and continuing the past practice of carrying the wage and healthcare terms of the MAPE contract to MERIT employees.

Ayes:

Nays:

Absent:

Motion:



MEMORANDUM

To: Mayor Dean and City Council
From: Crystal VanVleck, City Manager

Date: *July 21, 2025*
Subject: MAPE Tentative Agreement & MERIT Terms

Madam Mayor and Members of City Council,

Background

We have been in negotiations over a new contract for several months now, as the existing contract expired June 30, 2025. Through the guidance of our labor attorney, Brandon Fournier, we have come to a tentative agreement with MAPE union representation that has been approved by their membership

Summary

I'm proud of both the union representation and the City's team, which included Deputy City Manager of Public Services Shawn Young, Human Resources Director Jessica Stover along with myself. I believe both sides took a thoughtful approach that balanced our fiscal responsibilities and restrictions, as well as a fair benefit package to employees that will keep us competitive throughout the recruitment and retainment of employees. The specifics of the agreement can be found in the tentative agreement, but the highlights are as follows:

- 3-year contract
- Wage increases:
 - Year 1 (2025) 3% with \$1,000 signing bonus (increase will be retroactively applied to July 1, 2025)
 - Year 2 (2026) – 4% increase
 - Year 3 (2027) – 4% increase
- Employee Healthcare Premium Sharing:
 - \$25/month – single coverage
 - \$50/month – two-person coverage
 - \$100/month – family coverage
- Increases to water license stipends
- Addition of Pesticide Certification and Playground Certification

Further, I am recommending we continue the past practice of carrying the wage and healthcare terms of the MAPE contract to MERIT employees.

Recommendation

Motion to approve the MAPE Tentative Agreement and the mirrored changes regarding wages and healthcare terms to FT and permanent PT MERIT employees.

CITY OF BERKLEY

AND

MICHIGAN ASSOCIATION OF PUBLIC EMPLOYEES

TENTATIVE AGREEMENT

June 18, 2025

-
1. Duration: Three-year contract, July 1, 2025 – June 30, 2028
 2. Article 5, Check Off of Membership Dues/Employee Authorization, Revocation.
 - A. Section 5.3: Delete: ~~During my membership in the Union,~~ an amount established by the Union as monthly . . .
 - B. Delete second paragraph, rewrite: “Membership in the Union is not a mandatory condition of employment. Members may opt out of the Union by providing written notification to the Union on forms provided by the Union.”
 3. Article 6, Grievance Procedure.
 - A. Section 6.5 & 6.6: Increase number of days to file and respond to a grievance to ten (10) working days.
 - B. Section 6.11: Increase number of days to file for arbitration to thirty (30) days.
 4. Cost of Prescription safety glasses shall be provided by the City. Up to a maximum of \$200 every two (2) years with eligible receipts. If the glasses are damaged in the course of their work the city may replace them at their discretion.
 5. Wages. The City proposes:

Year 1: 2025, 3%:

 Signing bonus of \$1,000.00

Year 2: 2026, 4%
Year 3: 2027, 4%
 6. Article 12, Sick Leave.

Section 12.1: Accumulation. Increase from seven (7) hours per month to eight (8) hours per month, equal to merit.
 7. Annual Leave modified to match Merit System. Vacation may be taken at accrual before the 6 month anniversary.
 8. Insurance:

7-2-2025: The employee premium sharing will be \$25.00 for a single person, \$50.00 for the two person coverage and \$100.00 for family coverage per month. The City agrees to opt out of PA 152 of 2011 during the duration of the collective bargaining agreement.

9. Delete Section 11.2 And 11.3. Vacation shall match merit system.
10. Article 12: Sick leave

Increase accrual to eight (8) hours per month.

Delete: 12.2

Delete: 12.10

Delete: 12.13
11. Disability Insurance:

Include plan to match Merit Group.
12. The City and the Union agree to incorporate the LOA for promotions into the successor collective bargaining agreement.
13. Article 17 Uniforms:

\$550 per year for boots and foul weather gear. The City shall provide the daily uniform.
14. Article 18 Breaks:

The City shall provide a lunch period not a paid for meal. Except for unscheduled overtime greater than four (4) hours. Not to exceed \$19.00 per person.
15. Article 16:

16.4 & 16.5: increase license pay by one hundred dollars (\$100.00).
16.5: \$400.00 per year stipend for: Pesticide certification and playground certification.
16. Compensatory time:

Any accrued Compensatory time will be paid to a bargaining unit members at separation of employment.

MAPE

City of Berkley

Classification	July 1, 2025 (3%)	July 1, 2026 (4%)	July 1, 2027 (4%)
Laborer (Class B CDL with Air Brakes)			
PSW1 Class B CDL with Air Brakes			
PSW2 5-4 Water License Preferred			
PSW3 Min 5-4 Water License			
PSW4 Min 5-3 Water License			
PSW5 Min 5-2			
Cre Leader 1 Min 5-2 and PACP Certified			
Mechanic 1 4 Mechanic Certs			
Mechanic 2 6 Mechanic Certs			
Mechanic 3 8 Mechanic Certs			
Mechanic 4 Dual Master Mechanic Certs			